

TOWN OF CANAAN
BOARD OF SELECTMEN
MEETING MINUTES

November 10, 2025 – 6:00 PM
Town Hall, 108 Main Street, Falls Village, CT
In-Person and via Zoom

Members Present

In Person: First Selectman David Barger, Selectman Christopher Kinsella, Selectman Judy Jacobs

Via Zoom: None

1. Call to Order

The meeting was called to order at 6:00 PM by First Selectman Barger, who opened with remarks honoring veterans and their families for their service and sacrifice

2. Agenda

Selectman Barger moved to add the following items to the agenda:

- 7F – Falls Village Lights
- 9D – Falls Village Lights
- 7G – Reappointment of Tax Collector
- 9E – Reappointment of Tax Collector

Motion to add items: Jacobs; seconded: Kinsella; **approved unanimously.**

3. Public Comment

- A resident noted that Amesville residents had raised concerns about the absence of signage on the Falls Village side of the bridge indicating its closure. Staff acknowledged they were unaware that the bridge had been closed as of that day and noted that no prior notification had been received regarding the exact start date of the closure.
- It was confirmed during the meeting that the bridge is now closed as of today.
- The closure is expected to last until December 1st, approximately 2–3 weeks.
- The bridge will be closed primarily during daytime hours, with nighttime access permitted.

4. Approval of Pending Minutes

a. October 14, 2025 – Regular Meeting Minutes

Motion to approve: Barger; motioned: Kinsella; seconded: Jacobs.

Discussion: Amendment to item 7L – correction noted that the Cobble Road reimbursement split is 20% State, 80% Federal.

Motion to approve amendments: Barger; motioned: Kinsella; seconded: Jacobs; **approved unanimously.**

Motion to approve amended minutes: Barger; motioned: Jacobs; seconded: Kinsella; **approved unanimously.**

b. November 6, 2025 – Special Meeting Minutes

Motion to approve: Barger; motioned: Kinsella; seconded: Jacobs; **approved unanimously.**

5. Treasurer and Tax Collector's Reports (*see attached*)

a. Treasurer's Reports – June, August, and September 2025

Motion to receive: Barger; motioned: Jacobs; seconded: Kinsella; **approved unanimously.**

b. Tax Collector's Report – October 2025

Motion to receive: Barger; motioned: Kinsella; seconded: Jacobs; **approved unanimously.**

6. Communications (*see attached*)

a. Written

Email from Melissa Lopes proposing a Community Shredding Day. Discussion followed regarding prior consideration of such an event. Further research will be conducted, including cost and potential funding from the Transfer Station budget.

b. Oral

Greg Marlowe announced that the volunteer grant group is now incorporated as *All Falls Village, Inc.* and has received IRS 501(c)(3) nonprofit status.

The group assists local organizations and the Town in identifying, writing, and implementing grants, and supports fundraising efforts.

7. First Selectman's Report – David Barger

- **a.** STEAP Grant – Meeting scheduled for Thursday at 9:00 AM
- **b.** 2026 Meeting Dates for BOS and BOF – *(See attached)*
- **c.** Historic District Signs (Replacement) – See item 9C
- **d.** Transfer Station Report – *(See attached)*
- **e.** CT DOT Master Municipal Agreement – Cobble Road Project *(See attached, full agreement on file in Selectmen's Office)*
- **f.** Falls Village Lights – Resident Greg Marlowe agreed to set up holiday lights
- **g.** Reappointment of Tax Collector – Added to New Business (9e)

8. Old Business

- **a.** 35 Railroad Street – Committee will be reconvened. First Selectman Barger will coordinate with the Town Attorney to schedule.
- **b.** Economic Development – Selectman Jacobs will begin showing the Furnace Gallery space (107 Main St.) to interested parties.
- **c.** Affordable Housing Plan Task Force – Forum was well-received with strong community engagement.
- **d.** CEN – Agreement signed.
- **e.** Cobble Road Culvert and Bridge – Agreement signed to allow for Cobble Road Project
- **f.** Eagle Scout Projects – Boy Scouts are developing plans.

9. New Business

a. Tax Rebates and Suspension List

No items presented for action.

b. 2026 Meeting Dates – BOS and BOF

Motion to approve 2026 calendar: Barger; motioned: Kinsella; seconded: Jacobs; **approved unanimously.**

c. Historic District Replacement Signs

Selectman Jacobs presented a pricing proposal from Giordano Signs of Torrington, Connecticut.

- Signs: \$1,380.84
- Aluminum posts: \$1,817.52
- Installation: \$500
- Total project cost: approx. \$3,500
Aluminum posts recommended for durability and reduced maintenance.
Funding available in line item 3001.
Installation tentatively planned for Spring 2026, pending vendor confirmation.
Motion to purchase signs: Barger; motioned: Kinsella; seconded: Jacobs; **approved unanimously.**

d. Falls Village Lights

Selectman Kinsella requested tabling the wiring until further investigation.

If wiring cannot be completed this season, holiday lights will be installed as in 2024, with improvements considered for Spring 2026.

