

PTOWN OF CANAAN
BOARD OF SELECTMEN — SPECIAL MEETING MINUTES

Wednesday, December 17, 2025 — 6:00 PM
Town Hall, 108 Main Street, Falls Village, CT 06031
In Person and via Zoom

Members Present

- **In Person:**
 - First Selectman David Barger
 - Selectman Christopher Kinsella
 - Selectman Judy Jacobs
- **Via Zoom:** None

1. Call to Order

The meeting was called to order at 6:00 PM by First Selectman David Barger. The meeting opened with a moment of silence and holiday greetings.

2. Agenda

This special meeting was convened pursuant to CGS 1-225 and replaces the canceled meeting originally scheduled for December 8, 2025.

3. Public Comment

- Louis Timolat reviewed his long service on the Torrington Area Health District board, announced his intent to resign in the second quarter of 2026, and recommended Eli Horowitz as his successor. He requested that the Board designate Eli as the town representative when the vacancy occurs. First Selectman Barger indicated the Board will act on the matter at the next meeting.
- Gabrielle Orbanic and other residents raised safety concerns regarding Sand Road, citing multiple winter accidents and near-misses. They requested improved winter maintenance and a longer-term roadway design review. First Selectman Barger confirmed that the town will review accident data, consult with the DTW Manager, and consider both immediate maintenance (sanding/salting) and longer-term design solutions. Additional residents reiterated the dangers at Sand Road and urged prompt action. First Selectman Barger stated that he will discuss these concerns with the DTW Manager and place Sand Road on the next agenda for follow-up.

4. Approval of Pending Minutes

- **a. November 10, 2025, Regular Meeting Minutes**
Motion to approve by Barger; motioned by Jacobs; seconded by Kinsella. Approved unanimously.
- **b. November 21, 2025, Special Meeting Minutes**
Motion to approve by Barger; motioned by Kinsella; seconded by Jacobs. Approved unanimously.

5. Treasurer and Tax Collector Reports

- **a. October 2025 Treasurer's Report** (see attached)
Motion to receive the report packet by Barger. Vote: Jacobs in favor; Kinsella opposed.
- **b. November 2025 Tax Collector's Report** (see attached)
Motion to receive by Barger. Vote: Kinsella in favor; Jacobs opposed.

6. Communications

- **Written:** (see attached)
 - Gabrielle Orbanic correspondence regarding Sand Road safety (requests to add to next agenda and to present written concerns).
 - Chea LaMedica correspondence regarding Sand Road safety.
 - Eversource letter (John Whelan) reporting Warren Turnpike pole yard approximately 85% complete; fencing vendor scheduled to start 12/9 with anticipated project completion by 12/23/25.
 - Chore Services letter (Jane McLaren) requesting release of the town's FY25/26 allocation of \$3,000.
 - Resident Wood Sinclair expressed concerns about roadside vegetation management and herbicide use; suggested hiring seasonal roadside maintenance to reduce herbicide reliance.
 - Aquarion amended rate schedule (attached)
- **Oral:** None

7. Selectmen's Report

- **a. STEAP Grant Updates:**
Discussion of STEAP-funded projects and proposed appropriation for the salt shed portion of the grant; further funding discussion to occur with the Board of Finance.
- **b. Recreation Commission:**
 1. Holiday Extravaganza (December 13, 2025) was reported as highly successful with over 100 attendees.
- **c. Proposal from AEA for Site Engineering Services:** (see attached)
 1. Salt Shed Project (STEAP Grant): AEA submitted a professional services agreement.
- **d. CTDOT Pavement Markings:**
CT DOT will repaint and widen white roadway lines.

- **e. Town of Canaan Capital Plan:**
First Selectman Barger and Board of Finance Chairman Ginger Betti have been communicating and will work with boards and commissions within the next two weeks.
- **f. Recreation Commission:** (see attached)
 1. Resignation Letter from Ted Moy: Recognition letter read for outgoing Recreation Commission Chairman; resignation accepted with thanks for service.
 2. Shred-It: Vendor quote for a town shred day presented at \$350.00 per hour. First Selectman Barger will discuss with the Recreation Commission.
- **g. Housatonic River Commission:**
Resignation received from Dick Hines dated 12/5/2025. Resignation accepted.
- **h. CTDOT Replacement of Speed Limit Signs on Local Roadways:** (see attached)
Notification from CT DOT that speed limit and stop signs will be replaced on multiple local rural roads.
- **i. Cobble Road Bridge:** (see attached)
 1. Invoice received from Cardinal Engineering Associates for \$2,095.50, for the on-call services of the Cobble Road Project. Board of Finance is to be asked to consider an appropriation to pay the invoice.
- **j. Torrington Area Health District:**
Louis Timolat preparing for retirement from TAHD board; Board will act on recommended replacement (anticipated Eli Horowitz) at the next meeting when resignation is formalized.
- **k. Town Constables:**
Town Constable meeting to be scheduled; new equipment (vests and hats); review of CGS relative to duties to be included.

8. Old Business

- **a. 35 Railroad Street:** No updates.
- **b. Economic Development:** Economic Director from the COG to visit Falls Village for a Saturday review; rental space proposals requested by month end.
- **c. Affordable Housing Plan Task Force:** No updates.
- **d. CEN:** Awaiting state paperwork to proceed.
- **e. Cobble Road Culvert and Bridge:** Construction has not yet started.

9. New Business

- **a. Tax Rebates and Suspension List:** None presented.
- **b. AEA Proposal for Salt Shed Site Engineering** (see attached)
Discussion: AEA proposal details presented.
 - Total proposed fee: \$26,500
 - Fee breakdown: Existing conditions \$3,500; Grant/permitting \$5,500; Construction documentation \$9,500; Bidding \$2,500; Construction administration \$5,500
 - Scope: Existing conditions; Grant/permitting phase; Construction documentation; Bidding; Construction administration

- Exclusions: Soil testing and other specialty testing not included; to be billed separately if required

The committee discussed using funds from the non-recurring capital account for the salt shed to cover the PSA.

It was emphasized that the PSA covers work for both the salt shed and the adjacent wastewater/oil separator, and that this combined scope will be made clear to the Board of Finance and, if necessary, to a town meeting.

First Selectman Barger motioned for a recommendation to the Board of Finance that the Town appropriate the entire remaining balance of the Salt Shed Non-Recurring Capital Account (approximately \$48,251.39) for the purpose of funding professional site engineering services—including the proposal from Allied Engineering Association—for both the Salt Shed and the Oil/Water Separator projects, subject to approval at a Town Meeting.

Selectman Jacobs motioned; Selectman Kinsella seconded. Vote: Approved unanimously.

- **c. Recreation Commission Resignation:**

First Selectman Barger motioned to accept the resignation of Ted Moy with appreciation.

Motioned by Jacobs; seconded by Kinsella. Approved unanimously.

- **d. Housatonic River Commission Resignation:**

First Selectman Barger motioned to accept the resignation of Richard Heinz with appreciation. Motioned by Kinsella; seconded by Jacobs. Approved unanimously.

- **e. Cobble Road Bridge:** (see attached)

1. Cardinal Engineering invoice for \$2,095.

a. Discussion and possible action: Options for payment were discussed, including Board of Finance discretionary funds, Board of Finance use of its \$20,000 discretionary line, or appropriation from the bridge non-recurring capital fund (current balance approximately \$21,000). The committee expressed a preference to preserve the bridge capital fund if possible and leave the final funding decision to the Board of Finance.

First Selectman Barger moved for a motion to present at tonight's meeting of the Board of Finance for approval. Selectman Jacobs motioned; Selectman Kinsella seconded. Vote: Approved unanimously.

10. Discussion

- **a. Bridge Infrastructure Committee:** To be discussed.
- **b. Solar Project Committee:** To be discussed.

11. Any Other Business to Properly Come Before the Board

Items raised: Resident requests and routine administrative items noted for follow-up at future meetings.

12. Public Comment

First Selectman Barger noted that the Board needs to work on keeping meetings transparent.

13. Adjournment

First Selectman Barger moved to adjourn the meeting at 6:55 PM. Selectman Kinsella motioned; Selectman Jacobs seconded. Unanimous.

Attachments (Referenced)

- October 2025 Treasurer's Report
- November 2025 Tax Collector's Report
- Correspondence from Gabrielle Orbanic — Sand Road safety
- Correspondence from Chea LaMedica- Sand Road safety
- Eversource letter (John Whalen) Warren Turnpike pole yard project
- Chore Services correspondence (Jane McLaren) allocation request
- Correspondence from Wood Sinclair — roadside vegetation/herbicide concerns
- Aquarion -amended rate schedule
- AEA Proposal for Site Engineering Services- Salt Shed/Waste water
- Resignation letter from Ted Moy
- Shred-It vendor quote
- Resignation letter from Dick Hines
- CTDOT notice — Replacement of Speed Limit Signs
- Cardinal Engineering invoice — Cobble Road Bridge

Note: This meeting had no audio during the Zoom recording.

