

**TOWN OF CANAAN (FALLS VILLAGE)  
FALLS VILLAGE RECREATION COMMISSION - REGULAR MEETING MINUTES  
Wednesday, December 10th, 2025 @ 7:00 PM  
Town Hall, 108 Main Street, Falls Village, CT 06031  
IN PERSON AND VIA ZOOM**

For audio of the meeting, please go to the following link:

[municipal-documents.s3.amazonaws.com/uploads/canaan-falls-village-ct/recreation-commission/documents/minutes/146284/FVRC Dec 10 2025 Regular Meeting Recording.m4a](https://municipal-documents.s3.amazonaws.com/uploads/canaan-falls-village-ct/recreation-commission/documents/minutes/146284/FVRC Dec 10 2025 Regular Meeting Recording.m4a)

Present: Melissa Lopes, Dan Carr, Matt Gallagher (Via Zoom), Lauren Killawee, Chris Wadsworth, Catherine Wales

- I. Call to Order** Chairperson Melissa Lopes called the meeting to order at 7:00 PM.
- II. Amendment to Agenda - NA**
- III. Public Comment** No public comment
- IV. Communications to the Commission (Written and Oral)** We had two communications to review. The first is a letter from Meg Sher, in regards to the \$250.00 cost for the band at the falls festival. \$100.00 was promised from the Rec commission and we would reimburse the library. Letter number two was from James King about the basketball missed deadline. This was forwarded to Adam Bunce, and the registration was completed.

**V. Reports**

**A. Secretary's Report**

- 1. Minutes - Regular Meeting, November 12th, 2025** - Cath made a motion to accept the minutes from the regular meeting on November 12th. The motion was seconded by Chris Wadsworth. Minutes accepted unanimously.

- B. Town Treasurer's Profit/Loss Report** - On the profit and loss please notes there was a surcharge on the phone this month. This is not a regular charge and should not be seen again.

- C. STEAP Grant Sub-Committee Report** - Update from the STEAP committee. They have been working on the multiple STEAP projects and of course the Rec commission is at this time a lower priority due to the winter shutdown. There are, however, some things that we can complete even during the cold months. One of these things is glazing and staining the windows. This is a good idea to have completed by June before the pool opens.

Eileen had prepared a quote from Kent Glass in Millerton to glaze the windows. They gave quote but indicated that we should estimate the cost increasing by 10 to 15%.

Some other individuals that were recommended for quotes would be, Sheldon glass company in Thomason, Matt Bannerman at Mad River painting company with a phone number of 860-307-2353 and another individual would be Frank Cristinat 860-480-2476.

The rec commission sub committee is recommending an airless paint sprayer for maintenance. The town already owns a pressure washer. A special meeting to choose the color will be scheduled.

**VI. Old Business / Ongoing Business**

- A. FVRC Recreation Director Job Description/Job Posting - Update** - We are looking to finish the job posting for the recreation, Director. Chris had reached out to the town of Salisbury and Sharon gave their recent minutes. The team discussed some changes that they recommended, as well as partnering with the EDC. After the poster is finished, we need to advertise on the conservation job board, and in the Lakeville Journal.

- B. Ski Club- Update** - For the ski club report - 16 people, nine requests for scholarship funding. Hoping for more chaperones in the past we've had 5 to 6, this year only 3. Parents will be at the bottom. Additional experience volunteers would be appreciated.. we have to use \$2024 of the 3000. If needed, we will make an appeal for capital to SWASA to use for bussing. Tabling the motion to pay the invoice from Mohawk until we have the full cost.

**VII. Commission Finances****A. Monthly Financial Review**

**B. Invoice & Reimbursement Requests** - Matt made a motion to reimburse 100 to the DM hunt library for the Rec commission 's portion of the band cost for the Falls Village Fall Festival from the special programs line. Dan seconded the motion. All were in favor.

**VIII. Pool Repairs**

**A. Coupolas on the Pool House - Update** - The Cupolla's need to be pre-fabricated. Someone does need to coordinate with Lou and Tim as we have already given the measurements of 3 x 3, and decided on vents for three sides. Melissa had wrote and will follow up.

**IX. Commission Capital Plan****A. Maintenance Schedule and Responsibilities for the Town Farm Property - No Update****X. New Business**

**A. Membership** - We had a new membership request due to Ted's vacancy Elizabeth Rhodes would be interested in becoming a member, and will be happy to attend the next meeting.

**XI. Events****A. FVRC Assist in Decorating COM for December Cookie Exchange & FV Holiday Extravaganza – 12/7**

**B. Holiday Tree Lighting & Holiday Party – 12/13** We want to make sure to write a thank you to All Falls Village for the lighting and the wreaths. No reimbursement money is required from the Rec commission. The donation of time and money as greatly appreciated.

**XII. Any other business to properly come before the Recreation Commission - None**

**XIII. Public Comment - None**

**XIV. Adjournment** - Lauren made a motion to adjourn at 9:16 PM. All in favor.

**Next Meeting is scheduled for January 14th, 2026**

**Respectfully Submitted,**

Lauren Killawee - Secretary  
On behalf of the Recreation Commission