



Assessor's Office  
Town of Durham  
P.O. Box 428  
Durham, Connecticut 06422

Hours: *Mon, Tues, Weds, Thurs: 8:00am - 4:00pm Fri:  
8:00am - 11:00am*

Phone: (860) 343-6723 or (860) 343-6709  
Fax: (860) 390-9903

M-PPD-L  
State of CT OPM

### 2026 Declaration of Personal Property

**Filing Requirement** – This Declaration must be filed with the Assessor of the municipality where the personal property is located. Declarations of Personal Property shall be made annually. If you no longer own the above noted business or personal property assessed in your name last year, you do not need to complete the full Declaration. You must return the affidavit below to the Assessor and provide information related to the name of the new owner of the property or the date your business ceased or to where you moved the business (see the Affidavit below). Otherwise, the Assessor must assume that you still own and are operating the business and have failed to declare your taxable personal property.

#### ***Affidavit of Business Termination or Move or Sale of Business or Property***

|                                                                                                                                 |                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| I                                                                                                                               | _____ of _____ at _____                                                                                              |
|                                                                                                                                 | Business or property owners name Business Name (if applicable) Street location in municipality                       |
| With regards to said business or property I do certify that _____ Said business or property was (Please check appropriate box): |                                                                                                                      |
|                                                                                                                                 | Date                                                                                                                 |
| <input type="checkbox"/>                                                                                                        | Sold to: _____                                                                                                       |
|                                                                                                                                 | Name Address                                                                                                         |
| <input type="checkbox"/>                                                                                                        | Moved to: _____                                                                                                      |
|                                                                                                                                 | Municipality and State to where business or property was moved Address                                               |
| <input type="checkbox"/>                                                                                                        | Terminated: _____                                                                                                    |
|                                                                                                                                 | Attach Bill of Sale or Letter of Dissolution to this form and return it with this affidavit to the Assessor's office |
| The signer is made aware that the penalty for making a false affidavit is a \$500.00 fine or imprisonment for one year or both. |                                                                                                                      |
| _____                                                                                                                           | _____                                                                                                                |
| Signature                                                                                                                       | Print name                                                                                                           |

**Penalty for late filing** – The Declaration of Personal Property must be signed and delivered or postmarked to the Assessor of this municipality no later than Monday, November 2, 2026 to avoid a 25% Penalty for failure to file.

**Deadline to File: November 2, 2026**

## INSTRUCTIONS

Pursuant to CGS §12-63, the Assessor must determine the "present true and actual value" and in determining such value may use the accepted methods of comparable sales, cost less depreciation and income capitalization. Not all sections are applicable to every business. Please read the following instructions and complete all relevant sections.

### Who Should File -

All owners of taxable personal property.

### Declaration -

#### 1. Owners of:

- Non-Connecticut registered motor vehicles**
- Horses, ponies and thoroughbreds**
- Mobile manufactured home** not assessed as real estate

#### 2. Businesses, occupations, farmers, and professionals need to complete: (Commercial and cost information is not open to public inspection)

- Business Data (page 3).
- Lessee's Listing Report (page 4).
- Disposal, Sale or Transfer of Property Report (page 4).
- Taxable Property Information (pages 5-7).
- **Sign the Declaration of Personal Property Affidavit** on page 8.

#### 3. Lessors need to complete: (Commercial and cost information is not open to public inspection)

- Business Data (page 3).
- Lessor's Listing Report (page 3).
- Disposal, Sale or Transfer of Property Report (page 4).
- Taxable Property Information (pages 5-7).
- **Sign the Declaration of Personal Property Affidavit** on page 8.

### Filing Requirements -

- The Declaration of Personal Property must be filed annually on or before November 1. When the first day of November is a Saturday or Sunday, the declaration or extension request may be filed or postmarked the next business day following (CGS §12-42).
- A Declaration of Personal Property not filed will result in a value determined by the Assessor from the best available information (CGS §12-53b).
- Declarations filed with "**same as last year**" are insufficient and shall be considered an incomplete Declaration.
- Pursuant to CGS §12-81(79) tangible personal property older than 10 years and with an original value of not more than \$250 is exempt. This exemption shall not be applied for the first ten full assessment years following the assessment year in which the property was acquired. Complete "Detailed Listing of Assets Original Value ≤ \$250" report on Page 4. Also list total value of such exempt assets in "Reconciliation of Fixed Assets" box on Page 6.