Motion to proceed with installation as last year: Barger; motioned: Jacobs; seconded: Kinsella; **approved unanimously.**

e. Reappointment of Tax Collector

Rebecca Juchert Derungs was reappointed for a four-year term by unanimous vote. *(See attached)*

10. Discussion

- **a.** Bridge/Infrastructure Committee – No updates
- **b.** Solar Project Committee – No updates

11. Other Business

a. Motion to add the upcoming 250th anniversary celebration of the Declaration of Independence to the agenda: Barger; motioned: Jacobs; seconded: Kinsella; **approved unanimously.**

b. Judy Jacobs reported that the Historical Society and community members are planning 2026 events, including:

- Themed programming focused on the American Revolution
- Cemetery tours honoring Revolutionary War soldiers from Falls Village
- A scaled reenactment event
- Community involvement encouraged; interested residents should contact organizers

12. Public Comment

All Falls Village, Inc. offered to assist with grant applications or fundraising for signage if needed.

13. Adjournment

Motion to adjourn at 6:40 PM: Barger; motioned: Jacobs; seconded: Kinsella; **approved unanimously**

Attachments

- 2026 BOS Meeting Dates
- Transfer Station Report
- Treasurer's Reports
- Tax Collector's Reports
- Written Communication – Melissa Lopes
- Signed Page of CT DOT Agreement (*Full agreement on file*)
- Tax Collector Reappointment

Notice: The Zoom meeting experienced an interruption from 6:07 PM to 6:11 PM. No motions were presented during this period.

Respectfully submitted,
Patti Fife, Recording Secretary

November 5, 2025

To: Board of Selectman, Board of Finance

From: Michelle Hansen, Treasurer

Re: Unaudited June report

Hi Everyone

Congrats to our new members and alternates on the Board of Finance and also to our Board of Selectman for another term. I look forward to working with all of you! Please remember if you have any questions my office is always open or feel free to call me at any time.

Attached is the unaudited June treasurers packet. You will notice a difference in the balance sheet from prior packets this fiscal year. This is due to the QuickBooks conversion. Each year the auditors have accounts that they adjust which you will now notice on the balance sheet. This will help to make the numbers clearer when they present the audit. The cemetery accts have also been moved over to the general fund balance sheet from the reserve balance sheet.

You will also notice a difference between the BOE cash report and my BOE expense line which I have attached the reconciliation to explain.

Michelle

9:59 AM
11/05/25
Cash Basis

Town of Canaan
Unaudited Balance Sheet
As of June 30, 2025

	Jun 30, 25
ASSETS	
Current Assets	
Checking/Savings	
Cemetery CD	29,344.00
Cemetery Savings	4,462.05
Litchfield Bancorp	
Certificate of Deposit	208,290.60
Total Litchfield Bancorp	208,290.60
National Iron Bank	
Checking	-150,391.96
Money Market	606,657.46
Tax Collector Acct	7,062.00
Total National Iron Bank	463,327.50
OPEB Reserve Cash	30,249.28
Rent Account	2,120.70
Salisbury Bank	
BOE Checking	60,935.25
Muni Account	385,811.14
Savings Account	141,244.38
Total Salisbury Bank	587,990.77
Torrington Savings Bank	
BOE Non-Lapsing Reserve Acct	30,082.76
Total Torrington Savings Bank	30,082.76
Total Checking/Savings	1,355,867.66
Other Current Assets	
Interest & Lien Fees Receivable	11,665.00
Lease Payments Receivable	6,000.00
LOSAP Investments	265,749.00
Property Tax Receivables	50,370.00
Total Other Current Assets	333,784.00
Total Current Assets	1,689,651.66
TOTAL ASSETS	1,689,651.66
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20-2210-HD-920	-8.00
20-2210-LP-920	-36.00
BOE Accts Payable	31,643.00
Deferred Inflows of Resources	
Deferred Leases	6,000.00
Deferred Revenue	4,673.00
Deferred Taxes	62,602.00
Total Deferred Inflows of Resources	73,275.00
Dog Fund	393.26
Due Other Funds	3,500.00

9:59 AM
11/05/25
Cash Basis

Town of Canaan
Unaudited Balance Sheet
As of June 30, 2025

	Jun 30, 25
Payroll Liabilities	
020-030 WAGEX	0.45
Payroll Liabilities - Other	-1,802.44
Total Payroll Liabilities	-1,801.99
Total Other Current Liabilities	106,965.27
Total Current Liabilities	106,965.27
Total Liabilities	106,965.27
Equity	
Opening Balance Equity	1,562,495.18
Retained Earnings	-23,092.42
Net Income	43,283.63
Total Equity	1,582,686.39
TOTAL LIABILITIES & EQUITY	1,689,651.66

