

TOWN OF CANAAN
BOARD OF SELECTMEN, REGULAR MEETING MINUTES
July 14, 2025 @ 6:00PM

Town Hall, 108 Main Street, Falls Village, CT
IN-PERSON, AND VIA ZOOM

For a video of the meeting, please go to the following link:
<https://www.youtube.com/watch?v=HkFPnHlCy8c>

Members Present:

In person: Christopher Kinsella and Judy Jacobs
Via Zoom: David Barger

1) **Call to order:** David Barger called the meeting to order at 6:00 pm.

2) **Agenda:**

Chris Kinsella made a motion to add the following items to the agenda:

7H and 9E – appointment of member to the Recreation Commission
David Barger seconded the motion; unanimous.

3) **Public comment:** None were received in writing.

4) **Secretary's Report**

Chris Kinsella made a motion to approve the minutes for the Board of Selectmen's Regular Meeting held on June 9, 2025. Judy Jacobs seconded the motion; unanimous.

Chris Kinsella made a motion to approve the minutes for the Board of Selectmen's Special Meeting held on June 17, 2025. Judy Jacobs seconded the motion; unanimous.

Chris Kinsella made a motion to approve the minutes for the Board of Selectmen's Special Meeting held on June 26, 2025. Judy Jacobs seconded the motion; unanimous.

Chris Kinsella made a motion to approve the minutes for the Board of Selectmen's Special Meeting held on July 7, 2025. Judy Jacobs seconded the motion; unanimous.

5) **Treasurer's and Tax Collector's Report:** No Action Taken (reports were not available)

6) **Communications:**

a) **Written:**

1) Request for Health Insurance Coverage from the Social Services Director

b) **Oral Communication:**

1) David Barger stated he had heard some complaints about speeding on some of the local roads and encouraged all to contact Troop B of the CT State Police with concerns. 860-626-1820.

7) **First Selectman's Report presented by David Barger:**

a) **STEAP Grant:** David Barger and Michelle Hansen participated in a Zoom meeting to go over the guidelines for the STEAP grant.

b) **Recreation Commission:** Swimming Instructor has been hired.

c) **Reappointment of Louis Timolat to Torrington Area Health District Board:** See New Business 9b.

d) **Cobble Road Bridge:** David received a letter from the State dated June 26th regarding the bridge. The Infrastructure Committee and the Board of Selectmen are reviewing the options.

e) **TRIPS Grant:** The Town was not granted the TRIPS grant again this round.

- f) Request from Social Services Director for Health Insurance: See New Business 9C.
- g) CCTV for Ballot Box as required by State of CT: David Barger is researching options.
- h) Recreation Commission Appointment. See New Business 9E.

Old Business:

- a) 35 Railroad Street: **No action taken.** Torrington Area Health Department has signed off on the easement and lot adjustment.
- b) Economic Development: **No action taken.** Off The Trail Café is doing well. The Car Show was very successful with over six hundred cars and over two thousand spectators.
- c) Affordable Housing Task Force: **No action taken.** David Barger is setting up a meeting in August.
- d) CEN Update – **No action taken.** David Barger has been waiting for quotes.
- e) Cobble Rd Culvert and Bridge – **No action taken.** Meetings are to be held with Chris Kinsella, Tim Downs, the State of CT, and Cardinal Engineering.

9) New Business

- a) Tax Abatements/Suspense List: **None.**
- b) Reappointment to Torrington Area Health Department:
Judy Jacobs made a motion to appoint Louis Timolat to the Torrington Area Health Department for a three-year term beginning July 1, 2025. Chris Kinsella seconded the motion; unanimous.
- c) Health Insurance for the Social Services Director :
Chris Kinsella made a motion to recommend to the Board of Finance the approval of health insurance coverage for the Social Service Director at a cost of \$1300/month. Judy Jacobs seconded the motion; unanimous.
- d) CCTV for Ballot Box: **No action taken. Judy Jacobs made a motion to table this discussion. Chris Kinsella seconded the motion; unanimous.**
- e) Recreation Commission Appointment: **Judy Jacobs made a motion to appoint Catherine Wales to the Recreation Commission as a member; effective July 15, 2025, through July 14th, 2028 (three-year term). Chris Kinsella seconded the motion; unanimous.**

10) Discussion:

- a) Solar Project: Meeting to be scheduled.
- b) Bridge/Infrastructure: Meeting to be scheduled.

11) Other Business to Come Before the Board of Selectmen:

The equipment borrowed to sand down the bottom of the Town Pool worked great, and the Town is very appreciative of being able to borrow it. Tim Downs suggested the Town rent it the next time it is needed.