### Penalty of 25% is applied -

- When no Declaration is filed or a Declaration is not signed, a 25% penalty is applied to the assessment. [See 2. under Filing Requirements.]

- When Declarations are submitted after November 1 [See 1. under Filing Requirements] and an extension has **NOT** been granted (see Extensions) a 25% penalty is applied to the assessment. Returns mailed in must have a postmark (as defined in CGS §Sec 1-2a) of November 1 [See 1. under Filing Requirements.] or before.
- When an extension is granted (see Extensions) and the Declaration is not filed by the extension deadline, a 25% penalty is applied to the assessment.
- When omitted property is discovered, the 25% penalty is applied to the difference in the assessed value as determined by the results of the discovery and the assessment as determined by the originally filed Declaration.

### Exemptions-

- On page 7, check the box adjacent to the exemption you are claiming.
- Several exemptions require an **additional application** in order to receive that exemption. Please request the form number noted from the Assessor's Office. The Manufacturers Machinery & Equipment Exemption Claim form and its itemized lists for Code 13 property may be requested if not included with this Declaration.
- The extension to file the Declaration of Personal Property, if granted, may not apply to all required exemption applications and may require a late filing fee. Check with the Assessor.

### Signature Required -

- The owners shall sign the Declaration (page 8).
- The owner's agent may sign the Declaration. In which case the Declaration must be duly sworn to or notarized.
- Corporate officers signing for their corporations must have the returns properly sworn to or notarized; or provide the Assessor with a statement bearing the corporate seal and signed by the corporate secretary setting out the office held by the signer of the Declaration and dates office held.

### Extension -

The Assessor may grant a filing extension **for good cause**. If a request for an extension is needed, you must **request the filing extension in writing on or before November 1, 2026**. When the first day of November is a Saturday or Sunday, the declaration or extension request may be filed or postmarked the next business day following. (CGS §12-42 & 12-81k)

### Audit -

The Assessor is authorized to audit Declarations within three (3) years of the date of the required filing. Substantial penalties are applicable if such an audit reveals property not declared as required by law (CGS §12-53).

### Example of how to complete the tables on pages 5 and 6

| How should the following be declared?                                                                                                                                                                                          | #16 - Furniture, fixtures and equipment |                                              |        |                   | Assessor's Use Only |      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------|--------|-------------------|---------------------|------|
|                                                                                                                                                                                                                                | Year Ending                             | Original cost, installation & transportation | % Good | Depreciated Value |                     |      |
| June 2025, you bought a desk for \$800 and a chair for \$200. You have a filing cabinet and printer that you bought 10 years ago for \$2000 that is being used in your business.<br>See the table to the right for the answer. | 10-1-26                                 |                                              | 95%    |                   | #16                 | 1500 |
|                                                                                                                                                                                                                                | 10-1-25                                 | 1000                                         | 90%    | 900               |                     |      |
|                                                                                                                                                                                                                                | 10-1-24                                 |                                              | 80%    |                   |                     |      |
|                                                                                                                                                                                                                                | 10-1-23                                 |                                              | 70%    |                   |                     |      |
|                                                                                                                                                                                                                                | 10-1-22                                 |                                              | 60%    |                   |                     |      |
|                                                                                                                                                                                                                                | 10-1-21                                 |                                              | 50%    |                   |                     |      |
|                                                                                                                                                                                                                                | 10-1-20                                 |                                              | 40%    |                   |                     |      |
|                                                                                                                                                                                                                                | Prior Yrs                               | 2000                                         | 30%    | 600               |                     |      |
|                                                                                                                                                                                                                                | Total                                   | 3000                                         | Total  | 1500              |                     |      |



List or Account #:

Owner's Name:

**Lessee's Listing Report** - Pursuant to CGS §12-57a all leased, borrowed, consigned, loaned, rented, or stored personal property not owned by you but in your possession as of the assessment date must be included on this form. Failure to declare, in the form and manner as herein prescribed, shall result in the presumption of ownership and subsequent tax liability plus penalties. Property you do not lease that may be in your possession and must be reported includes (but is not limited to) dumpsters, gas/propane tanks, vending machines, water coolers, coffee machines.