Respectfully Submitted,
Patti Fife, Recording Secretary

2:13 PM
11/17/25
Cash Basis

Town of Canaan
Balance Sheet
As of October 31, 2025

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
Cemetery CD	29,344.00
Cemetery Savings	4,462.05
Litchfield Bancorp	
Certificate of Deposit	208,290.60
Total Litchfield Bancorp	208,290.60
National Iron Bank	
Checking	794,712.36
Money Market	1,483,174.75
Tax Collector Acct	7,062.00
Total National Iron Bank	2,284,949.11
OPEB Reserve Cash	30,249.28
Rent Account	2,120.70
Salisbury Bank	
BOE Checking	-146,381.14
Muni Account	46,260.29
Savings Account	142,437.30
Total Salisbury Bank	42,316.45
Torrington Savings Bank	
BOE Non-Lapsing Reserve Acct	30,105.60
Total Torrington Savings Bank	30,105.60
Total Checking/Savings	2,631,837.79
Other Current Assets	
Interest & Lien Fees Receivable	11,665.00
Lease Payments Receivable	6,000.00
LOSAP Investments	265,749.00
Property Tax Receivables	50,370.00
Total Other Current Assets	333,784.00
Total Current Assets	2,965,621.79
TOTAL ASSETS	2,965,621.79
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-0.10
Total Accounts Payable	-0.10
Other Current Liabilities	
20-2210-HD-920	64.00
20-2210-LP-920	360.00
BOE Accts Payable	31,643.00
Deferred Inflows of Resources	
Deferred Leases	6,000.00
Deferred Revenue	4,673.00
Deferred Taxes	62,602.00
Total Deferred Inflows of Resources	73,275.00
Dog Fund	-781.94
Due Other Funds	3,500.00

2:13 PM
11/17/25
Cash Basis

Town of Canaan
Balance Sheet
As of October 31, 2025

	Oct 31, 25
Payroll Liabilities	
020-030 WAGEX	0.45
20-026	438.41
Payroll Liabilities - Other	-1,797.60
Total Payroll Liabilities	-1,358.74
Total Other Current Liabilities	106,701.32
Total Current Liabilities	106,701.22
Total Liabilities	106,701.22
Equity	
Opening Balance Equity	1,562,495.18
Retained Earnings	19,741.65
Net Income	1,276,683.74
Total Equity	2,858,920.57
TOTAL LIABILITIES & EQUITY	2,965,621.79

11:10 AM
11/18/25
Cash Basis

Town of Canaan
Profit & Loss
October 2025

	<u>Oct 25</u>
Ordinary Income/Expense	
Income	
1108 Taxes	34,895.13
2110-904 Conveyance Tax	687.50
2111-912 Plan & Zoning Fees	170.00
2113-913 Building Permits	1,519.00
2210 Town Clerk	271.00
2410 Misc Town Revenue	28,092.19
2601 Transfer Station Fees	5,515.00
4110-950 Interest on GF	588.60
5210 State Revenue	65,972.47
Total Income	137,710.89
Gross Profit	137,710.89
Expense	
1001 - Selectmen Expenses	4,587.49
1002 Town Hall Expenses	1,927.83
1005 Board of Assessors	2,991.40
1007 Board of Finance	320.00
1008 Tax Collector	1,741.08
1009 Treasurer	3,470.23
1010 Town Clerk	4,886.26
1011 Planning & Zoning Comm	1,500.00
1014 Registrar of Voters	982.44
1016 Benefits	3,697.44
1018 Public Health	500.00
1019 Social Services	2,800.00
1020 Wm. Surdam Bld. (Day Care)	738.88
1021-322 Street lights	606.92
1023 Fund for Non-Muni Public	44.00
1027 General Public Safety	1,927.64
1202 107 Main St. Property	1,713.61
1203 35 Railroad St. Property	150.55
2001 Fire Commission	1,534.83
3001 Road Maintenance	25,178.21
3002 Town Garage	462.42
4001 Recreation Commission	1,763.93
6001 Waste Management	13,679.43

11:10 AM
11/18/25
Cash Basis

Town of Canaan
Profit & Loss
October 2025

	Oct 25
Board of Education	329,806.10
Payroll Expenses	78.00
Total Expense	407,088.69
Net Ordinary Income	-269,377.80
Net Income	-269,377.80

11:08 AM

11/18/25

Cash Basis

Town of Canaan

Profit & Loss Budget vs. Actual

July through October 2025

Ordinary Income/Expense	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
Income				
1108 Taxes	3,113,626.62	5,454,805.00	-2,341,178.38	57.1%
1400-954 Add. Approp. From GF	0.00	219,000.00	-219,000.00	0.0%
2110-904 Conveyance Tax	8,246.50	25,627.00	-17,380.50	32.2%
2111-912 Plan & Zoning Fees	990.00	1,800.00	-810.00	55.0%
2113-913 Building Permits	3,724.00	25,000.00	-21,276.00	14.9%
2122-953 General Assistance	0.00	0.00	0.00	0.0%
2124-915 Inland/Wetland Fees	405.00	500.00	-95.00	81.0%
2125-BG-352 Micro Bike Grant	0.00	5,000.00	-5,000.00	0.0%
2210 Town Clerk	7,477.00	14,050.00	-6,573.00	53.2%
2410 Misc Town Revenue	42,086.79	66,400.00	-24,313.21	63.4%
2420-952 Public Works	0.00	0.00	0.00	0.0%
2601 Transfer Station Fees	8,110.00	16,225.00	-8,115.00	50.0%
3101-939 Town Aid Road Money	111,643.35	223,298.00	-111,654.65	50.0%
4110-950 Interest on GF	3,696.76	12,000.00	-8,303.24	30.8%
5210 State Revenue	145,203.46	285,071.00	-139,867.54	50.9%
5291-935 Tel Access Line Tax	0.00	8,000.00	-8,000.00	0.0%
Total Income	3,445,209.48	6,356,776.00	-2,911,566.52	54.2%
Gross Profit	3,445,209.48	6,356,776.00	-2,911,566.52	54.2%
Expense				
1001 - Selectmen Expenses	20,421.18	60,329.00	-39,907.82	33.8%
1002 Town Hall Expenses	13,950.99	62,092.00	-48,141.01	22.5%
1003 Legal Expenses	1,013.83	4,390.00	-3,376.17	23.1%
1005 Board of Assessors	16,711.30	60,673.00	-43,961.70	27.5%
1006-105 Bd. of Assess. Appeals	0.00	1,500.00	-1,500.00	0.0%
1007 Board of Finance	10,480.00	39,566.00	-29,086.00	26.5%
1008 Tax Collector	15,479.92	35,814.00	-20,334.08	43.2%
1009 Treasurer	14,414.57	47,203.00	-32,788.43	30.5%
1010 Town Clerk	21,356.84	65,314.00	-43,957.16	32.7%
1011 Planning & Zoning Comm	4,760.00	31,592.00	-26,832.00	15.1%

11:08 AM

11/18/25

Cash Basis

Town of Canaan

Profit & Loss Budget vs. Actual

July through October 2025

	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
1012-105 Zoning Bd of Appeals	0.00	500.00	-500.00	0.0%
1014 Registrar of Voters	3,819.95	34,050.00	-30,230.05	11.2%
1015 Insurance	16,364.63	46,360.00	-29,995.37	35.3%
1016 Benefits	82,564.07	252,899.00	-170,334.93	32.6%
1017 Economic Development	0.00	1.00	-1.00	0.0%
1018 Public Health	18,429.36	22,929.00	-4,499.64	80.4%
1019 Social Services	24,084.19	63,754.00	-39,669.81	37.8%
1020 Wm. Surdam Bld. (Day Care)	4,972.38	21,273.00	-16,300.62	23.4%
1021-322 Street lights	1,702.23	8,000.00	-6,297.77	21.3%
1022 General Assistance	0.00	3,000.00	-3,000.00	0.0%
1023 Fund for Non-Muni Public	65,857.00	86,977.00	-21,120.00	75.7%
1024-105 Inland/Wetland Comm	1,100.00	2,250.00	-1,150.00	48.9%
1025 Debt Service Interest	16,694.86	21,200.00	-4,505.14	78.7%
1026 Debt Service Principal	132,500.00	144,100.00	-11,600.00	92.0%
1027 General Public Safety	13,976.88	60,605.00	-46,628.12	23.1%
1028 Non-recurring Capital Acct	0.00	190,500.00	-190,500.00	0.0%
1202 107 Main St. Property	8,025.33	26,555.00	-18,529.67	30.2%
1203 35 Railroad St. Property	1,082.26	3,345.00	-2,252.74	32.7%
2001 Fire Commission	38,934.67	124,500.00	-85,565.33	31.3%
3001 Road Maintenance	100,558.43	590,400.00	-489,841.57	17.0%
3002 Town Garage	3,580.21	28,092.00	-24,511.79	12.7%
4001 Recreation Commission	64,219.23	102,858.00	-38,638.77	62.4%
6001 Waste Management	47,920.79	180,205.00	-132,284.21	26.6%
Board of Education	1,399,947.64	3,933,950.00	-2,534,002.36	35.6%
Paper Statement Fee	15.00			
Payroll Expenses	78.00			
Total Expense	2,165,025.74	6,356,776.00	-4,191,750.26	34.1%
Net Ordinary Income	1,280,183.74	0.00	1,280,183.74	100.0%
Net Income	1,280,183.74	0.00	1,280,183.74	100.0%

