

TOWN OF CANAAN  
**BOARD OF SELECTMEN SPECIAL MEETING MINUTES**

Monday, March 23, 2026 @ 2:00PM

Town Hall

108 Main St., Falls Village, CT 06031

**IN PERSON**

**MEETING MINUTES**

- *In attendance:* First Selectman Dave Barger, Selectman Judy Jacobs, Selectman Chris Kinsella, Treasurer Michelle Hansen and Recreation Commission Secretary Catherine Wales
- 1. Meeting called to order at 2:00PM by First Selectman Dave Barger
- 2. Review and discussion of recommendation by Rec Commission to appoint Elizabeth Rhoades to fill a term from April 08, 2026 to April 07, 2029 (3 years) to fill a vacancy left by Ted Moy; Selectman Chris Kinsella made a motion to accept the recommendation of The Rec Commission regarding the Rhoades appointment; seconded by Selectman Judy Jacobs; Vote Unanimous
- 3. Review and discussion of *Letter of Engagement* from Atty. Kevin F. Nelligan to be engaged as Town Counsel; Selectman Judy Jacobs made a motion to sign the *Letter of Engagement* from Atty. Nelligan; seconded by Selectman Chris Kinsella; Vote Unanimous
- 4. Review and discussion of Cardinal Engineering's *On Call Services Proposal*; Selectman Chris Kinsella made a motion to accept and sign the *On Call Services Proposal* along with their schedule of fees; seconded by Selectman Judy Jacobs; Vote Unanimous
- 5. Review and discussion of the *FY 26/27 Proposed Spending Plan*; review of Rec Commission's *Proposed Spending Plan* with Rec Commission Secretary Catherine Wales
- 6. Selectman Chris Kinsella made a motion to adjourn at 4:00PM; seconded by Selectman Judy Jacobs; Vote Unanimous

Minutes respectfully submitted,

*David R. Barger*

Falls Village Recreation Commission  
Recommendation for Membership  
March 11, 2026

Dave Barger  
First Selectmen, Town of Canaan (Falls Village)

RE: New Commission Member Nomination

Dear Board of Selectmen,

The Falls Village Recreation Commission is pleased to present the following recommendation of Elizabeth "Sis" Rhoades to the Board of Selectmen for membership on the Falls Village Recreation Commission.

During the Rec. At the Commission meeting held on March 11, 2026, a motion was made by Melissa Lopes to recommend Elizabeth "Sis" Rhoades as a new member of the Commission for a three-year term beginning on April 8, 2026, and ending in April 7, 2029. Dan Carr seconded the motion. The motion passed unanimously.

Please endorse this recommendation and appoint Elizabeth "Sis" Rhoades to the Commission.

Please do not hesitate to contact me if you require any further information or clarification regarding this recommendation.

Thank you,



Melissa Lopes  
Chairman, Falls Village Recreation Commission

**CARDINAL**  
ENGINEERING ASSOCIATES

180 Research Parkway | Meriden, CT 06450 | T 203-238-1969 | F 203-630-2056 | cardinal-engineering.com  
457 Bantam Road | Litchfield, CT 06759

March 17, 2026

Mr. David Barger, First Selectman  
Town of Canaan  
108 Min Street  
Falls Village, CT 06031

Re: On-Call Engineering – Town Owned Bridges

Dear Mr. Barger,

Cardinal Engineering Associates is pleased to provide On-Call Engineering services to the Town of Canaan to assist the Town assessing local infrastructure, including bridges and culverts. Our services will be invoiced on an hourly basis in accordance with the attached Rate Schedule.

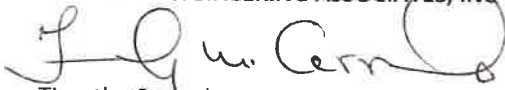
Scope of services will be as mutually agreed upon and may include:

- Advise Town on infrastructure including roads, culverts, and bridges.

Cardinal Engineering Associates, Inc. appreciates the opportunity to submit this Proposal as defined above to provide professional engineering services as outlined. Should you have any questions, or require additional information, please do not hesitate to contact me.

Very truly yours,

**CARDINAL ENGINEERING ASSOCIATES, INC**



Timothy Cermola  
Vice President

**APPROVED: TOWN OF CANAAN**  
Mr. David Barger, First Selectman

By: 

Date: 03/24/2026

**Cardinal Engineering Hourly Rates 2026**

Title	Hourly Rates 2026
Principal-in-charge	N/C
Client Manager	\$168.76
Project Manager	\$179.30
Project Engineer	\$137.11
Senior Civil Engineer	\$131.84
Civil Engineer	\$121.29
Sr. Water Resources Engineer	\$158.21
Sr. CAD Technician	\$131.84
CAD Technician	\$89.65
Sr. Civil Engineering Technician	\$121.29
Civil Engineering Technician	\$94.92
Licensed Land Surveyor	\$147.66
Survey Party Chief	\$100.20
Survey Instrument Man	\$79.10
Resident Project Representative	\$152.93
Construction Inspector II	\$116.02
Construction Inspector I	\$105.47

**Notes:**

1. The above discounted rates include Payroll, Burden, Fringe, Overhead and Profit.
2. Sub Consultant fees will be invoiced based on actual invoice cost plus 5%.
3. The above rates apply to both Municipal and Regional assistance.
4. Direct Costs for reproductions, postage, etc. will be invoiced based on actual cost.
5. Milage will be billed based on current CTDOT rates.