Yes No

|                            |                          |                                                                                                                                                                                         |                                                          |
|----------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/>   | <input type="checkbox"/> | Did you dispose of any leased items that were in your possession on October 1, 2025? If yes, enter a description of the property and the date of disposition in the space to the right. |                                                          |
| <input type="checkbox"/>   | <input type="checkbox"/> | Did you acquire any of the leased items that were in your possession on October 1, 2025? If yes, indicate previous lessor, item(s) and date(s) acquired in the space to the right.      |                                                          |
| <input type="checkbox"/>   | <input type="checkbox"/> | Is the cost of any of the equipment listed below declared anywhere else on this Declaration? If yes, note year in the 'Year Included' row and list cost in the 'Acquisition Cost' row.  |                                                          |
|                            |                          | Lease #1                                                                                                                                                                                | Lease #2                                                 |
| Name of Lessor             |                          |                                                                                                                                                                                         |                                                          |
| Lessor's Address           |                          |                                                                                                                                                                                         |                                                          |
| Phone Number               |                          |                                                                                                                                                                                         |                                                          |
| Lease Number               |                          |                                                                                                                                                                                         |                                                          |
| Item Description/Model#    |                          |                                                                                                                                                                                         |                                                          |
| Serial #                   |                          |                                                                                                                                                                                         |                                                          |
| Year of Manufacture        |                          |                                                                                                                                                                                         |                                                          |
| Capital Lease              |                          | Yes <input type="checkbox"/> No <input type="checkbox"/>                                                                                                                                | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Lease Term - Beginning/End |                          |                                                                                                                                                                                         |                                                          |
| Monthly Rent               |                          |                                                                                                                                                                                         |                                                          |
| Acquisition Cost           |                          |                                                                                                                                                                                         |                                                          |
| Year Included              |                          |                                                                                                                                                                                         |                                                          |

### Disposal, Sale or Transfer of Property Report

Disposal, sale or transfer of property – If you disposed of, sold or transferred a portion of the property included in last year's filing, complete the Detailed Listing of Disposed Assets Report and Reconciliation of Fixed Assets on page 6. If you no longer own the business noted on the cover sheet you do not need to complete this Declaration. You must, however, return to the Assessor this Declaration along with the complete Affidavit of Business Closing or Move of Business or Sale of Business found in this return. DO NOT INCLUDE DISPOSALS IN THE TAXABLE PROPERTY REPORTING SECTION.

#### Detailed Listing of Disposed ASSETS (copy and attach additional sheets if needed)

| Removal Date | Code # | Description of Item | Acquisition Date | Acquisition Cost |
|--------------|--------|---------------------|------------------|------------------|
|              |        |                     |                  |                  |
|              |        |                     |                  |                  |
|              |        |                     |                  |                  |
|              |        |                     |                  |                  |
|              |        |                     |                  |                  |
|              |        |                     |                  |                  |
|              |        |                     |                  |                  |

#### Detailed Listing of Assets Having an Original Value Less Than \$250 (copy and attach additional sheets if needed)

Pursuant to CGS §12-81(79) – Listing of assets purchased prior to 10/1/2016 with an original value less than or equal to \$250

| Description | Acquired Date | Acquisition Cost |
|-------------|---------------|------------------|
|             |               |                  |
|             |               |                  |

### Taxable Property Information

- 1) All data reported should be:
  - a) Actual acquisition costs including any additional charges for transportation and installation by year for each type of property described. These costs, less the standard depreciation as shown on the form will determine the net depreciated value.
  - b) Include all assets that may have been fully depreciated, written off, or charged to expense but are still owned. Do not include disposed assets.
  - c) For used assets purchased where the installed historical cost is not known, the purchase price would be the depreciated value.
- 2) Reports are to be filed on an assessment year basis of October 1. Acquisitions between October 2 and December 31 apply to the new year. (i.e. acquisition made October 30, 2025 are reported on the 2026 Declaration).
- 3) Computerized filings are acceptable if all information is reported in prescribed format.
- 4) Do not include disposed assets. Disposals are used to reconcile last year's reporting with this year's reporting.