10:04 AM

11/05/25

Cash Basis

Town of Canaan

Profit & Loss Budget vs. Actual

July 2024 through June 2025

Ordinary Income/Expense	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Income				
1108 Taxes	5,306,031.14	5,241,933.00	64,098.14	101.2%
1400-954 Add. Approp. From GF	0.00	166,849.00	-166,849.00	0.0%
2110-904 Conveyance Tax	31,708.75	20,000.00	11,708.75	158.5%
2111-912 Plan & Zoning Fees	1,810.00	1,800.00	10.00	100.6%
2113-913 Building Permits	42,570.49	20,000.00	22,570.49	212.9%
2122-953 General Assistance	0.00	0.00	0.00	0.0%
2124-915 Inland/Wetland Fees	408.00	500.00	-92.00	81.6%
2125-BG-352 Micro Bike Grant	10,000.00	10,000.00	0.00	100.0%
2210 Town Clerk	12,475.00	14,050.00	-1,575.00	88.8%
2410 Misc Town Revenue	73,083.54	69,400.00	3,683.54	105.3%
2420-952 Public Works	0.00	0.00	0.00	0.0%
2601 Transfer Station Fees	16,616.03	16,225.00	391.03	102.4%
3101-939 Town Aid Road Money	167,473.47	167,450.00	23.47	100.0%
4110-950 Interest on GF	11,298.82	12,000.00	-701.18	94.2%
5210 State Revenue	312,616.16	294,634.00	17,982.16	106.1%
5291-935 Tel Access Line Tax	8,239.99	6,000.00	2,239.99	137.3%
Total Income	5,994,331.39	6,040,841.00	-46,509.61	99.2%
Gross Profit	5,994,331.39	6,040,841.00	-46,509.61	99.2%
Expense				
1001 - Selectmen Expenses	66,656.27	69,178.00	-2,521.73	96.4%
1002 Town Hall Expenses	53,949.95	60,170.00	-6,220.05	89.7%
1003 Legal Expenses	6,511.87	10,103.00	-3,591.13	64.5%
1005 Board of Assessors	68,224.61	73,004.00	-4,779.39	93.5%
1006-105 Bd. of Assess. Appeals	1,275.00	1,500.00	-225.00	85.0%
1007 Board of Finance	34,712.00	39,396.00	-4,684.00	88.1%
1008 Tax Collector	34,050.93	34,968.00	-917.07	97.4%
1009 Treasurer	45,104.67	47,735.00	-2,630.33	94.5%
1010 Town Clerk	60,716.50	59,422.00	1,294.50	102.2%
1011 Planning & Zoning Comm	24,566.50	27,341.00	-2,774.50	89.9%

10:04 AM

11/05/25

Cash Basis

Town of Canaan
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
1012-105 Zoning Bd of Appeals	130.00	500.00	-370.00	26.0%
1014 Registrar of Voters	38,109.36	50,100.00	-11,990.64	76.1%
1015 Insurance	38,670.60	46,360.00	-7,689.40	83.4%
1016 Benefits	238,057.23	238,510.00	-452.77	99.8%
1017 Economic Development	0.00	1.00	-1.00	0.0%
1018 Publil Health	21,921.44	21,921.00	0.44	100.0%
1019 Social Services	60,212.23	60,993.00	-780.77	98.7%
1020 Wm. Surdam Bld. (Day Care)	21,954.54	21,576.00	378.54	101.8%
1021-322 Street lights	8,146.20	8,000.00	146.20	101.8%
1022 General Assistance	3,000.00	3,000.00	0.00	100.0%
1023 Fund for Non-Muni Public	84,753.79	85,227.00	-473.21	99.4%
1024-105 Inland/Wetland Comm	924.84	2,250.00	-1,325.16	41.1%
1025 Debt Service Interest	32,975.59	35,385.00	-2,409.41	93.2%
1026 Debt Service Principal	132,500.00	132,500.00	0.00	100.0%
1027 General Public Safety	52,080.98	59,025.00	-6,944.02	88.2%
1028 Non-recurring Capital Acct	149,475.00	149,475.00	0.00	100.0%
1202 107 Main St. Property	31,953.04	27,060.00	4,893.04	118.1%
1203 35 Railroad St. Property	4,886.18	3,345.00	1,541.18	146.1%
2001 Fire Commission	118,480.81	122,500.00	-4,019.19	96.7%
3001 Road Maintenance	550,997.30	576,240.00	-25,242.70	95.6%
3002 Town Garage	23,770.96	28,470.00	-4,699.04	83.5%
4001 Recreation Commission	94,927.42	106,404.00	-11,476.58	89.2%
6001 Waste Management	166,265.41	168,328.00	-2,062.59	98.8%
Board of Education	3,681,041.54	3,670,854.00	10,187.54	100.3%
Paper Statement Fee	45.00			
Payroll Expenses	0.00			
Total Expense	5,951,047.76	6,040,841.00	-89,793.24	98.5%
Net Ordinary Income	43,283.63	0.00	43,283.63	100.0%
Net Income	43,283.63	0.00	43,283.63	100.0%

Kellogg Register:

Beg Balance	\$	3,670,856.00
ending balance 6/30/2025	\$	18,066.61

Expense Total	\$	3,652,789.39
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deposits to register:

6/20 deposit	\$	124.53
BOE Quickbooks fee	\$	1,000.00 not in kellogg register

Total Deposits	\$	1,124.53
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Adjusted Kellogg Register	\$	3,653,913.92
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Town Register:	\$	3,681,041.54
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Check # 19768 fy 23-24	\$	29,999.39
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6/30 TRB Deposit	\$	660.00
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Adjusted Town Register	\$	3,651,702.15
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Difference due to	\$	2,211.77
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FY 23-24 Accts Payable and Void Checks

