**Expected Attendance**: Henry Todd, Nina Embiricos, Dick Heinz, Felicia Jones, Jason Losh, Scott Macchi, David McDonough Edward Moy, Andre Panev, Megan Sher, David Wilburn, Thom Wilson

1. **Call Meeting to Order**
2. **Establish a Recording Secretary for meeting**
3. **Introductions**:

* Name
* Occupation
* How long have you lived in Falls Village?
* Why you think Broadband important to our community?
* Best thing that happened to you in 2020?

1. **Housekeeping**:
   1. Screen share contact list. Make any corrections/additions. Circulate.
   2. Confirm day-of-week and time going forward
2. **Purpose and Intended Result** ( who are we and why we exist)

The Falls Village Broadband Committee has been created to participate in the regional group Northwest ConneCT and explore our community’s interest and available options for upgrading our infrastructure to Fiber Optic technology.

1. **Review materials:**
   1. Northwest ConneCT Guidebook
   2. Northwest ConneCT Website [www.northwest-connect.org](http://www.northwest-connect.org)
   3. Falls Village Broadband Study (on town website in Broadband Committee section)
2. **Review next meeting goals:**
   1. Establish Officers
   2. Create Sub-Committees
   3. Discuss Sharon and Norfork Town Survey

Text, letter

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