List or Account #:

Owner's Name:

# 9 – Motor Vehicles: Unregistered motor vehicles &amp; vehicles garaged in Connecticut but registered in another state

|             | Vehicle 1 | Vehicle 2 | Vehicle 3 |
|-------------|-----------|-----------|-----------|
| Year        |           |           |           |
| Make        |           |           |           |
| Model       |           |           |           |
| VIN         |           |           |           |
| Length      |           |           |           |
| Weight      |           |           |           |
| Purchase \$ |           |           |           |
| Date        |           |           |           |
| MSRP        |           |           |           |

#11 – Horses and Ponies

|            | #1 | #2 | #3 |
|------------|----|----|----|
| Breed      |    |    |    |
| Registered |    |    |    |
| Age        |    |    |    |
| Sex        |    |    |    |
| Quality    |    |    |    |
| Breeding   |    |    |    |
| Show       |    |    |    |
| Pleasure   |    |    |    |
| Racing     |    |    |    |
| Value      |    |    |    |

#13 – Manufacturing Machinery &amp; Equipment eligible for exemption under CGS §12-81(76) – Must file exempt claim.

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 90%    |                   |
| 10/1/2025   |                                                    | 80%    |                   |
| 10/1/2024   |                                                    | 70%    |                   |
| 10/1/2023   |                                                    | 60%    |                   |
| 10/1/2022   |                                                    | 50%    |                   |
| 10/1/2021   |                                                    | 40%    |                   |
| 10/1/2020   |                                                    | 30%    |                   |
| Prior Yrs   |                                                    | 20%    |                   |
| Total       |                                                    | Total  |                   |

#16 - Furniture, Fixtures and Equipment

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 95%    |                   |
| 10/1/2025   |                                                    | 90%    |                   |
| 10/1/2024   |                                                    | 80%    |                   |
| 10/1/2023   |                                                    | 70%    |                   |
| 10/1/2022   |                                                    | 60%    |                   |
| 10/1/2021   |                                                    | 50%    |                   |
| 10/1/2020   |                                                    | 40%    |                   |
| Prior Yrs   |                                                    | 30%    |                   |
| Total       |                                                    | Total  |                   |

#18 – Farm Tools

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 95%    |                   |
| 10/1/2025   |                                                    | 90%    |                   |
| 10/1/2024   |                                                    | 80%    |                   |
| 10/1/2023   |                                                    | 70%    |                   |
| 10/1/2022   |                                                    | 60%    |                   |
| 10/1/2021   |                                                    | 50%    |                   |
| 10/1/2020   |                                                    | 40%    |                   |
| Prior Yrs   |                                                    | 30%    |                   |
| Total       |                                                    | Total  |                   |

#10 – Manufacturing Machinery &amp; Equipment not eligible under CGS §12-81 (76) (MM&amp;E) for exemption

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 90%    |                   |
| 10/1/2025   |                                                    | 80%    |                   |
| 10/1/2024   |                                                    | 70%    |                   |
| 10/1/2023   |                                                    | 60%    |                   |
| 10/1/2022   |                                                    | 50%    |                   |
| 10/1/2021   |                                                    | 40%    |                   |
| 10/1/2020   |                                                    | 30%    |                   |
| Prior Yrs   |                                                    | 20%    |                   |
| Total       |                                                    | Total  |                   |

#12 – Commercial Fishing Apparatus

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 95%    |                   |
| 10/1/2025   |                                                    | 90%    |                   |
| 10/1/2024   |                                                    | 80%    |                   |
| 10/1/2023   |                                                    | 70%    |                   |
| 10/1/2022   |                                                    | 60%    |                   |
| 10/1/2021   |                                                    | 50%    |                   |
| 10/1/2020   |                                                    | 40%    |                   |
| Prior Yrs   |                                                    | 30%    |                   |
| Total       |                                                    | Total  |                   |