10:03 AM
11/05/25
Cash Basis

Town of Canaan
Profit & Loss
June 2025

	Jun 25
Ordinary Income/Expense	
Income	
1108 Taxes	6,642.87
1400-954 Add. Approp. From GF	0.00
2111-912 Plan & Zoning Fees	85.00
2113-913 Building Permits	8,006.00
2210 Town Clerk	272.00
2410 Misc Town Revenue	-21,510.24
2601 Transfer Station Fees	1,064.90
4110-950 Interest on GF	477.80
5210 State Revenue	819.34
Total Income	-4,142.33
Gross Profit	-4,142.33
Expense	
1001 - Selectmen Expenses	5,356.36
1002 Town Hall Expenses	8,005.58
1003 Legal Expenses	2,696.64
1005 Board of Assessors	10,192.18
1007 Board of Finance	1,107.00
1008 Tax Collector	2,801.79
1009 Treasurer	5,880.12
1010 Town Clerk	7,820.10
1011 Planning & Zoning Comm	4,482.12
1014 Registrar of Voters	880.71
1015 Insurance	-1,748.09
1016 Benefits	27,913.99
1018 Publi Health	3,500.00
1019 Social Services	6,464.75
1020 Wm. Surdam Bld. (Day Care)	3,412.54
1021-322 Street lights	1,191.73
1022 General Assistance	3,000.00
1023 Fund for Non-Muni Public	4,588.00
1024-105 Inland/Wetland Comm	444.84
1027 General Public Safety	17,604.61
1202 107 Main St. Property	5,291.08
1203 35 Railroad St. Property	223.40
2001 Fire Commission	45,590.82
3001 Road Maintenance	174,247.01
3002 Town Garage	3,184.53
4001 Recreation Commission	8,670.37
6001 Waste Management	19,248.20

10:03 AM
11/05/25
Cash Basis

Town of Canaan
Profit & Loss
June 2025

	Jun 25
Board of Education	371,487.49
Paper Statement Fee	5.00
Payroll Expenses	0.00
Total Expense	743,542.87
Net Ordinary Income	-747,685.20
Net Income	-747,685.20

10:33 AM
11/05/25
Cash Basis

Town of Canaan
Unaudited Fiduciary and Reserve Balance Sheet
As of June 30, 2025

	Jun 30, 25
ASSETS	
Current Assets	
Checking/Savings	
National Iron Bank - Fiduciary	
ARPA/CRF Grant	6,677.32
Dog Fund Account	11,447.50
Recreation Account	7,850.08
Total National Iron Bank - Fiduciary	25,974.90
NBT Bank - Reserve	
Fire Truck Reserve	182,401.09
Total NBT Bank - Reserve	182,401.09
TSB-Fiduciary	
Benefit I/W Comm- Cobble Hill T	288.08
Berzine Fund	655.24
Cemetery Fund	283.31
Cemetery Fund - Savings	4,076.83
Dan Maynard Memorial	3,188.17
Denise Blair Memorial	650.03
Falls Village Scholarship Fund	19,482.83
Falls Village Senior Center	405.87
Fuel Fund	7,269.46
FV Scholarship Fund-Savings PB	562.96
Rent Account	2,111.35
Social Services	10,624.20
Special Projects	8.37
Total TSB-Fiduciary	49,606.70
TSB - Reserve	
107 Main St. Property Reserve	23,521.34
Ambulance Reserve	79,822.45
Board of Assessors Reserve	45,544.39
Bridge Maint & Repair Reserve	11,054.57
Bulky Waste Building Reserve	81,058.92
Computer Account	5,526.50
Environmental Cleanup Reserve	11,421.34
Fire Truck Reserve - TSB	119,320.63
Heavy Equipment Reserve	29,804.46
Lee H. Kellogg Technology Reser	31,994.54
LHK Capital Improve. Reserve	8,298.40
Painting Reserve	31,677.81
Planning & Zoning Reserve	13,935.93
Pool Account	33,059.59
Post Employment Benefits Reserv	32,405.43
Registrars Capital Reserve	11,101.29
Salt Shed Fund	116,236.41
Training Reserve	2,069.79
Tree Replacement Reserve	2,430.66
Truck Reserve	180,780.83
Total TSB - Reserve	871,065.28
Total Checking/Savings	1,129,047.97
Total Current Assets	1,129,047.97
TOTAL ASSETS	1,129,047.97

10:33 AM

11/05/25

Cash Basis

Town of Canaan
Unaudited Fiduciary and Reserve Balance Sheet
As of June 30, 2025

	<u>Jun 30, 25</u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	879,737.83
Retained Earnings	209,365.86
Net Income	<u>39,944.28</u>
Total Equity	<u>1,129,047.97</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,129,047.97</u></u>