11:16 AM
11/18/25
Cash Basis

Town of Canaan
Balance Sheet
As of October 31, 2025

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
National Iron Bank - Fiduciary	
ARPA/CRF Grant	6,677.32
Dog Fund Account	8,396.05
Recreation Account	5,502.71
Total National Iron Bank - Fiduciary	20,576.08
NBT Bank - Reserve	
Fire Truck Reserve	183,941.61
Total NBT Bank - Reserve	183,941.61
TSB-Fiduciary	
Benefit I/W Comm- Cobble Hill T	288.12
Berzine Fund	646.33
Cemetery Fund	283.31
Cemetery Fund - Savings	1,669.57
Dan Maynard Memorial	3,188.44
Denise Blair Memorial	640.85
Falls Village Scholarship Fund	14,007.83
Falls Village Senior Center	405.92
Fuel Fund	7,271.68
FV Scholarship Fund-Savings PB	562.96
Rent Account	2,104.89
Social Services	10,642.06
Total TSB-Fiduciary	41,711.96
TSB - Reserve	
107 Main St. Property Reserve	23,527.27
Ambulance Reserve	79,854.04
Board of Assessors Reserve	45,559.74
Bridge Maint & Repair Reserve	11,058.30
Bulky Waste Building Reserve	81,091.70
Computer Account	5,528.83
Environmental Cleanup Reserve	11,425.19
Fire Truck Reserve - TSB	119,380.96
Heavy Equipment Reserve	29,814.50
Lee H. Kellogg Technology Reser	32,005.33
LHK Capital Improve. Reserve	8,297.35
Painting Reserve	31,688.49
Planning & Zoning Reserve	13,940.62
Pool Account	33,105.20
Post Employment Benefits Reserv	32,416.35
Registrars Capital Reserve	11,109.96
Salt Shed Fund	116,251.39
Training Reserve	2,069.79
Tree Replacement Reserve	2,419.74
Truck Reserve	181,145.63
Total TSB - Reserve	871,690.38
Total Checking/Savings	1,117,920.03
Total Current Assets	1,117,920.03
TOTAL ASSETS	1,117,920.03

11:16 AM
11/18/25
Cash Basis

Town of Canaan
Balance Sheet
As of October 31, 2025

	<u>Oct 31, 25</u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	879,737.83
Retained Earnings	249,310.14
Net Income	<u>-11,127.94</u>
Total Equity	<u>1,117,920.03</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,117,920.03</u></u>

Town of Canaan
General Fund Projection - FYE 06/30/2026

As of	Jul-25	Aug-25	Sep-25	Oct-25
Starting Balance July 1, 2025	\$1,252,546.00	\$1,252,546.00	\$1,252,546.00	\$1,252,546.00
Less Appropriation for 2025-2026 Budget	(\$219,000.00)	(\$219,000.00)	(\$219,000.00)	(\$219,000.00)
Net General Fund July, 1 2026	\$1,033,546.00	\$1,033,546.00	\$1,033,546.00	\$1,033,546.00
Subtract Additional Appropriations				
Town Meeting appropriation - Bridges *	(\$55,000.00)	(\$55,000.00)	(\$55,000.00)	(\$55,000.00)
Appropriation				
Total Additional Appropriations	<u>(\$55,000.00)</u>	<u>(\$55,000.00)</u>	<u>(\$55,000.00)</u>	<u>(\$55,000.00)</u>
Net General Fund after Appropriations	\$978,546.00	\$978,546.00	\$978,546.00	\$978,546.00
Add Un-Budgeted Revenue				
Other Town Revenue				
Total Unbudgeted Revenue	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Steap Grant Appropriation **	(\$125,000.00)	(\$125,000.00)	(\$125,000.00)	(\$125,000.00)
General Fund Projected balance 6.30.25	\$853,546.00	\$853,546.00	\$853,546.00	\$853,546.00

*Appropriation directly out of general fund not added to FY 26 Budget

Town of Canaan
Profit & Loss Budget vs. Actual
July through October 2025

	<u>Jul - Oct 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>
1003 Legal Expenses			
1003-401 Town Counsel	0.00	1,000.00	-1,000.00
1003-402 Probate Court	794.08	1,589.00	-794.92
1003-403 Legal Notices	219.75	1,800.00	-1,580.25
1003-411 Litigation	0.00	1.00	-1.00
Total 1003 Legal Expenses	<u>1,013.83</u>	<u>4,390.00</u>	<u>-3,376.17</u>

Town of Canaan
Profit & Loss Budget vs. Actual
July through October 2025

	<u>% of Budget</u>
1003 Legal Expenses	
1003-401 Town Counsel	0.0%
1003-402 Probate Court	49.97%
1003-403 Legal Notices	12.21%
1003-411 Litigation	<u>0.0%</u>
Total 1003 Legal Expenses	23.09%

Town of Canaan
Profit & Loss Budget vs. Actual
July through October 2025

	<u>Jul - Oct 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>
1002 Town Hall Expenses			
1002-201 Supplies	1,212.52	5,000.00	-3,787.48
1002-202 Clerical Equip/Repairs	371.55	6,000.00	-5,628.45
1002-211 Postage	14.64	2,000.00	-1,985.36
1002-301 Telephone	2,344.51	8,000.00	-5,655.49
1002-302 Electric	1,049.32	6,600.00	-5,550.68
1002-303 Oil	0.00	4,092.00	-4,092.00
1002-304 Water	218.70	900.00	-681.30
1002-351 Cleaning	0.00	3,000.00	-3,000.00
1002-352 Bld Maint/Repairs	4,561.19	6,000.00	-1,438.81
1002-WS-301 Website Maint/Tech	3,813.43	20,500.00	-16,686.57
Total 1002 Town Hall Expenses	<u>13,585.86</u>	<u>62,092.00</u>	<u>-48,506.14</u>

Town of Canaan
Profit & Loss Budget vs. Actual
July through October 2025

	<u>% of Budget</u>
1002 Town Hall Expenses	
1002-201 Supplies	24.25%
1002-202 Clerical Equip/Repairs	6.19%
1002-211 Postage	0.73%
1002-301 Telephone	29.31%
1002-302 Electric	15.9%
1002-303 Oil	0.0%
1002-304 Water	24.3%
1002-351 Cleaning	0.0%
1002-352 Bld Maint/Repairs	76.02%
1002-WS-301 Website Maint/Tech	18.6%
Total 1002 Town Hall Expenses	21.88%

Town of Canaan
Profit & Loss Budget vs. Actual
July through November 2025

	Jul - Nov 25	Budget	\$ Over Budget	% of Budget
1001 - Selectmen Expenses				
1001-101 First Selectman	16,891.65	40,540.00	-23,648.35	41.67%
1001-102 Selectman Salary	2,222.90	5,335.00	-3,112.10	41.67%
1001-103 Selectman Salary	2,222.90	5,335.00	-3,112.10	41.67%
1001-104 Selectman Secretary	320.00	960.00	-640.00	33.33%
1001-107 Clerical Work	0.00	1.00	-1.00	0.0%
1001-112 Admin Asst to BOS	0.00	750.00	-750.00	0.0%
1001-304 Housatonic River Comm	0.00	400.00	-400.00	0.0%
1001-311 Dis of Public Communic	0.00	500.00	-500.00	0.0%
1001-501 Training/Education	0.00	100.00	-100.00	0.0%
1001-503 Council of Governments	865.60	865.00	0.60	100.07%
1001-504 Reg. Housing Authority	0.00	100.00	-100.00	0.0%
1001-801 Milleage	0.00	200.00	-200.00	0.0%
1001-AC-107 Allied Clerical Ser	0.00	1.00	-1.00	0.0%
1001-BG-352 Micro Bike Grant	0.00	0.00	0.00	0.0%
1001-CC-503 CCM Membership	1,042.00	1,042.00	0.00	100.0%
1001-CS-501 Cemetery Sexton	0.00	1,200.00	-1,200.00	0.0%
1001-VG-474 Garden Maintenance	1,123.62	3,000.00	-1,876.38	37.45%
Total 1001 - Selectmen Expenses	24,688.67	60,329.00	-35,640.33	40.92%

Town of Canaan
Profit & Loss Budget vs. Actual
July through October 2025

	<u>Jul - Oct 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>
1001 - Selectmen Expenses			
1001-101 First Selectman	10,134.99	40,540.00	-30,405.01
1001-102 Selectman Salary	5,156.65	5,335.00	-178.35
1001-103 Selectman Salary	1,778.32	5,335.00	-3,556.68
1001-104 Selectman Secretary	320.00	960.00	-640.00
1001-107 Clerical Work	0.00	1.00	-1.00
1001-112 Admin Asst to BOS	0.00	750.00	-750.00
1001-304 Housatonic River Comm	0.00	400.00	-400.00
1001-311 Dis of Public Communic	0.00	500.00	-500.00
1001-501 Training/Education	0.00	100.00	-100.00
1001-503 Council of Governments	865.60	865.00	0.60
1001-504 Reg. Housing Authority	0.00	100.00	-100.00
1001-801 Mileage	0.00	200.00	-200.00
1001-AC-107 Allied Clerical Ser	0.00	1.00	-1.00
1001-BG-352 Micro Bike Grant	0.00	0.00	0.00
1001-CC-503 CCM Membership	1,042.00	1,042.00	0.00
1001-CS-501 Cemetery Sexton	0.00	1,200.00	-1,200.00
1001-VG-474 Garden Maintenance	1,123.62	3,000.00	-1,876.38
Total 1001 - Selectmen Expenses	20,421.18	60,329.00	-39,907.82