The Falls Village Grant Group was successful in obtaining a \$10,000 grant for the Center on Main for roof repair.

12) Public Comment 2: None received in writing.

13) Adjournment: Judy Jacobs made a motion to adjourn the meeting at 6:37pm. Chris Kinsella seconded the motion; unanimous.

Respectfully submitted by Recording Secretary, Denise Cohn.

Attachments:

Request for Health Coverage – Social Service Director
Cobble Road Bridge letter June 26, 2025
Recreation Commission appointment request
Torrington Area Health approval of easement and lot line adjustment
TRIPS grant letter dated June 30th, 2025.



First Selectman <firstselectman@canaanfallsvillage.org>

Health Insurance Benefits

1 message

Theresa Assessor Clerk <assessorsclerk@canaanfallsvillage.org>

Mon, Jul 7, 2025 at 1:46 PM

To: FirstSelectman@canaanfallsvillage.org, Treasurer Treasurer <treasurer@canaanfallsvillage.org>

Cc: Social Services <socialservices@canaanfallsvillage.org>

Dear Dave & Michelle,

I am writing to officially request to enroll in our Town's health insurance benefits as of July 1st 2025 as I had requested in January 2025.

Thank you.

Theresa Snyder Graney
Assessor's Clerk
Town Of Canaan
P.O. Box 47
Falls Village, CT 06031
860.824.0707 x 115
assessorsclerk@canaanfallsvillage.org



June 26, 2025



The Honorable David Barger
First Selectman
Town of Canaan
107 Main Street
Falls Village, Connecticut 06031

Dear First Selectman Barger:

Subject: Federal Local Bridge Program
Commitment to Fund
Cobble Road over Hollenbeck River, Bridge No. 05193
Town of Canaan

The Connecticut Department of Transportation (CTDOT) has reviewed the Preliminary Application (enclosed) for the replacement or rehabilitation of the bridge at the subject location. The CTDOT is pleased to inform the town of Canaan (Town) that the project qualifies for funding under the Federal Local Bridge Program.

The State of Connecticut (State) hereby commits to fund a minimum of 80 percent (80%) of the eligible project costs under the Federal Off-System Bridge Program. If the Town elects to pursue the Design Managed by State (DMS) program, the remaining 20 percent (20%) of eligible project costs may be funded with either State or Federal funds, depending on availability. This commitment is subject to the program regulations, in particular as follows:

1. The amount is based upon the information in your Preliminary Application and is subject to later adjustments.
2. This Commitment to Fund will lapse if your final cost estimate exceeds your Preliminary Application and sufficient monies are not available.
3. The Commitment to Fund does not constitute a binding agreement, and the State's obligation is contingent upon your execution and delivery of a Project Agreement, and your compliance with its terms.

The Honorable David Barger

June 26, 2025

The next step in the grant process, if this Commitment to Fund is acceptable to the Town, is to sign below and return a copy of this letter within 30 days. A CTDOT representative will contact your office to schedule a concept meeting to review the program's procedural requirements.

In order to accurately track the project's costs, it is recommended that the Town set up a separate budget line item for these projects and make your auditor aware of the projects. Also, the CTDOT now relies heavily on electronic communications, please ensure that the CTDOT has an up-to-date e-mail address for your designated contact person at all times.

If you have any questions, or need any assistance, please contact Mr. Marc P. Byrnes, Program Manager of the Local Bridge Program at (860) 594-3489.


Very truly yours,



Derick Lessard, P.E.
2025.06.26 14:46:12-04'00'

Derick M. Lessard, P.E.
Transportation Division Chief of Bridges
Bureau of Engineering and Construction

Accepted by:


The Honorable David Barger
First Selectman
Town of Canaan

Date: 07 Jul 25

cc: Tim Downs, Public Works Foreman
Johanna M. Mann, Town Clerk

Falls Village Recreation Commission
Recommendation for Membership
July 10, 2025

Dave Barger
First Selectmen, Town of Canaan (Falls Village)

RE: New Commission Member Nomination

Dear Board of Selectmen,

The Falls Village Recreation Commission is pleased to present the following recommendation of Catherine Wales to the Board of Selectmen for membership on the Falls Village Recreation Commission.

During the Rec. Commission meeting held on July 9, 2025, a motion was made by Ted Moy to recommend Catherine Wales as a new member to the commission for a three-year term beginning on July 15, 2025, and ending on June 15, 2028. Melissa Lopes seconded the motion. The motion passed unanimously.

Please endorse this recommendation and appoint Catherine Wales to the Commission.

