

TOWN OF CANAAN
BOARD OF SELECTMEN, SPECIAL MEETING MINUTES
August 3rd, 2023 ~ 8:00AM
108 MAIN STREET, FALLS VILLAGE, CT
IN PERSON ONLY

Attendees: Greg Marlowe and David Barger.

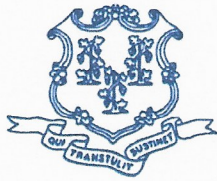
Absent: Henry Todd

- 1) Call to Order: David Barger called the meeting to order at 8:04AM
- 2) Cobble Road Culvert: **Greg Marlowe made a motion to approve David Barger to sign the Cobble Road Culvert Repair Proposal Conditional Commitment to Fund from the Connecticut Department of Transportation, on behalf of Henry Todd, First Selectman. (copy attached). David Barger seconded the motion; unanimous.**
- 3) Adjournment: **Greg Marlowe made a motion to adjourn at 8:06am. Seconded by David Barger; unanimous.**

Respectfully submitted by Recording Secretary, Denise Cohn.

Attachment:

CT DOT Local Bridge Program Conditional Commitment to Fund



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

July 1, 2023

The Honorable Henry W. Todd
First Selectman
Town of Canaan
Town Hall
107 Main Street
Falls Village, CT 06031

Dear First Selectman Todd:

Subject: Local Bridge Program, Fiscal Year 2024
Conditional Commitment to Fund
Bridge No. 021007, Cobble Road over Wangnum Lake Brook
Assigned Project Number: 9021-0007
Town of Canaan
State Grant Funds: \$367,200.00

The Department of Transportation (Department) has reviewed Town of Canaan's Preliminary Application (enclosed) for the replacement or rehabilitation of the bridge at the subject location. The Department is pleased to inform you that the project qualifies for funding under the Local Bridge Program.

The State of Connecticut (State) hereby offers a Conditional Commitment to Fund 50 percent of the eligible project costs through a State grant. This commitment is conditional and subject to certain administrative and financial approvals, Program Regulations and Statutory Requirements, in particular as follows:

1. The commitment amount is based upon the information in the Preliminary Application and is subject to later adjustments.
2. The commitment amount will lapse if your Supplemental Application cost estimate exceeds your Preliminary Application and sufficient monies are not available, or if you fail to file a Supplemental Application within **18 months** of the date of this letter. The Supplemental Application form, program manual, and other relevant items can be retrieved from our website at www.ct.gov/dot/localbridge.
3. This Conditional Commitment to Fund does not constitute a binding agreement, and the State's obligation is further contingent upon the following:
 - a) Availability of State funds or the State's ability to sell bonds following allocation of money to the project by the State Bond Commission.
 - b) Your execution, delivery, and compliance with the terms of an agreement between the State and the Town of Canaan in a timely manner showing consistent project progress.
4. Compliance with State set-aside and contract requirements enacted under Public Act 15-5. The Connecticut Commission on Human Rights and Opportunities (CHRO) is responsible for administering these requirements; however the municipality must include language relative to

the requirements in the bid notice and the contract documents. Further information can be found on the CHRO website at www.ct.gov/chro. Questions regarding the requirements are to be directed to CHRO at 860-541-3400.

The next step in the grant process, if this Commitment to Fund is acceptable to you, is to sign below. If this letter is not signed and returned within **45 calendar days** of the date listed, it will be assumed that the municipality is no longer interested in participating in the program. The funds previously dedicated for your project will then be reallocated elsewhere, and the Town of Canaan will have to reapply for the next fiscal year for the subject project.

Within **18 months** of the date of this letter, the Supplemental Application must be submitted to the Department with all the required documents and certifications. Since some of these items take time to complete, they should be initiated at an early date. So that the project's costs may be accurately tracked, it is recommended that you set up a separate budget line item for this project and make your auditor aware of the project upon receiving this Commitment to Fund Letter. Also, the Department now only accepts electronic forms of submission and communication. Please ensure that the Local Bridge Program Office has an up-to-date e-mail address for your designated contact person at all times.

For any questions or assistance, please contact Mr. Andrew C. Shields, Project Engineer for the State Local Bridge Program, at Andrew.Shields@ct.gov.

Very truly yours,

Sweeney, Bartholomew

Digitally signed by Sweeney, Bartholomew
DN: E=Bartholomew.Sweeney@ct.gov,
CN=Sweeney, Bartholomew, OU=Floor-3,
OU=Highways, OU=DOT-Users,
DC=DOT, DC=CT, DC=GOV
Date: 2023.06.27 14:06:10-04'00

Bartholomew P. Sweeney, P.E.
Division Chief of Bridges
Bureau of Engineering and Construction

Accepted by: _____
Henry W. Todd, First Selectman
Town of Canaan

Date: _____

Enclosure