Town of Canaan
Profit & Loss Budget vs. Actual
July through October 2025

	<u>% of Budget</u>
1001 - Selectmen Expenses	
1001-101 First Selectman	25.0%
1001-102 Selectman Salary	96.66%
1001-103 Selectman Salary	33.33%
1001-104 Selectman Secretary	33.33%
1001-107 Clerical Work	0.0%
1001-112 Admin Asst to BOS	0.0%
1001-304 Housatonic River Comm	0.0%
1001-311 Dis of Public Communic	0.0%
1001-501 Training/Education	0.0%
1001-503 Council of Governments	100.07%
1001-504 Reg. Housing Authority	0.0%
1001-801 Mileage	0.0%
1001-AC-107 Allied Clerical Ser	0.0%
1001-BG-352 Micro Bike Grant	0.0%
1001-CC-503 CCM Membership	100.0%
1001-CS-501 Cemetery Sexton	0.0%
1001-VG-474 Garden Maintenance	37.45%
Total 1001 - Selectmen Expenses	33.85%

CASH FLOW STATEMENT 2025 Cash Report**Ordinary Income/Expense****Expense****100 - Salaries****Certified Salaries**

1201101 - Substitutes Salary	6,413.50	17,680.00	-11,266.50	36.28%
1111105 - Title One Teacher	18,913.44	73,750.00	-54,836.56	25.65%
1111104 - Extra Pay/Extra Duty	2,508.21	14,070.00	-11,561.79	17.83%
1111100 - Teachers Salary	229,156.44	838,073.00	-608,916.56	27.34%
1112410 - Principal's Salary	58,432.70	151,925.00	-93,492.30	38.46%
Total Certified Salaries	315,424.29	1,095,498.00	-780,073.71	28.79%

Non Certified Salaries

1122213 - Paraprofessional 2	8,786.72	32,131.00	-23,344.28	27.35%
1122223 - Library Manager	10,851.75	36,570.00	-25,718.25	29.67%
1122134 - Nurse Salary	17,727.59	58,504.00	-40,776.41	30.3%
1122630 - Summer Custodian	3,390.00	3,840.00	-250.00	93.13%
1122112 - Paraprofessional 1	10,312.38	34,876.00	-24,563.62	29.57%
1122411 - Office Administrator	28,994.40	68,744.00	-39,749.60	42.18%
1122312 - Board Clerk Salary	5,869.82	13,874.00	-8,004.18	42.31%
1122610 - Custodian Salary	29,795.20	70,803.00	-41,007.80	42.08%
1132610 - Overtime Custodian	463.82	4,793.00	-4,329.18	9.68%
1122620 - Evening Custodian	3,881.99	13,267.00	-9,385.01	29.26%
Total Non Certified Salaries	120,073.67	337,202.00	-217,128.33	35.61%
Total 100 - Salaries	435,497.96	1,432,700.00	-997,202.04	30.4%

200 - Benefits**Health Benefits**

2102621 - Non-Certified Dental	2,436.50	7,400.00	-4,963.50	32.93%
2101102 - Certified Dental	2,962.62	12,679.00	-9,716.38	23.37%
2101101 - Health Insurance Certified Staff	118,732.50	268,478.00	-149,745.50	44.22%
2102620 - Health Insurance Non-Certified	61,137.76	104,599.00	-43,461.24	58.45%
Total Health Benefits	185,269.38	393,156.00	-207,886.62	47.12%

Canaan Board of Education 2025 Cash Report

	Jul - Nov 25	Budget	\$ Over Budget	% of Budget
Social Security				
2202100 · Social Sec. Other	7,504.25	19,059.00	-11,554.75	39.37%
Total Social Security	7,504.25	19,059.00	-11,554.75	39.37%
Medicare				
2211101 · Medicare Certified Staff	5,957.18	18,572.00	-12,614.82	32.08%
Total Medicare	5,957.18	18,572.00	-12,614.82	32.08%
Pension/Annuities				
2401101 · Reimbursement Graduate Credits	0.00	14,615.00	-14,615.00	0.0%
2302100 · Pension - Libraria	0.00	2,560.00	-2,560.00	0.0%
2302110 · Pension Paraprofessionals	0.00	2,010.00	-2,010.00	0.0%
2302120 · Pension Nurse	0.00	4,095.00	-4,095.00	0.0%
2302130 · Pension Office Administrator	0.00	4,812.00	-4,812.00	0.0%
2302140 · Pension Custodian	0.00	4,956.00	-4,956.00	0.0%
Total Pension/Annuities	0.00	33,048.00	-33,048.00	0.0%
Insurance				
2502310 · Unemployment Insurance	0.00	500.00	-500.00	0.0%
2602310 · Workers' Compensation Insurance	2,828.96	6,898.00	-4,069.04	41.01%
2701100 · Life Insurance	760.80	3,049.00	-2,288.20	24.95%
Total Insurance	3,589.76	10,447.00	-6,857.24	34.36%
Total 200 · Benefits	202,320.57	474,282.00	-271,961.43	42.66%
300 · Educational Services				
Educational Services				
3222211 · Food Service Expense	1,333.32	7,500.00	-6,166.68	17.78%
3211101 · Student Activities	1,275.07	2,500.00	-1,224.93	51.0%
3222283 · Inservice Learning	1,323.11	15,000.00	-13,676.89	8.82%
3231005 · Middle School Sports & Act.	0.00	9,907.00	-9,907.00	0.0%
3051100 · LHK Yearbook	0.00	1,000.00	-1,000.00	0.0%
3211102 · Outdoor Education	2,567.50	6,860.00	-4,292.50	37.43%
3211103 · Assembly Programs	0.00	2,500.00	-2,500.00	0.0%
3221100 · Staff Development	543.48	6,457.00	-5,913.52	8.42%

Canaan Board of Education 2025 Cash Report

	<u>Jul - Nov 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total Educational Services	7,042.48	51,724.00	-44,681.52	13.62%
Professional & Tech. Services				
3402210 · Telecommunication/Internet	0.00	1,659.00	-1,659.00	0.0%
3092620 · Environmental Testing Services	0.00	1,000.00	-1,000.00	0.0%
3222210 · Professional Services	3,203.19	8,000.00	-4,796.81	40.04%
3402211 · Technical Support Services	3,096.00	21,261.00	-18,165.00	14.56%
Total Professional & Tech. Services	6,299.19	31,920.00	-25,620.81	19.73%
Total 300 · Educational Services	13,341.67	83,644.00	-70,302.33	15.95%
400 · Property Services				
Utilities				
4112620 · Water	609.83	2,400.00	-1,790.17	25.41%
Total Utilities	609.83	2,400.00	-1,790.17	25.41%
Maintenance Services				
4302400 · Copier/Lease	2,131.68	5,000.00	-2,868.32	42.63%
4242630 · Lawn Care	0.00	6,000.00	-6,000.00	0.0%
4302620 · Equipment Maintenance	0.00	3,500.00	-3,500.00	0.0%
4302610 · Septic Tank Maintenance	0.00	1,000.00	-1,000.00	0.0%
4302640 · Facility Maintenance	10,669.38	16,000.00	-5,330.62	66.68%
4302630 · Building Improvements	86.00	10,000.00	-9,914.00	0.86%
Total Maintenance Services	12,887.06	41,500.00	-28,612.94	31.05%
Total 400 · Property Services	13,496.89	43,900.00	-30,403.11	30.75%
500 · Purchased Services				
Transportation Services				
5102700 · Transportation / Bus Contract	62,426.88	156,100.00	-93,673.12	39.99%
5102710 · Field Trips / Bus	1,597.75	6,634.00	-5,036.25	24.08%
Total Transportation Services	64,024.63	162,734.00	-98,709.37	39.34%
Insurance				
5213200 · Physicals-Students	0.00	150.00	-150.00	0.0%
5222620 · Cyber Insurance	0.00	9,270.00	-9,270.00	0.0%
5202620 · Property/Liability Insurance	8,190.35	18,437.00	-10,246.65	44.42%

CASH REVENUES : 2025 Cash Report

	Jul - Nov 25	Budget	\$ Over Budget	% of Budget
5212620 · Student Insurance	133.65	250.00	-116.35	53.45%
Total Insurance	8,324.00	28,107.00	-19,783.00	29.62%
Communication				
5312400 · Telephone	1,884.42	4,200.00	-2,315.58	44.87%
5302410 · Postage	148.65	1,400.00	-1,251.35	10.62%
5502540 · Printing & Advertising	210.97	500.00	-289.03	42.19%
Total Communication	2,244.04	6,100.00	-3,855.96	36.79%
Tuitions				
5601401 · Summer School	541.87	3,336.00	-2,794.13	16.24%
Total Tuitions	541.87	3,336.00	-2,794.13	16.24%
Travel				
5801101 · Travel -Staff	417.20	1,200.00	-782.80	34.77%
5801102 · Travel- Principal	33.60	800.00	-766.40	4.2%
Total Travel	450.80	2,000.00	-1,549.20	22.54%
Total 500 · Purchased Services	75,585.34	202,277.00	-126,691.66	37.37%
600 · Supplies				
Supplies				
4012400 · Professional Publications	165.50	250.00	-84.50	66.2%
6122410 · Graduation/Awards	10.00	1,700.00	-1,690.00	0.59%
6102310 · Accounting Services/Supplies	0.00	2,000.00	-2,000.00	0.0%
6101105 · Student Testing Services	0.00	500.00	-500.00	0.0%
6101106 · Science Supplies	0.00	3,000.00	-3,000.00	0.0%
6101104 · Athletic Supplies	163.80	1,350.00	-1,186.20	12.13%
6101103 · Music Supplies	487.35	1,350.00	-862.65	36.1%
6101102 · Art Supplies	86.26	1,350.00	-1,263.74	6.39%
6102223 · Library Software	0.00	2,100.00	-2,100.00	0.0%
6101100 · Board of Educ Office Supplies	109.50	250.00	-140.50	43.8%
6102134 · Nurse's Supplies	149.37	1,500.00	-1,350.63	9.96%
6102410 · Office Supplies	91.78	800.00	-708.22	11.47%
6101101 · Instructional Supplies	5,676.85	15,000.00	-9,323.15	37.85%

