

Received 5/6/2026  
11:18 AM Jodi Moore, ATC

**Town of Durham**  
**America 250 Encampment Subcommittee**  
**Meeting Room 1, Durham Community Center and Remote via Zoom**  
**April 21<sup>st</sup>, 2026 at 6:30pm**  
**Meeting Minutes**

1. Meeting called to order at 6:37pm.
  - Subcommittee members present: Sarah Atwell, Bob Booz, Norm Hicks, Brendan Rea.
2. Approval of agenda: Quorum not met.
3. Discussion on current status of units attending and setting of stipends:
  - Sarah reviewed that there are 7 total units that have committed (3 Continental, 4 British)
    - 2<sup>nd</sup> Dragoons (host unit)
    - Le Regiment Bourbonnais
    - 5<sup>th</sup> Connecticut
    - King's Rangers
    - Peter's Corps
    - King's Loyal Americans
    - 9<sup>th</sup> Regiment of Foot
4. Finances for this event: \$6,000.00 as of this meeting.
  - \$3,000 from the Durham Fair Foundation
  - \$2,000 from CVEF
  - \$1,000 earmarked for this event from a donation
5. Additional events at the encampment:
  - Discussed that Lanecraft Fife and Drum Corps and Deep River Junior Ancients Fife and Drum Corps are holding the date of the encampment on their calendars for a 30 minute performance each. Lanecraft will cost \$1,000.00 and Deep River will cost \$900.00.
  - A reenactor who portrays Benjamin Franklin is holding the date with a fee of \$400.00
  - A reenactor who portrays George Washington might also be available for a fee of \$500.00
  - A colonial dance instructor, who also does other presentations, is holding the date and her fee is \$300.00 for the day.
  - Bob Booz recommended to approve the expenditures for the reenactors and the drum corps, seconded by Norm and all in favor. This will be added to the agenda for the May meeting for an official vote.
6. Discussed groups for parking management, food, State Police coverage. It is likely that we will need 2 State Troopers for safety. Sarah will reach out to the Civil Air Patrol to see if they can handle parking for a stipend. Discussed charging \$5.00 per carload of people. Parking is

figured out with 2.9 people per car for the spaces at the Midway. Norml mentioned that the committee might be able to use some of the existing signage from the fair for parking and directing traffic vs having to create this.

7. Delegation of tasks: Parking and money collection, checking in of units and ensuring insurance coverage. The suggestion was made to reach out to news media for coverage (Valley Shore, WTNH, WFSB) and Norm states that the fair has contacts for this.

8. Committee Comments: None

9. Public Comments: None

10. Meeting adjourned, time not noted.

Respectfully Submitted,  
Sarah Atwell, Chair