

TOWN OF CANAAN
BOARD OF SELECTMEN, SPECIAL MEETING

Monday, July 07, 2025 @ 1:00PM

Town Hall

108 Main St., Falls Village, CT 06031

IN PERSON

MEETING MINUTES

- *In attendance:* First Selectman Dave Barger, Selectman Judy Jacobs and Selectman Chris Kinsella
- 1. Meeting called to order at 1:00PM by First Selectman Dave Barger
- 2. Reviewed *Letter of Commitment to Fund* from the Connecticut Department of Transportation relative to the Federal Local Bridge Program for the replacement of the bridge on Cobble Rd. over the Hollenbeck River (Bridge #05193) (document attached)
 - a. After discussion, Selectman Chris Kinsella made the motion to have First Selectman Dave Barger sign the *Letter of Commitment to Fund* on behalf of the Board of Selectmen; second by Selectman Judy Jacobs; Vote Unanimous
- 3. Selectman Chris Kinsella made a motion to adjourn at 1:20PM; second by Selectman Judy Jacobs; Vote Unanimous

Minutes respectfully submitted,

David R. Barger

David R. Barger



June 26, 2025



The Honorable David Barger
First Selectman
Town of Canaan
107 Main Street
Falls Village, Connecticut 06031

Dear First Selectman Barger:

Subject: Federal Local Bridge Program
Commitment to Fund
Cobble Road over Hollenbeck River, Bridge No. 05193
Town of Canaan

The Connecticut Department of Transportation (CTDOT) has reviewed the Preliminary Application (enclosed) for the replacement or rehabilitation of the bridge at the subject location. The CTDOT is pleased to inform the town of Canaan (Town) that the project qualifies for funding under the Federal Local Bridge Program.

The State of Connecticut (State) hereby commits to fund a minimum of 80 percent (80%) of the eligible project costs under the Federal Off-System Bridge Program. If the Town elects to pursue the Design Managed by State (DMS) program, the remaining 20 percent (20%) of eligible project costs may be funded with either State or Federal funds, depending on availability. This commitment is subject to the program regulations, in particular as follows:

1. The amount is based upon the information in your Preliminary Application and is subject to later adjustments.
2. This Commitment to Fund will lapse if your final cost estimate exceeds your Preliminary Application and sufficient monies are not available.
3. The Commitment to Fund does not constitute a binding agreement, and the State's obligation is contingent upon your execution and delivery of a Project Agreement, and your compliance with its terms.

The Honorable David Barger

June 26, 2025

The next step in the grant process, if this Commitment to Fund is acceptable to the Town, is to sign below and return a copy of this letter within 30 days. A CTDOT representative will contact your office to schedule a concept meeting to review the program's procedural requirements.

In order to accurately track the project's costs, it is recommended that the Town set up a separate budget line item for these projects and make your auditor aware of the projects. Also, the CTDOT now relies heavily on electronic communications, please ensure that the CTDOT has an up-to-date e-mail address for your designated contact person at all times.

If you have any questions, or need any assistance, please contact Mr. Marc P. Byrnes, Program Manager of the Local Bridge Program at (860) 594-3489.

Very truly yours,



Derick Lessard, P.E.
2025.06.26 14:46:12-04'00'

Derick M. Lessard, P.E.
Transportation Division Chief of Bridges
Bureau of Engineering and Construction

Accepted by: 

The Honorable David Barger
First Selectman
Town of Canaan

Date: 07 Jul 25

cc: Tim Downs, Public Works Foreman
Johanna M. Mann, Town Clerk