10:22 AM

11/06/25

Cash Basis

Town of Canaan
Profit & Loss Budget vs. Actual
 July through August 2025

	Jul - Aug 25	Budget	\$ Over Budget	% of Budget
1012-105 Zoning Bd of Appeals	0.00	500.00	-500.00	0.0%
1014 Registrar of Voters	2,380.56	34,050.00	-31,669.44	7.0%
1015 Insurance	12,444.64	46,360.00	-33,915.36	26.8%
1016 Benefits	57,483.21	252,899.00	-195,415.79	22.7%
1017 Economic Development	0.00	1.00	-1.00	0.0%
1018 Publ Health	13,929.36	22,929.00	-8,999.64	60.7%
1019 Social Services	15,875.95	63,754.00	-47,878.05	24.9%
1020 Wm. Surdam Bld. (Day Care)	2,808.66	21,273.00	-18,464.34	13.2%
1021-322 Street Lights	514.94	8,000.00	-7,485.06	6.4%
1022 General Assistance	0.00	3,000.00	-3,000.00	0.0%
1023 Fund for Non-Muni Public	65,769.00	86,977.00	-21,208.00	75.6%
1024-105 Inland/Wetland Comm	480.00	2,250.00	-1,770.00	21.3%
1025 Debt Service Interest	16,694.86	21,200.00	-4,505.14	78.7%
1026 Debt Service Principal	132,500.00	144,100.00	-11,600.00	92.0%
1027 General Public Safety	10,434.50	60,605.00	-50,170.50	17.2%
1028 Non-recurring Capital Acct	0.00	190,500.00	-190,500.00	0.0%
1202 107 Main St. Property	3,115.93	26,555.00	-23,439.07	11.7%
1203 35 Railroad St. Property	775.51	3,345.00	-2,569.49	23.2%
2001 Fire Commission	33,655.24	124,500.00	-90,844.76	27.0%
3001 Road Maintenance	44,757.85	590,400.00	-545,642.15	7.6%
3002 Town Garage	1,043.54	28,092.00	-27,048.46	3.7%
4001 Recreation Commission	52,904.25	102,858.00	-49,953.75	51.4%
6001 Waste Management	25,876.64	180,205.00	-154,328.36	14.4%
Board of Education	689,591.81	3,933,950.00	-3,244,358.19	17.5%
Paper Statement Fee	10.00			
Payroll Expenses	0.00			
Total Expense	1,255,786.03	6,356,776.00	-5,100,989.97	19.8%
Net Ordinary Income	1,906,886.23	0.00	1,906,886.23	100.0%
Net Income	1,906,886.23	0.00	1,906,886.23	100.0%

10:16 AM
11/06/25
Cash Basis

Town of Canaan
Balance Sheet
As of August 31, 2025

	Aug 31, 25
ASSETS	
Current Assets	
Checking/Savings	
Cemetery CD	29,344.00
Cemetery Savings	4,462.05
Litchfield Bancorp	
Certificate of Deposit	208,290.60
Total Litchfield Bancorp	208,290.60
National Iron Bank	
Checking	-5,498.29
Money Market	2,208,237.91
Tax Collector Acct	7,062.00
Total National Iron Bank	2,209,801.62
OPEB Reserve Cash	30,249.28
Rent Account	2,120.70
Salisbury Bank	
BOE Checking	12,314.69
Muni Account	595,223.48
Savings Account	141,544.28
Total Salisbury Bank	749,082.45
Torrington Savings Bank	
BOE Non-Lapsing Reserve Acct	30,097.44
Total Torrington Savings Bank	30,097.44
Total Checking/Savings	3,263,448.14
Other Current Assets	
Interest & Lien Fees Receivable	11,665.00
Lease Payments Receivable	6,000.00
LOSAP Investments	265,749.00
Property Tax Receivables	50,370.00
Total Other Current Assets	333,784.00
Total Current Assets	3,597,232.14
TOTAL ASSETS	3,597,232.14
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20-2210-HD-920	160.00
20-2210-LP-920	1,256.00
BOE Accts Payable	31,643.00
Deferred Inflows of Resources	
Deferred Leases	6,000.00
Deferred Revenue	4,673.00
Deferred Taxes	62,602.00
Total Deferred Inflows of Resources	73,275.00
Dog Fund	-194.34
Due Other Funds	3,500.00

10:16 AM
11/06/25
Cash Basis

Town of Canaan
Profit & Loss
August 2025

	<u>Aug 25</u>
Ordinary Income/Expense	
Income	
1108 Taxes	229,142.94
1400-954 Add. Approp. From GF	0.00
2110-904 Conveyance Tax	3,085.00
2111-912 Plan & Zoning Fees	485.00
2113-913 Building Permits	756.00
2124-915 Inland/Wetland Fees	135.00
2210 Town Clerk	513.00
2410 Misc Town Revenue	3,540.00
2601 Transfer Station Fees	965.00
3101-939 Town Aid Road Money	111,643.35
4110-950 Interest on GF	15.90
5210 State Revenue	1,462.63
Total Income	<u>351,743.82</u>
Gross Profit	<u>351,743.82</u>
Expense	
1001 - Selectmen Expenses	4,556.12
1002 Town Hall Expenses	3,635.07
1003 Legal Expenses	219.75
1005 Board of Assessors	2,991.40
1007 Board of Finance	10,160.00
1008 Tax Collector	6,288.35
1009 Treasurer	3,857.68
1010 Town Clerk	4,492.36
1011 Planning & Zoning Comm	1,500.00
1014 Registrar of Voters	1,321.32
1016 Benefits	22,956.77
1019 Social Services	2,897.12
1020 Wm. Surdam Bld. (Day Care)	2,373.66
1021-322 Street lights	514.94
1023 Fund for Non-Muni Public	44.00
1025 Debt Service Interest	19,781.56
1027 General Public Safety	1,833.06
1202 107 Main St. Property	2,918.49
1203 35 Railroad St. Property	694.92
2001 Fire Commission	31,398.12
3001 Road Maintenance	22,071.80
3002 Town Garage	897.11
4001 Recreation Commission	24,887.41
6001 Waste Management	22,378.89