Canaan Board of Education 2025 Cash Report

	Jul - Nov 25	Budget	\$ Over Budget	% of Budget
6102224 · Technology Applications	19,056.65	25,897.00	-6,840.35	73.59%
2223104 · Library Supplies	292.64	850.00	-557.36	34.43%
6102225 · Technology Supplies	135.59	950.00	-814.41	14.27%
6132620 · Custodial Supplies	1,660.68	13,000.00	-11,339.32	12.77%
Total Supplies	28,085.97	71,847.00	-43,761.03	39.09%
Energy				
6222620 · Electricity	6,004.35	21,800.00	-15,795.65	27.54%
6242622 · Propane Gas	713.02	10,000.00	-9,286.98	7.13%
6242620 · Fuel Oil	8,693.42	8,664.00	29.42	100.34%
6242621 · Diesel Fuel	10,572.33	10,545.00	27.33	100.26%
Total Energy	25,983.12	51,009.00	-25,025.88	50.94%
Books				
6401101 · Textbooks	75.22	12,196.00	-12,120.78	0.62%
6402222 · Library Books	129.46	2,700.00	-2,570.54	4.8%
Total Books	204.68	14,896.00	-14,691.32	1.37%
Total 600 · Supplies	54,273.77	137,752.00	-83,478.23	39.4%
700 · Property Equipment				
Equipment				
5902540 · Technology Hardware	4,982.00	7,890.00	-2,908.00	63.14%
7302520 · Non-Instructional Equipment	1,656.82	1,500.00	156.82	110.46%
7301101 · Instructional Equipment	0.00	4,500.00	-4,500.00	0.0%
Total Equipment	6,638.82	13,890.00	-7,251.18	47.8%
Total 700 · Property Equipment	6,638.82	13,890.00	-7,251.18	47.8%
800 · Dues				
Dues & Fees				
2082213 · Ed Advance	310.00	320.00	-10.00	96.88%
1012310 · Dues & Fees	884.00	1,500.00	-616.00	58.93%
Total Dues & Fees	1,194.00	1,820.00	-626.00	65.6%
Total 800 · Dues	1,194.00	1,820.00	-626.00	65.6%
900 · Capital				

Canaan Board of Education 2025 Cash Report

	Jul - Nov 25	Budget	\$ Over Budget	% of Budget
0015200 · Technology Capital Fund	0.00	0.00	0.00	0.0%
0005200 · Building Capital Fund	0.00	0.00	0.00	0.0%
Total 900 · Capital	0.00	0.00	0.00	0.0%
950 · Region One Tuition Assessments				
Region One Tuition Assessments				
5605201 · HVRHS Tuition	511,668.50	1,023,337.00	-511,668.50	50.0%
5605202 · Pupil Services Tuition	200,482.00	400,964.00	-200,482.00	50.0%
5605203 · RSSC Tuition	59,692.00	119,384.00	-59,692.00	50.0%
Total Region One Tuition Assessments	771,842.50	1,543,685.00	-771,842.50	50.0%
Total 950 · Region One Tuition Assessments	771,842.50	1,543,685.00	-771,842.50	50.0%
Total Expense	1,574,191.52	3,933,950.00	-2,359,758.48	40.02%
Net Ordinary Income	-1,574,191.52	-3,933,950.00	2,359,758.48	40.02%
Net Income	-1,574,191.52	-3,933,950.00	2,359,758.48	40.02%

COLLECTION INFORMATION AS OF NOVEMBER 30, 2025
MEMO FROM TAX COLLECTOR'S OFFICE

2024 Grand List Collection Information

Beginning Tax Levy		5,436,359.65
Adjusted Tax Levy (as of month end)		5,418,647.59
Current Grand List Year Collections	**	3,110,225.24
Current year collection rate - collected vs. tax levy =		57.40%

Total collections(includes interest & taxes & fees)		3,136,192.77
Refunds paid & unpaid		4,494.31
Total collections less refunds(paid & unpaid)		3,131,698.46

2023 Grand List Collection Information

Beginning Tax Levy		5,270,959.30
Adjusted Tax Levy (as of month end)		5,252,088.53
Current Grand List Year Collections(as of month end)		3,026,060.37
Current year collection rate - collected vs. tax levy =		57.62%

Prior Three Years Collection Rates

2022 GL Collection rate - collected less refunds vs tax levy	58.08%
2021 GL Collection rate - collected less refunds vs tax levy	61.82%
2020 GL Collection rate - collected less refunds vs tax levy	57.42%

Grand List	Uncollected Taxes	Current Levy	Transfers to		Adjusted Taxes	Collections		Taxes w/ Refunds				Refunds					
			Lawful Additions	Corrections Deductions		Suspense	Collectible	Taxes	Interest	Total	Paid Refunds Added back in		Prior F/Y's	Over- payments	Adjustments	Transfers/ Writoffs	Refunds unpaid
Year	July 1, 2021	5,479,416.07	184.98	17,897.04	-	5,461,704.01	3,110,225.24	4,382.51	3,114,607.75	2,351,714.30	-	349.66	528.49	5.69	235.53	630.93	
2023	25,838.58					25,432.50	12,722.80	3,213.81	15,936.61	13,006.88	2,731.91	-	-	-	297.18	2,434.73	
2022	15,097.96			406.08		15,097.96	1,786.04	530.46	2,316.50	13,311.92	859.94	-	-	-	-	859.94	
2021	4,039.13					4,039.13	1,034.32	561.19	1,595.51	3,004.81	30.00	-	-	-	-	30.00	
2020	2,121.96					2,121.96	432.50	340.52	773.02	1,689.46	-	-	-	-	-	-	
2019	1,710.95					1,710.95	-	-	-	1,710.95	-	-	-	-	-	-	
2018	1,776.05					1,776.05	-	-	-	1,776.05	-	-	-	-	-	-	
2017	748.89					748.89	-	-	-	748.89	-	-	-	-	-	-	
2016	91.57					91.57	-	-	-	91.57	-	-	-	-	-	-	
2015	165.12					165.12	-	-	-	165.12	-	-	-	-	-	-	
2014	44.18					44.18	42.30	74.66	116.96	1.88	-	-	-	-	-	-	
2013	42.77					42.77	-	-	-	42.77	-	-	-	-	-	-	
2012	-					-	-	-	-	-	-	-	-	-	-	-	
2011	-					-	-	-	-	-	-	-	-	-	-	-	
2009	-					-	-	-	-	-	-	-	-	-	-	-	
Total	51,677.16	5,479,416.07	184.98	18,303.12	-	5,512,975.09	3,126,243.20	9,103.15	3,135,346.35	2,387,264.60	3,621.85	349.66	528.49	5.69	532.71	3,961.60	
COLLECTION AGENCY FEES																	
MARSHAL FEES																	
ADMIN FEES																	
LIEN FEES																	
TOTAL COLLECTIONS TO DATE																	
*** 3,125,710.49 Total Coll. 96.76 96.76 528.00 116.00 3,136,087.11 ***																	
Refunds Paid Out (532.71) (532.71) 3,135,554.40																	
Refunds Not Yet Paid (3,961.60) (3,961.60) 3,131,592.80 *																	
532.71 3,961.60 4,494.31																	



First Selectman <firstselectman@canaanfallsvillage.org>

Sand road maintenance

1 message

Gabriele Orbanic <sewingandrepair@gmail.com>

Thu, Dec 4, 2025 at 9:25 AM

To: Firstselectman@canaanfallsvillage.org, Selectmanchris@canaanfallsvillage.org, Selectmanjudy@canaanfallsvillage.org

Please bring the poor road maintenance to the attention of the board meeting on Monday night.

Too many accidents happen in front of and on my property during the winter months. Latest one December 3rd.

My fear is someone will get seriously hurt or die.

I will be there Monday night to discuss further.

Thank you,

Gabriele Orbanic
84 Sand Rd.
Falls Village
860-459-5782 cell



First Selectman <firstselectman@canaanfallsvillage.org>

Sand road during snow

1 message

Chea LaMedica <lamedicac@yahoo.com>

Thu, Dec 4, 2025 at 1:04 PM

To: Firstselectman@canaanfallsvillage.org, Selectmanchris@canaanfallsvillage.org, Selectmanjudy@canaanfallsvillage.org

hello how are you? I am sending this email in regards to Sand Road during the winter months. Yesterday there was another accident by my house. The car almost hit my son waiting for the bus. This has been a problem for many years. I have been on sand Road for almost 9 years and there have been about five or six crashes in front of my house. I have spoken to many people over the years and no one seems to want to do anything. Something needs to be done before someone gets serially hurt and possibly even dies.

I would like this to be added to the agenda on Monday night board meeting. I will so be bringing something in writing.

Thank you.

Chea

86 sand road



First Selectman <firstselectman@canaanfallsvillage.org>

Eversource Pole Yard - Warren Turnpike

1 message

Whelan, John H <john.h.whelan@eversource.com>

Thu, Dec 11, 2025 at 8:10 PM

To: "building@canaanfallsvillage.org" <building@canaanfallsvillage.org>, "firstselectman@canaanfallsvillage.org" <firstselectman@canaanfallsvillage.org>

David and Jim,

Wanted to follow up with the both of you.

Currently the project to create a Pole Yard on the Warren Turnpike parcel is roughly 85% complete.