Please do not hesitate to contact me if you require any further information or clarification regarding this recommendation.

Thank you,

Melissa Lopes

Melissa Lopes
Chairman, Falls Village Recreation Commission

Falls Village Recreation Commission
Recommendation for Rehire
June 19, 2025

Dave Barger
First Selectmen, Town of Canaan (Falls Village)

RE: Recommendation to Rehire Swim Instructor

Dear Board of Selectmen,

The Falls Village Recreation Commission is pleased to present the following recommendation to the Board of Selectmen for seasonal employment at the Falls Village Pool for the 2025 season.

We recommend the rehiring of Zoe Morrison as the Swim Instructor for the 2025 Pool Season.

Please do not hesitate to contact me if you require any further information or clarification regarding this recommendation.

Thank you,

Melissa Lopes

Secretary, Falls Village Recreation Commission



TORRINGTON AREA HEALTH DISTRICT

350 Main Street ♦ Suite A ♦ Torrington, Connecticut 06790

Phone (860) 489-0436 ♦ Fax (860) 496-8243 ♦ E-mail info@tahd.org ♦ Web www.tahd.org

"Promoting Health & Preventing Disease Since 1967"

Addition / Accessory Structure Application

**This is not a building permit.
You must obtain a permit from the Building Inspector prior to any construction.**

Great Falls Properties L L	33	Railroad St	Canaan
Owner	Street #	Street Name	Town
P. O. Box 71	Falls Village	CT 06031	
Mailing Address	Town	ST Zip	Owner Telephone
aea.contactus@gmail.com			.84 AC
Email Address		Cell Phone	Lot Size
	Allied Engineering Assoc.	Ken Hrica	
Dimensions of Addition	Information Supplied By	Septic System Designed By	

Description
of Addition

Lot line adjustment and vehicular easement approval.

The application **must** be accompanied by a **check** made payable to **TAHD** in the amount of:

ACCESSORY STRUCTURE : \$35.00

HABITABLE STRUCTURE: \$55.00

WELL AND SANITARY SEWER: \$35.00

CODE COMPLIANCE STUDY (B100a): \$150.00

(Returned Check Fee on any item: \$25.00)

Application must be accompanied by a SKETCH (on back) showing the relative distances from the proposed addition/structure to the well and septic system. Sketch must be signed by applicant.

Signature of Applicant: _____ Application Date: 5/14/2025

TAHD USE ONLY BELOW LINE

☒ **APPROVED**

☐ **DENIED**

Existing Records?

Septic Permit Number:

☒ B100a study required

☒ field investigation

This is an approval for a lot line adjustment and a vehicular easement for 33 and 35 railroad st. See map and plot plan in file. An approved B-100 a plan with a reserve area for 35 railroad, plan also shows an approved code compliant area for # 33 to move the encroaching septic leach fields too.

Sanitarian:

Decision Date:

TAHD is an equal opportunity provider and Employer



June 30, 2025

Mr. David R. Barger
First Selectman
108 Main Street
PO Box 47
Falls Village, CT 06031
Firstselectman@canaanfallsvillage.org

Dear First Selectman Barger:

Subject: **2025 Transportation Rural Improvement Program Grant Application**
Sidewalk Construction

Thank you for your application to the 2025 Connecticut Department of Transportation (CTDOT) Transportation Rural Infrastructure Program (TRIP). We commend your dedication to improving transportation infrastructure in your community and sincerely appreciate the time and effort your team invested in preparing your application.

We regret to inform you that your application was not selected for an award during this cycle. The program received many strong and competitive submissions, and limited funding required us to make difficult decisions based on program criteria and available resources.

While we understand this news may be disappointing, we encourage you to apply again in future rounds. We remain committed to supporting rural transportation improvements across the state, and your continued engagement is vital to achieving that mission.

Thank you again for your interest in the program and for your ongoing work to enhance safety and access for your residents.

If you have any further questions, please feel free to contact Craig Babowicz, Transportation Assistant Planning Director, at 860-594-2158, or via email at craig.babowicz@ct.gov.

Very truly yours,

Kimberly Lesay

Digitally signed by Kimberly Lesay
DN: O=US, E=kimberly.lesay@ct.gov,
OU=Connecticut Department of
Transportation, CN=Kimberly Lesay
Date: 2025.06.26 13:18:14-0400

Kimberly Lesay
Bureau Chief
Bureau of Policy & Planning

cc: Tyson Byrne – Craig Babowicz – William Champagne
Pamela Sucato – Jennifer Arienti – Michael Salter
Robert Phillips rphillips@nhcogct.gov - Erik Shortell eshortell@nhcogct.gov