10:16 AM
11/06/25
Cash Basis

Town of Canaan
Profit & Loss
August 2025

	<u>Aug 25</u>
Board of Education	231,918.51
Paper Statement Fee	5.00
Payroll Expenses	<u>0.00</u>
Total Expense	<u>426,593.41</u>
Net Ordinary Income	<u>-74,849.59</u>
Net Income	<u><u>-74,849.59</u></u>

10:22 AM

11/06/25

Cash Basis

Town of Canaan

Profit & Loss Budget vs. Actual

July through August 2025

	Jul - Aug 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1108 Taxes	3,029,103.14	5,454,805.00	-2,425,701.86	55.5%
1400-954 Add. Approp. From GF	0.00	219,000.00	-219,000.00	0.0%
2110-904 Conveyance Tax	6,971.50	25,627.00	-18,655.50	27.2%
2111-912 Plan & Zoning Fees	485.00	1,800.00	-1,315.00	26.9%
2113-913 Building Permits	756.00	25,000.00	-24,244.00	3.0%
2122-953 General Assistance	0.00	0.00	0.00	0.0%
2124-915 Inland/Wetland Fees	135.00	500.00	-365.00	27.0%
2125-BG-352 Micro Bike Grant	0.00	5,000.00	-5,000.00	0.0%
2210 Town Clerk	1,105.00	14,050.00	-12,945.00	7.9%
2410 Misc Town Revenue	8,445.50	66,400.00	-57,954.50	12.7%
2420-952 Public Works	0.00	0.00	0.00	0.0%
2601 Transfer Station Fees	1,770.00	16,225.00	-14,455.00	10.9%
3101-939 Town Aid Road Money	111,643.35	223,298.00	-111,654.65	50.0%
4110-950 Interest on GF	745.14	12,000.00	-11,254.86	6.2%
5210 State Revenue	1,512.63	285,071.00	-283,558.37	0.5%
5291-935 Tel Access Line Tax	0.00	8,000.00	-8,000.00	0.0%
Total Income	3,162,672.26	6,356,776.00	-3,194,103.74	49.8%
Gross Profit	3,162,672.26	6,356,776.00	-3,194,103.74	49.8%
Expense				
1001 - Selectmen Expenses	11,440.21	60,329.00	-48,888.79	19.0%
1002 Town Hall Expenses	8,561.79	62,092.00	-53,530.21	13.8%
1003 Legal Expenses	1,013.83	4,390.00	-3,376.17	23.1%
1005 Board of Assessors	9,232.80	60,673.00	-51,440.20	15.2%
1006-105 Bd. of Assess. Appeals	0.00	1,500.00	-1,500.00	0.0%
1007 Board of Finance	10,160.00	39,566.00	-29,406.00	25.7%
1008 Tax Collector	12,004.43	35,814.00	-23,809.57	33.5%
1009 Treasurer	6,911.76	47,203.00	-40,291.24	14.6%
1010 Town Clerk	11,754.76	65,314.00	-53,559.24	18.0%
1011 Planning & Zoning Comm	1,660.00	31,592.00	-29,932.00	5.3%

10:16 AM
11/06/25
Cash Basis

Town of Canaan
Balance Sheet
As of August 31, 2025

	Aug 31, 25
Payroll Liabilities	
020-030 WAGEX	0.45
20-026	438.41
Payroll Liabilities - Other	-1,969.44
Total Payroll Liabilities	-1,530.58
Total Other Current Liabilities	108,109.08
Total Current Liabilities	108,109.08
Total Liabilities	108,109.08
Equity	
Opening Balance Equity	1,562,495.18
Retained Earnings	19,741.65
Net Income	1,906,886.23
Total Equity	3,489,123.06
TOTAL LIABILITIES & EQUITY	3,597,232.14