Ground has been excavated with materials trucked in to create the base, we (Eversource) set three (3) utility poles which will be for the LED Fixtures, and the electrical service has been constructed in preparation of being energized. Our fencing vendor started on Tuesday (12/9) with anticipation of completing on Tuesday 12/16.

We hope to have this project completed in full by 12/23.

Please feel free and stop in to review and if you have any questions, feel free in contacting me through email or cell 860.280.4473.

Thank you both for your support,

John Whelan

Western Region

Facilities Supervisor

Mobile 860.280.4473



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Chore Service, Inc.

(860) 435-9177

PO Box 522, Lakeville, CT 06039

chore@choreservice.org

www.choreservice.org

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Patricia Chamberlain, Sharon

Paul Collins, Goshen

Steven Cornell, Washington

Charlie Dumais, Litchfield

John Favreau, Warren

Anne Gray, Warren

Janell Mullen, Sharon

Patrick Roy, Roxbury

Michael Voldstad, Salisbury

Warren Whitaker, Falls Village

Lea Davies, President Emeritus

EXECUTIVE DIRECTOR

Jane MacLaren

Dave,
Thank you for your
continued support.
Jane

July 9, 2025

Happy Holidays!

Mr. David R. Barger, First Selectman
Falls Village, Town of Canaan
Town Hall
108 Main Street
P.O. Box 47
Falls Village, CT 06031

Dear First Selectman Barger,

The Board of Directors, staff, and clients of Chore Service are deeply grateful for the Falls Village, Town of Canaan's FY2025-26 budget allocation of \$3,000. Your support will help us continue to provide essential in-home, non-medical assistance to older adults and those with disabilities residing in your community.

Please accept this letter as our official request for release of the funds. The check should be made out to Chore Service, Inc. and mailed to,

Chore Service, Inc.
P.O. Box 522
Lakeville, CT 06039

Our upcoming Town Annual Report will provide detailed impact data, including the number of residents served and hours of services provided.

Please feel free to contact me at jane@choreservice.org or 860-435-9177 if you have any questions or require additional information. Thank you.

Sincerely,

Jane MacLaren
Executive Director

Dave & Selectmen:

Two issues have come before our IW/CC commission in recent weeks: the less deep trimming of the town road-sides this year, and the use of herbicide spray in areas that had in the past been trimmed, around sign posts and culverts. Invasives are quick to establish in unmowed areas then quickly spread into road-side trees.

Also the apparent recent utilization of herbicide weed killer alongside town roads is of vital concern. Could the town hire a part-timer to weed-whack through summer thus avoiding herbicides?

Very Sincerely (for the Commission),
Ellery W. Sinclair, Vice Chairman
Falls Village IW/ C



AQUARION

Water Company

Stewards of the Environment™

December 15, 2025

VIA ELECTRONIC FILING AND HAND DELIVERY

Jeffrey R. Gaudiosi, Esq.
Executive Secretary
Public Utilities Regulatory Authority
10 Franklin Square
New Britain, CT 06051

Re: Docket No. 25-12-__ - Application of Aquarion Water Company of Connecticut to Amend its Rate Schedules

Notice of Intent of Aquarion Water Company of Connecticut to File Amended Water Service Rate Schedules

Dear Mr. Gaudiosi:

The Aquarion Water Company of Connecticut ("Aquarion" or the "Company") submits this letter as notice to the Public Utilities Regulatory Authority ("PURA") under the Regulations of Connecticut State Agencies ("R.C.S.A.") §16-1-22(b) that the Company intends to file an application to amend its existing rate schedules to address an operating revenue deficiency. Aquarion's application will request an increase in operating revenues for the rate year beginning November 1, 2026 (the "Rate Year"). The Company expects to submit its rate application no later than 60 days from the date of this letter.

Aquarion serves approximately 688,000 customers, or 209,000 customer meters, in 57 municipalities across the State of Connecticut. Aquarion has a strong commitment to provide high-quality drinking water and a safe and reliable water supply to its customers. Meeting this goal requires the Company to make continuing, substantial investments in water-delivery infrastructure, thereby driving the need for timely and adequate cost recovery to sustain the investment cycle. Although Aquarion has worked diligently to implement industry leading work practices and to achieve operating efficiencies to help control the costs of operating a water company, it is necessary at this time for the Company to obtain an increase in operating revenues for the following reasons.

Aquarion's base delivery rates were last increased over 12 years ago in 2013. In 2022, Aquarion asked PURA for approval to increase base rates by approximately \$35.3 million and, instead, PURA ordered a rate *decrease* of approximately \$4 million, although the

Aquarion understands that customers are experiencing unique challenges in the current economy due to rising prices for consumer goods and services. In recognition of the financial hardships experienced by Aquarion's low and mid-level residential consumers of water service, the Company's application will continue to maintain existing tiered rate design offerings and offer other initiatives designed to more equitably allocate system costs in light of the hardships that customers are experiencing, particularly the Company's most vulnerable customers.

As required by R.C.S.A. §§ 16-1-22(b) and 16-1-53a, and by Paragraph 1.1 of PURA's Standard Filing Requirements for Large Public Utility Companies ("SFR"), the Company provides the following information:

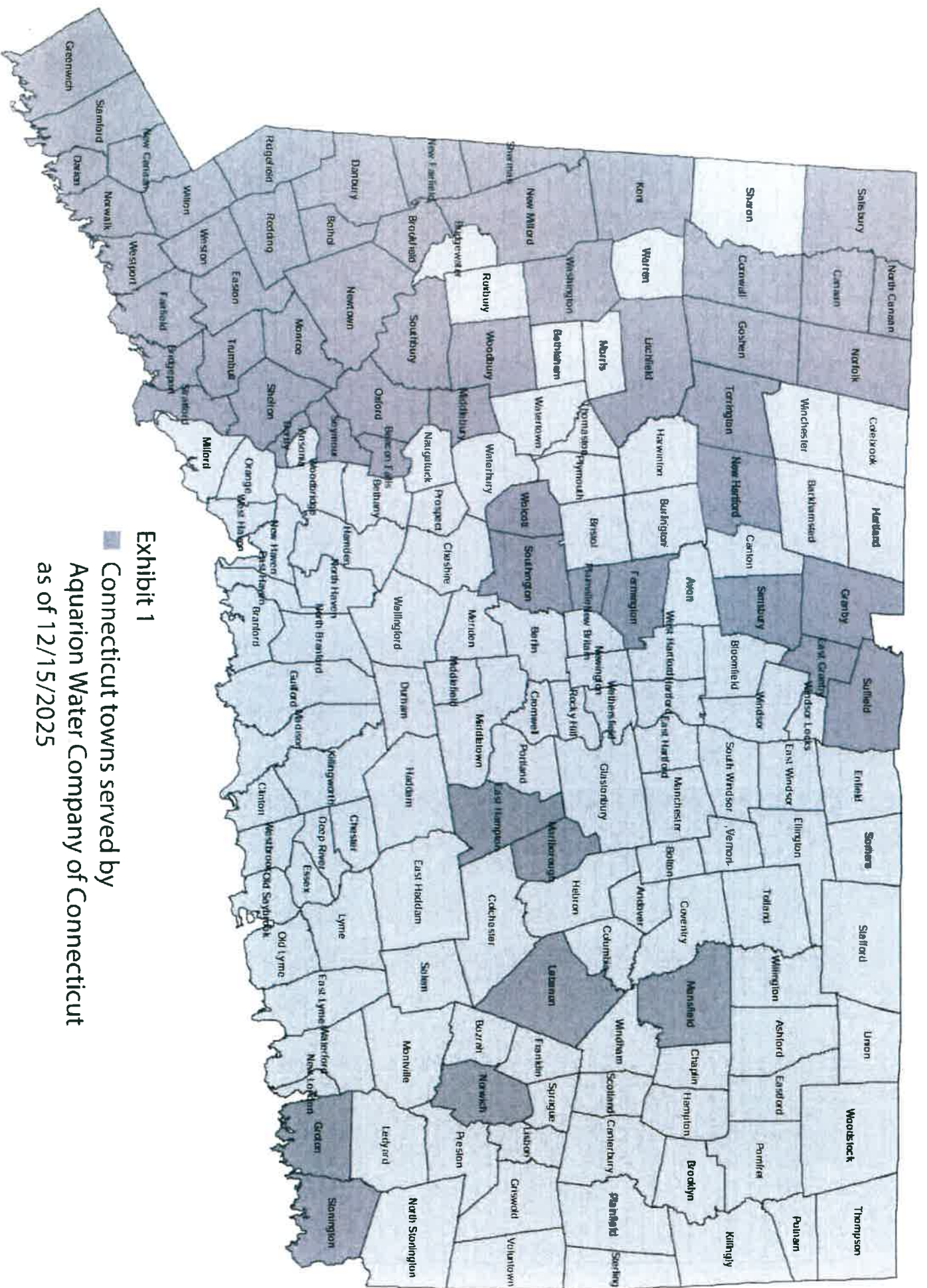
1. In its rate amendment application, the Company will request that PURA approve a change in base rates to address an operating revenue deficiency of approximately \$72 million for the 12-month Rate Year beginning November 1, 2026. In addition, the Company plans to request additional revenues of \$16 million over the course of the Rate Year and beyond to address the cost of actual plant additions placed in service in the Rate Year. Together, these proposals would increase Rate Year revenues by approximately \$88 million, representing an average increase of approximately 42 percent over currently authorized overall revenues for all customers and rate classes combined.
2. The Company's request for an increase in operating revenues will result in changes to various subcomponents of the Company's rates and rate design. The exact nature of any changes will ultimately depend upon the nature of the allocations that PURA determines in its review of the Company's application.
3. The service area to be included in the application is as shown in Exhibit 1.
4. A list of the municipalities and the names and addresses of the municipal chief executive officers to whom this notice was sent is shown on Exhibit 2.
5. The test year is the 12-month period ending September 30, 2025 and the date certain (last day of test year) is September 30, 2025.

