

Received 7/16/26
8:47 AM Jodi Moore, ATC

Town of Durham America 250 Committee

Tuesday, July 21st, 2026, at 6:30 p.m.

Meeting Room 1, Community Center, and Remote via Zoom

Meeting ID: 857 7064 3228 Code: 289297

Encampment Subcommittee Meeting Agenda

1. Call to Order and Roll Call
2. Review of participating units: 8 units committed, 3 are tentative.
3. Review of participating civilians/activities/sutlers
4. Public Safety management- CSP, FD, EMS
5. Contract to rent the fairgrounds with Pat Whitehouse
6. Review welcome packets for all participants to be sent via email
 - Registration
 - W9 info for paying units
 - Insurance for the fair
 - Tentative schedule for the day
 - Listing of hotels in the area, contact information for our committee
7. Parking management: still needed
8. Signs to advertise on the green for passing cars a few weeks ahead of time and signs to put out the night before indicating where traffic should enter at Swamp Lane and exit at Maple Avenue.
9. Create a map PDF to distribute to units, visitors, and to post online.
10. Organizing the Saturday evening meal once the grounds are closed to the public.
11. Discussion on how to pay units and setting stipend amounts.
12. Discuss provided supper that Saturday night.

13. Committee comments

14. Public comments

15. Adjournment

Submitted Sarah Atwell, Chair