10:20 AM
11/06/25
Cash Basis

Town of Canaan
Fiduciary & Reserve Balance Sheet
As of August 31, 2025

	Aug 31, 25
ASSETS	
Current Assets	
Checking/Savings	
National Iron Bank - Fiduciary	
ARPA/CRF Grant	6,677.32
Dog Fund Account	11,447.50
Recreation Account	7,830.94
Total National Iron Bank - Fiduciary	25,955.76
NBT Bank - Reserve	
Fire Truck Reserve	183,176.49
Total NBT Bank - Reserve	183,176.49
TSB-Fiduciary	
Benefit I/W Comm- Cobble Hill T	288.10
Berzine Fund	650.78
Cemetery Fund	283.31
Cemetery Fund - Savings	1,673.13
Dan Maynard Memorial	3,188.44
Denise Blair Memorial	645.57
Falls Village Scholarship Fund	14,007.83
Falls Village Senior Center	405.91
Fuel Fund	7,270.42
FV Scholarship Fund-Savings PB	562.96
Rent Account	2,108.08
Social Services	10,633.20
Total TSB-Fiduciary	41,717.73
TSB - Reserve	
107 Main St. Property Reserve	23,525.21
Ambulance Reserve	79,837.50
Board of Assessors Reserve	45,551.88
Bridge Maint & Repair Reserve	11,056.39
Bulky Waste Building Reserve	81,074.91
Computer Account	5,527.88
Environmental Cleanup Reserve	11,423.22
Fire Truck Reserve - TSB	119,350.05
Heavy Equipment Reserve	29,809.36
Lee H. Kellogg Technology Reser	31,999.80
LHK Capital Improve. Reserve	8,295.21
Painting Reserve	31,683.02
Planning & Zoning Reserve	13,938.22
Pool Account	33,081.71
Post Employment Benefits Reserv	32,410.76
Registrars Capital Reserve	11,105.39
Salt Shed Fund	116,251.39
Training Reserve	2,069.79
Tree Replacement Reserve	2,427.65
Truck Reserve	180,958.69
Total TSB - Reserve	871,378.03
Total Checking/Savings	1,122,228.01
Total Current Assets	1,122,228.01
TOTAL ASSETS	1,122,228.01

10:20 AM
11/06/25
Cash Basis

Town of Canaan
Fiduciary & Reserve Balance Sheet
As of August 31, 2025

	Aug 31, 25
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	879,737.83
Retained Earnings	249,310.14
Net Income	-6,819.96
Total Equity	<u>1,122,228.01</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,122,228.01</u></u>

COLLECTION INFORMATION AS OF OCTOBER 31, 2025
MEMO FROM TAX COLLECTOR'S OFFICE

2024 Grand List Collection Information

Beginning Tax Levy		5,436,359.65
Adjusted Tax Levy (as of month end)		5,418,647.59
Current Grand List Year Collections	**	3,090,733.41
Current year collection rate - collected vs. tax levy =		57.04%
Total collections(includes interest & taxes & fees)	****	3,114,022.59
Refunds paid & unpaid		4,494.31
Total collections less refunds(paid & unpaid)	*	3,109,528.28

2023 Grand List Collection Information

Beginning Tax Levy		5,270,959.30
Adjusted Tax Levy (as of month end)		5,252,088.53
Current Grand List Year Collections(as of month end)		2,999,914.18
Current year collection rate - collected vs. tax levy =		57.12%

Prior Three Years Collection Rates

2022 GL Collection rate - collected less refunds vs tax levy	56.96%
2021 GL Collection rate - collected less refunds vs tax levy	56.39%
2020 GL Collection rate - collected less refunds vs tax levy	54.27%

**FISCAL YEAR 2025/2026 - 2024 Grand List
TOWN OF CANAAN
TAX COLLECTOR'S REPORT
FOR YEAR TO DATE**

Grand List	Year	Uncollected Taxes	Current Levy	Transfers to		Adjusted Taxes	Collections		Uncollected Taxes w/ Refunds				Refunds				Refunds unpaid Month end	
				Lawful Corrections	Suspense		** Taxes	Interest	Total	Paid refunds Added back in 31-Oct-25				Over-payments	Adjustments Generating	Transfers/ Writeoffs		Paid
										Additions	Deductions	Prior FY's Refunds	Writoffs					
2024			5,479,416.07	184.98	17,897.04	*	5,461,704.01	3,090,733.41	3,772.83	3,094,506.24	2,371,206.13	*	528.49	5.69	235.53	636.93		
2023		25,838.58	*	*	406.08	*	25,432.50	11,201.01	2,925.95	14,126.96	14,528.67	2,731.91	*	*	*	297.18	2,434.73	
2022		15,097.96	*	*	*	*	15,097.96	1,734.59	508.85	2,243.44	13,363.37	859.94	*	*	*	-	859.94	
2021		4,039.13	*	*	*	*	4,039.13	1,034.32	561.19	1,595.51	3,004.81	30.00	*	*	*	-	30.00	
2020		2,121.96	*	*	*	*	2,121.96	432.50	340.52	773.02	1,689.46	*	*	*	*	*	*	
2019		1,710.95	*	*	*	*	1,710.95	*	*	*	1,710.95	*	*	*	*	*	*	
2018		1,776.05	*	*	*	*	1,776.05	*	*	*	1,776.05	*	*	*	*	*	*	
2017		748.89	*	*	*	*	748.89	*	*	*	748.89	*	*	*	*	*	*	
2016		91.57	*	*	*	*	91.57	*	*	*	91.57	*	*	*	*	*	*	
2015		165.12	*	*	*	*	165.12	*	*	*	165.12	*	*	*	*	*	*	
2014		44.18	*	*	*	*	44.18	42.30	74.66	116.96	1.88	*	*	*	*	*	*	
2013		42.77	*	*	*	*	42.77	*	*	*	42.77	*	*	*	*	*	*	
2012		*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2011		*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
2009		*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	
Total		51,677.16	5,479,416.07	184.98	18,303.12	*	5,512,975.09	3,105,178.13	8,184.00	3,113,362.13	2,408,329.67	3,621.85	349.66	528.49	5.69	532.71	3,961.60	
COLLECTION AGENCY FEES																		
MARSHAL FEES																		
ADMIN FEES																		
LIEN FEES																		
TOTAL COLLECTIONS TO DATE:																		
*** 3,105,178.13 8,749.76 3,113,927.89 *** Refunds Paid Out																		
(532.71) Refunds (532.71) *																		
*** 3,104,645.42 Total Coll. 3,113,395.18 Refunds Not Yet Paid																		
(3,961.60) 532.71 3,961.60 4,494.31																		
3,109,433.58 *																		