Consistent with Paragraph 1.2 of the SFRs, copies of this Notice of Intent will be delivered today to the Governor of the State of Connecticut, the Chief Executive Officer of every municipality located within the Company's franchise area, and the Office of Consumer Counsel.

Sincerely,

Lucy Teixeira

Lucy Teixeira
President and Chief Operating Officer



Town	Title	First Name	Last Name	Mailing Address	City/Town	State	Zip Code	Email
Sherman	First Selectman	Donald	Lowe	9 Route 39 North	Sherman	CT	06784	dlowe@townofshermanct.org
Simsbury	First Selectman	Wendy	Mackstutis	933 Hopmeadow St	Simsbury	CT	06070	wmackstutis@simsbury-ct.gov
Simsbury	Town Manager	Mark	Nelson	933 Hopmeadow St	Simsbury	CT	06070	townmanager@simsbury-ct.gov
Southbury	First Selectman	Tim	O'Neil	501 Main St South, Room 212	Southbury	CT	06488-4217	selectman@southbury-ct.gov
Southington	Town Council Chair	Paul	Chaplinsky, Jr.	33 Bellevue Ave.	Southington	CT	06489	pchaplinsky@southington.org
Southington	Town Manager	Alex	Riccardone	75 Main Street	Southington	CT	06489	riccardone@southington.org
Stamford	Mayor	Caroline	Simmons	888 Washington Blvd 10th Fl	Stamford	CT	06901-2902	csimmons@stamfordct.gov
Stonington	First Selectman	Jill	Middleton	152 Elm St	Stonington	CT	06378-1139	Selectmen@stonington-ct.gov
Stratford	Mayor	David	Chees	2725 Main St	Stratford	CT	06615-5818	mayor@townofstratford.com
Suffield	First Selectman	Colin	Moll	83 Mountain Rd	Suffield	CT	06078-2041	cmoll@suffieldct.gov
Torrington	Mayor	Molly	Spino	140 Main Street	Torrington	CT	06790	molly_spino@torringtonct.org
Trumbull	First Selectman	Vicki	Tesoro	3866 Main St	Trumbull	CT	06611-3113	firstselectman@trumbull-ct.gov
Washington	First Selectman	James	Brinton	2 Bryn Plaza	Washington Depot	CT	06794-0383	jbrinton@washingtontct.org
Weston	First Selectwoman	Samantha	Nestor	56 Norfield Rd	Weston	CT	06883-2225	snestor@westontct.gov
Weston	Town Administrator	Karl	Kidurf	56 Norfield Rd	Weston	CT	06883-2225	kkidurf@westontct.gov
Westport	First Selectman	Kevin	Christie	110 Myrtle Ave, Room 310	Westport	CT	06880-3514	kchristie@westportct.gov
Wilton	First Selectman	Toni	Boucher	238 Danbury Rd	Wilton	CT	06897-4008	toni.boucher@wiltonct.org
Wolcott	Mayor	Thomas	Dunn	10 Kenes Ave	Wolcott	CT	06716-2114	tdunn@wolcottct.org
Woodbury	First Selectman	Paul	Zulpa	281 Main St South	Woodbury	CT	06798-3449	pzulpa@woodburyct.org



Allied Engineering Assoc. Inc.

95 Main Street 3rd Floor – East

PO Box 726

Canaan, CT 06018

860-824-1400

860-824-1401 fax

aea.george@gmail.com

Professional Services Agreement

This agreement is to confirm that engineering services are to be performed by Allied Engineering Assoc. Inc., herein after referred to as ENGINEER. The services are requested by:

NAME	Dave Barger
TITLE	First Selectman
ADDRESS	108 Main St., PO Box 47
CITY	Falls Village
STATE	CT
ZIP CODE	06031
TELE.	860-824-0707
EMAIL	firstselectman@canaanfallsvillage.org
FAX	

Hereinafter referred to as CLIENT:

1.0 SCOPE OF SERVICES: Engineering services for designing the proposed Sand/Salt Shed and Town Garage Truck Wash-Down Wastewater System for the Town of Canaan, located at the Town Garage in Falls Village, CT, as detailed below.

1.0 Existing Conditions

- a. Supplement existing conditions maps created by the ENGINEER with additional survey data obtained in the field, as required.
- b. Update the final base map using all existing documentation for preparing Final Construction Plans for bidding.

2.0 Grant/Permitting Phase

- a. Review the existing grant and assist the CLIENT in ensuring all requirements for the bidding, construction, and administration of the proposed project are met.
- b. Assist the CLIENT with completing and submitting the required permit applications to CTDEEP for both the Salt/Sand Shed and Truck Wash-Down Wastewater System.

- c. Attend meeting with CLIENT to review and finalize the CTDEEP permitting as required.

3.0 Construction Documentation Phase

- a. Prepare Construction Documents based on final base maps and approved design plans. These documents will include detailed plans, specifications, and a bid manual for both the Sand/Salt Shed and Town Garage Truck Wash-Down Wastewater System, to be issued for bidding.
- b. Prepare a cost estimate reflecting the final bidding documents.
- c. Meeting with CLIENT to review Construction Documentation and final budget.
- d. Issue final Construction Documents for bidding purposes.

4.0 Bidding Phase

- a. Assist CLIENT with bidding the project, including reviewing the list of qualified contractors, bid preparation, scheduling, and attending the pre-bid meeting on-site as required.
- b. Prepare RFI (Request for Information) documents as needed to respond to contractor questions about bid documents.
- c. Assist CLIENT in reviewing bids and selecting the final contractor.

5.0 Construction Administration Phase

- a. Assist the CLIENT with construction oversight to ensure work is performed according to the contract documents and design intent.
- b. Attend job site meetings to review construction progress, scheduling, resolve issues or conflicts, and approve work in place as needed.
- c. Review and approve contractor submittals and payment requisitions, and assist CLIENT with grant-required submissions to the State of Connecticut.
- d. Create a construction punch list toward the end of the project and assist the CLIENT with project close-out.

Items not included under this Scope of Services:

- Application/Permit Fees.
- Engineering Testing Services.
- Excavation for Soil Testing.
- Wetlands flagging, this will be required from an outside Soil Scientist.
- A-2 Survey or a Property Line Survey, if this is needed, an outside Surveyor will be required.
- As-built Drawings.
- Reimbursable Expenses (travel/mileage, printing/plotting, mailing)

Additional Services:

- Additional work resulting in a change or deviation of scope, as outlined in this document.
- Redesign required as a result of contractor, materials, and/or submittal substitutions.
- Additional meetings in excess of the work outlined within this document.
- Additional services will be invoiced @ hourly rates listed below:

Principal/Engineer:	\$175/hr.
Project Manager/Designer:	\$135/hr.
Engineering Technician:	\$105/hr.
Staff Surveyor:	\$105/hr.
Office Administration:	\$85/hr.

2.0 FEE: The estimated fee for the above-described services shall be as follows:

2.1	Existing Conditions	<u>\$3,500</u>
2.2	Grant/Permitting Phase	<u>\$5,500</u>
2.3	Construction Documentation Phase	<u>\$9,500</u>
2.4	Bidding Phase	<u>\$2,500</u>
2.5	Construction Administration Phase	<u>\$5,500</u>

CLIENT will only be billed for time worked on the project, regardless of the estimated amount. A non-refundable retainer of **\$2,500** will be required before starting the described engineering services. This amount will be credited to the CLIENT in the billing for the services mentioned above.

It is understood that the CLIENT is responsible for scheduling and paying for an excavator or drill rig for soil testing and/or any other additional services, such as a soil scientist, surveyor, geotechnical, or environmental services that may be needed in conjunction with the engineering services provided hereunder.

3.0 SPECIAL CONDITIONS: The CLIENT understands that:

Preparing and submitting plans does not ensure approval. The CLIENT must pay all of the ENGINEER's fees regardless of whether the project is approved.

4.0 LIMITATION OF LIABILITY: To the maximum extent permitted by law, the Client agrees to limit the Consultant's liability for the Client's damages to the sum of the Consultant's fee. This limitation shall apply regardless of the cause of action or legal theory pled or asserted. The ENGINEER is not responsible for the location of underground utilities. CLIENT and ENGINEER waive consequential damages for claims, disputes, or other matters in question arising out of, or relating to, this agreement.

5.0 FURNISHING OF DOCUMENTS: The following quantity of drawings, specifications, estimates, and other documents to be furnished by the ENGINEER is included in the above-mentioned price. A total of 6 (six) sets of plans are included in pricing. After 6 (six) sets, the CLIENT will be billed at \$1.00 per sheet.



