

Falls Village Recreation Commission  
Special Meeting Minutes  
Tuesday, June 24th, 2025 at 7:00 PM  
The Falls Village Town Hall  
108 Main Street, Falls Village, CT 06031  
IN-Person & VIA ZOOM

Members Present (In-Person) - Melissa Lopes

Members Present (Via Zoom) - Ted Moy, Matt Gallagher, Lauren Killawee

Members Absent - Dan Carr, Chris Wadsworth

I. Nomination of Chair for this meeting: Due to the resignation of Emily Peterson as Interim Chairperson, the selection of an interim Chairperson for this meeting was necessary. Motion by Lauren Killawee to nominate herself as interim Chairperson for this meeting. Matt Gallagher seconded the motion. The motion passed unanimously. Lauren Killawee was duly elected Interim Chairperson for this meeting.

II. Call to order: Lauren Killawee called to order at 7:06 PM

III. Ongoing Business

- A. Finances: Use of remaining FVCDC funds (amount of \$2,000) for shade - Members discussed using the remaining \$2,000 in FV CDC funds to purchase fabric for the existing cattle shade structure, pop-up tents, and umbrellas, at the recreation center. Chris Wadsworth emailed an estimate from ClearSpan to Emily Peterson and Tim Downs (attached) for the fabric for the cattle-shade structure. Additional purchases will be needed for the pop-up tents and umbrellas. The commission members agreed to purchase the fabric for the cattle-shade structure first.

Motion by Melissa Lopes and seconded by Matt Gallagher to spend the remainder of the money from the FV CDC grant up to \$2000.00 for shade at the recreation center, which includes fabric for the cattle-shade structure, pop-up tents, and umbrellas. The motion passed unanimously.

IV. Adjournment. There being no more business to discuss, the meeting adjourned at 7:22 PM

The next meeting is scheduled for July 9th, 2025.

Respectfully submitted,

*Melissa Lopes*

Melissa Lopees, Secretary of the Recreation Commission



Corporate Offices  
Distribution Center

1395 John Fitch Blvd., South Windsor, CT 06074  
1440 Field of Dreams Way, Dyersville, IA 52040  
1.866.643.1010 • Fax: 1.800.457.8887  
Intl Fax: 860.760.0210 • www.ClearSpan.com

Customer ID: 8937182

Quote Number: 1158774

## QUOTE

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**Quote To:**

TOWN OF CANAAN  
100 RAILROAD ST  
FALLS VILLAGE CT 06031-1330  
UNITED STATES

Phone: 8608247239

Sales Person: LOU LENTI  
Office Phone: 800-327-6835 x1162  
LLENTI@FARMTEK.COM

**Ship To:**

TOWN OF CANAAN  
100 RAILROAD ST  
  
FALLS VILLAGE, CT 06031-1330

Date: 6/16/2025 Valid for 10 Days

**Quote Total 532.38**

USD

Line	Part	Description	Qty	Price	Disc Price	Ext. Price
1	SHADECUS	SUNBLOCKER 80% CUSTOM	2.00	192.09	192.09	384.18
2	CC4595	TIE DOWN 8" SNUGGER/BALL	120.00	0.62	0.65	74.40

**QUOTE - Miscellaneous Charge -**

Description	Ext. Price
1.) Freight	42.01

\*Freight Rate shown is estimated. Buyer is responsible for final freight charges that are calculated at time of shipment

Lines Total	458.58
Total Taxes	31.79
Line Miscellaneous Charges	0.00
Quote Miscellaneous Charges	42.01
<b>Quote Total</b>	<b>532.38</b>

Quote Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Signature



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