Town of Canaan Transfer Station

Selectman Report

Date: 10/10/25

To: Town of Canaan Board of Selectman

From: Peter Roussis – Transfer Station Coordinator

Report for the months of July, August & September

Waste Recycling:

MSW (Municipal Solid Waste) 123.56 Tons

SSW Recycling 22.17 Tons

Income:

Bulky Waste: \$3,195.00

Expenses:

MIRA tipping fees: \$16,804.60

Transport fees: \$12,627.89

Clean Restroom Rentals Inc (portable toilet): \$480.00

Equipment Rental: \$861.87

Bulky Waste fees: \$1,349.84

CRM Co LLC (Tires): \$457.96

Total Expenses: \$32,582.16

(does not include salaries, telephone, or electric)



First Selectman <firstselectman@canaanfallsvillage.org>

Community shredding day

1 message

mmlopes72@gmail.com <mmlopes72@gmail.com>

Sun, Nov 9, 2025 at 9:47 AM

To: Selectman First <FirstSelectman@canaanfallsvillage.org>, selectmanjudy@canaanfallsvillage.org, Chris Selectman <selectmanchris@canaanfallsvillage.org>

Good Morning,

I wanted to run an idea by you before I bring it to the rest of the Recreation Commission. Do you think it would be worthwhile to host a Community Shredding Day? I know it's a bit outside our usual recreation events, but it could be a helpful service for local residents—myself included! I always seem to miss the ones hosted by the local banks, and I imagine others might be in the same boat.

I'm trying to think of some "outside the box" community offerings that people would actually use and appreciate, and this seemed like a practical option to explore.

What are your thoughts?

Melissa Lopes

Agreement No. _____

The Parties hereto have executed this Agreement by their duly authorized representatives on the day and year indicated.

STATE OF CONNECTICUT
Department of Transportation
Garrett T. Eucalitto, Commissioner

By: _____ (Seal)

James A. Fallon, P.E.
Chief Engineer and Bureau Chief
Engineering and Construction

Date: _____

TOWN OF CANAAN

By: _____ (Seal)

The Honorable David R. Barger
First Selectman

Date: 12/10/25



Transfer Station Report
Treasurer/ Tax Collector Report
Melissa Lopes written communication

CT DOT Municipal agreement?
Dated Tax Collector Re-Appointment?

- CT DOT Agreement will be finalized after submission
- Rebecca Juchert-Derungs reappointed 11/10/25 to 11/09/29 (4 yr. term)

BOARD OF SELECTMEN & BOARD OF FINANCE
MEETING DATES FOR 2026

Board of Selectmen Regular Meeting at 6:00PM
Board of Finance Regular Meeting at 7:00PM or immediately following
the Board of Selectmen Regular Meeting

Meetings are held at the Town of Canaan, Town Hall, 108 Main St., Falls Village, CT 06031

January 12th

February 9th

March 9th

April 13th

May 11th

June 8th

July 13th

August 10th

September 14th

October 13th*

November 9th

December 14th

Meetings are held IN PERSON and VIA ZOOM

*Pursuant to C.G.S. 1-230

BOARD OF SELECTMEN
MEETING DATES FOR 2026

Board of Selectmen will regularly meet IN PERSON ONLY on Wednesdays at 8:30AM

Meetings are held at the Town of Canaan, Town Hall, 108 Main St., Falls Village, CT 06031
(unless otherwise noted)

January 28th

February 25th

March 25th

April 29th

May 27th

June 24th

July 29th

August 26th

September 30th

October 28th

November 25th

December 30th

Town of Canaan
Town Hall
Observance of Holidays 2026

In accordance with C.G.S. §1-4, the Holidays to be observed by the State of Connecticut in 2026 are as follows:

HOLIDAY OBSERVED ON:

- ☐ New Year's Day Thursday, January 1, 2026
- ☐ Martin Luther King, Jr. Day Monday, January 19, 2026
- ☐ Lincoln's Birthday Thursday, February 12, 2026
- ☐ Washington's Birthday Monday, February 16, 2026
- ☐ Good Friday Friday, April 3, 2026
- ☐ Memorial Day Monday, May 25, 2026
- ☐ Juneteenth Day Friday, June 19, 2026
- ☐ Independence Day Friday, July 3, 2026
- ☐ Labor Day Monday, September 7, 2026
- ☐ Columbus Day Monday, October 12, 2026
- ☐ Veterans' Day Wednesday, November 11, 2026
- ☐ Thanksgiving Day Thursday, November 26, 2026
- ☐ Christmas Day Friday, December 25, 2026