First Selectman <firstselectman@canaanfallsvillage.org>

Subject: Acknowledgment of Service – Recreation Commission

1 message

Melissa Lopes <mmlopes72@gmail.com>

Tue, Nov 11, 2025 at 8:40 PM

To: Ted Moy <tedamoy@gmail.com>

Cc: "recreation@canaanfallsvillage.org" <recreation@canaanfallsvillage.org>, First Selectman <FirstSelectman@canaanfallsvillage.org>, Selectman Chris <SelectmanChris@canaanfallsvillage.org>, Selectman Judy <selectmanjudy@canaanfallsvillage.org>, Dan Carr <dcarr94@gmail.com>, Lauren Killawee <lkillawee@gmail.com>, Matthew Gallagher <mmg071184@gmail.com>, Christopher Wadsworth <cfwadsworth@gmail.com>, Catherine Wales <cathwales@gmail.com>

Dear Ted,

On behalf of the Recreation Commission, I would like to extend our sincere appreciation for your time and dedication as both a member and Chairman of the Commission. Your term will conclude on November 29/30, and we want to acknowledge the positive impact your leadership and commitment have had on our community.

I understand that, with the recent arrival of your new baby, you may be unable to attend tomorrow night's meeting. Please accept our warmest congratulations to you and your family, and our deepest thanks for your years of service and contributions to the Commission.

With appreciation,

Melissa Lopes

Chair, Falls Village Recreation Commission

December 5, 2025
98 Point of Rock Rd.
Falls Village, CT 06031

David Barger
First Selectman
Town of Canaan
108 Main Street
Falls Village, CT 06031

Dear Mr. Barger,

It is with regret that I must inform you that I am unable to perform the duties of Commissioner on the Housatonic River Commission due to health reasons. I thank you for the appointment and for your confidence in me, but I am no longer able to live up to my own expectations. I herewith resign as Commissioner on the Housatonic River Commission.

Sincerely,

Richard C. Heinz



December 1, 2025



The Honorable David Barger
First Selectman
108 Main Street
Canaan, CT 06031
Firstselectman@canaanfallsvillage.org

Dear First Selectman David Barger:

Subject: Project Authorization Letter
Speed Limit Signs on Local Rural Roads
State Project No. 0170-3757
Federal-Aid Project No. 000T(491)
Master Agreement No. 120412
CORE ID No. 24DOT0196AA
Various Towns in Districts 3 & 4

On April 18, 2024, the State of Connecticut, Department of Transportation (DOT) and the Town of Canaan (Municipality) entered into the Master Municipal Agreement for Construction Projects (Master Agreement) noted above. This Project Authorization Letter (PAL) is issued pursuant to the Master Agreement. Except for the term "Construction Project," the capitalized terms used in this PAL are the same as those used in the Master Agreement. The DOT and the Municipality agree that "Construction Project," as referred to in this PAL, means the construction phase activities undertaken by the DOT to construct improvements on municipally-owned and/or municipally-maintained facilities.

The DOT is responsible for the Administration of the Construction Project noted above.

The Construction Project is to replace existing Speed Limit signs, including School Zone Speed Limit signs, on local rural roads that have a speed limit zone approved by the Office of the State Traffic Administrator (OSTA) with new signs in kind. Upon completion of the Construction Project, the Municipality shall assume full responsibility for all maintenance, repairs, and replacement of the signs and other applicable items constructed within the project limits.

Funding for the Construction Project is provided under the Federal Highway Safety Improvement Program with a Federal and State funding split of ninety percent (90%) and ten percent (10%), respectively.

Please indicate your concurrence with the PAL by signing below on or before December 29, 2025, and returning a copy to the Project Manager listed below at the letterhead address. By signing below, the Municipality agrees to assume full responsibility for the maintenance of the Speed Limit signs, as described above. Submission of the Written Acknowledgement of the PAL by hard copy,

facsimile, or electronic transmission is acceptable. The Master Agreement and the PAL will be

2800 Berlin Turnpike
P.O. Box 317546
Newington, CT 06131-7546
860-594-2000

CT.GOV/DOT

The Honorable David Barger

-2-

December 1, 2025

incorporated into one another in their entirety and contain the legal and binding obligations of the Municipality with respect to the Construction Project. Please retain a copy of this signed PAL for your records.

If you have any questions, please contact the Project Manager, Balazs Szoke, at (860) 594-2745 or Balazs.Szoke@ct.gov.

Very truly yours,

Signed by:

Mark F. Carliho, P.E.
Engineering Administrator
Bureau of Engineering and Construction

Concurred By David R. Barger
The Honorable David Barger
First Selectman

Date 12/03/2025

cc: Judy Jacobs, Selectman, selectmanjudy@canaanfallsvillage.org
Chris Kinsella, Selectman, selectmanchris@canaanfallsvillage.org
Peter Roussis, Primary Attendant, towngarage@canaanfallsvillage.org

85	BURLINGTON	CARRIAGE DR
86	BURLINGTON	CORNWALL RD
87	BURLINGTON	CRANBERRY LA
88	BURLINGTON	CRICKET LA
89	BURLINGTON	DAVIS RD
90	BURLINGTON	DUANE LA
91	BURLINGTON	FARM RIDGE RD
92	BURLINGTON	FIELD VIEW
93	BURLINGTON	FOX GLEN RD
94	BURLINGTON	GILBERT LA
95	BURLINGTON	GREER RD
96	BURLINGTON	HEATHER LA
97	BURLINGTON	HINMAN MEADOWS
98	BURLINGTON	HOTCHKISS RD
99	BURLINGTON	JOHNNYCAKE MOUNTAIN RD
100	BURLINGTON	LYON RD
101	BURLINGTON	MAIN ST
102	BURLINGTON	MERRITT WOODS
103	BURLINGTON	MIDDLECROFT RD
104	BURLINGTON	MISTY MEADOW RD
105	BURLINGTON	MOUNTAIN TOP PASS
106	BURLINGTON	NEPAUG RD
107	BURLINGTON	OLD FIELD RD
108	BURLINGTON	POLLY DAN RD
109	BURLINGTON	RESERVOIR RD
110	BURLINGTON	ROCK RD
111	BURLINGTON	SAW MILL RD
112	BURLINGTON	SCOVILLE RD
113	BURLINGTON	SOUTH RD
114	BURLINGTON	STANWICH LA
115	BURLINGTON	TOWN LINE RD
116	BURLINGTON	WARREN GLEN
117	BURLINGTON	WEST CHIPPEN HILL RD
118	BURLINGTON	WILDCAT RD
119	CANAAN	BARNES RD
120	CANAAN	BEEBE HILL RD
121	CANAAN	CANAAN MOUNTAIN RD
122	CANAAN	DUBLIN RD
123	CANAAN	JOHNSON RD
124	CANAAN	KELLOGG RD
125	CANAAN	MAIN ST
126	CANAAN	PAGE RD
127	CANAAN	PROSPECT ST
128	CANAAN	RAILROAD ST

129	CANAAN	SAND RD
130	CANAAN	UNDER MOUNTAIN RD
131	CANAAN	WARREN TPK
132	CANAAN	WATER ST
133	CANTON	ANDREW DR
134	CANTON	ANN LA
135	CANTON	BARBOURTOWN RD
136	CANTON	BREEZY HILL RD
137	CANTON	CASE ST
138	CANTON	CEDARIDGE RD
139	CANTON	CHRISTMAS TREE HILL
140	CANTON	DEER RUN RD
141	CANTON	EAST MOUNTAIN RD
142	CANTON	FOXCROFT LA
143	CANTON	FREELAND FARMS RD
144	CANTON	HANSON RD
145	CANTON	HIGH VALLEY DR
146	CANTON	HOMESTEAD LA
147	CANTON	INDIAN HILL RD
148	CANTON	MEADOW RD
149	CANTON	MOUNTAIN LAUREL LA
150	CANTON	NOJA TR
151	CANTON	OLD MILL DR
152	CANTON	ORCHARD HILL RD
153	CANTON	ROBIN DR
154	CANTON	RUSTLE MEADOW LA
155	CANTON	SCOVILLE RD
156	CANTON	SHINGLE MILL DR
157	CANTON	SPAULDING RD
158	CANTON	STONEMEADOW LA
159	CANTON	THOMPSON HILL RD
160	CANTON	TIMBERCREST DR
161	CANTON	TRIANGLE RD
162	CANTON	UPLANDS DR
163	CANTON	WEST MOUNTAIN RD
164	CANTON	WEST RD
165	CANTON	WESTVIEW DR
166	CANTON	WRIGHT RD
167	COLEBROOK	BRICKLEMAIER RD
168	COLEBROOK	CENTER BROOK RD
169	COLEBROOK	CHAPIN RD
170	COLEBROOK	CHURCH HILL RD
171	COLEBROOK	COBB CITY RD
172	COLEBROOK	DEER HILL RD

CARDINAL ENGINEERING ASSOCIATES

October 15, 2025

Henry W. Todd, First Selectman
Town of Canaan
108 Main Street
P. O. Box 47
Falls Village, CT 06031

Re: Cobble Road Bridge
Bridge No. 05193
Proposal Dated 12/02/2024
Invoice No. 3-2567

The following is our invoice for services rendered to September 30, 2025

Task	Description	Contract Amount	Percent Complete	Previous Invoices	This Invoice	Total Complete	Balance
FLBP Funding Application		2,000.00	100%	2,000.00		2,000.00	-
On Call Services *		2,095.50			2,095.50	2,095.50	-
	TOTAL	\$ 4,095.50		\$ 2,000.00	\$ 2,095.50	\$ 4,095.50	\$ -

*Attached breakdown

TOTAL DUE THIS INVOICE \$2,095.50

CARDINAL ENGINEERING ASSOCIATES, INC.

APPROVED: TOWN OF CANAAN, CT

Joseph A. Cermola III
Joseph A. Cermola III, President

By: _____

Date: _____