#14 – Mobile Manufactured Homes if not currently assessed as real estate

|           | #1 | #2 | #3 |
|-----------|----|----|----|
| Year      |    |    |    |
| Make      |    |    |    |
| Model     |    |    |    |
| ID Number |    |    |    |
| Length    |    |    |    |
| Width     |    |    |    |
| Bedrooms  |    |    |    |
| Baths     |    |    |    |
| Value     |    |    |    |

#17 – Farm Machinery

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 95%    |                   |
| 10/1/2025   |                                                    | 90%    |                   |
| 10/1/2024   |                                                    | 80%    |                   |
| 10/1/2023   |                                                    | 70%    |                   |
| 10/1/2022   |                                                    | 60%    |                   |
| 10/1/2021   |                                                    | 50%    |                   |
| 10/1/2020   |                                                    | 40%    |                   |
| Prior Yrs   |                                                    | 30%    |                   |
| Total       |                                                    | Total  |                   |

#19 – Mechanics Tools

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 95%    |                   |
| 10/1/2025   |                                                    | 90%    |                   |
| 10/1/2024   |                                                    | 80%    |                   |
| 10/1/2023   |                                                    | 70%    |                   |
| 10/1/2022   |                                                    | 60%    |                   |
| 10/1/2021   |                                                    | 50%    |                   |
| 10/1/2020   |                                                    | 40%    |                   |
| Prior Yrs   |                                                    | 30%    |                   |
| Total       |                                                    | Total  |                   |

Assessor Use only

#9

#10

#11

#12

#13

#14

#16

#17

#18

#19

List or Account #: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

**#20a – Computer and Peripheral Hardware per CGS 12-63(b)(3)(A)- Group I**

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 70%    |                   |
| 10/1/2025   |                                                    | 40%    |                   |
| 10/1/2024   |                                                    | 20%    |                   |
| Prior yrs   |                                                    | 10%    |                   |
| Total       |                                                    | Total  |                   |

**# 20b – Other Hardware: Main and Mini Frame Computer Systems Not Technologically Advanced per CGS 12-63(b)(3)(B) – Group II**

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 90%    |                   |
| 10/1/2025   |                                                    | 60%    |                   |
| 10/1/2024   |                                                    | 40%    |                   |
| 10/1/2023   |                                                    | 20%    |                   |
| Prior Yrs   |                                                    | 10%    |                   |
| Total       |                                                    | Total  |                   |

20a and 20b Total

**Assessor Use only**

#20

**#21a Telecommunications Equipment Not Technologically Advanced**

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 95%    |                   |
| 10/1/2025   |                                                    | 90%    |                   |
| 10/1/2024   |                                                    | 80%    |                   |
| 10/1/2023   |                                                    | 70%    |                   |
| 10/1/2022   |                                                    | 60%    |                   |
| 10/1/2021   |                                                    | 50%    |                   |
| 10/1/2020   |                                                    | 40%    |                   |
| Prior Yrs   |                                                    | 30%    |                   |
| Total       |                                                    | Total  |                   |

**#21b Other Office and Medical Testing Equipment Considered Technologically Advanced per CGS 12-63(b)(4)**

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 95%    |                   |
| 10/1/2025   |                                                    | 80%    |                   |
| 10/1/2024   |                                                    | 60%    |                   |
| 10/1/2023   |                                                    | 40%    |                   |
| Prior Yrs   |                                                    | 20%    |                   |
| Total       |                                                    | Total  |                   |

21a and 21b Total

#21

**# 22 - Cables, Conduits, Pipes, Class 1 Renewables, etc.**

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    |        |                   |
| 10/1/2025   |                                                    |        |                   |
| 10/1/2024   |                                                    |        |                   |
| 10/1/2023   |                                                    |        |                   |
| 10/1/2022   |                                                    |        |                   |
| 10/1/2021   |                                                    |        |                   |
| 10/1/2020   |                                                    |        |                   |
| Prior Yrs   |                                                    |        |                   |
| Total       |                                                    |        |                   |

Check here if a FERC or PURA regulated utility ☐**# 23 - Average Quantity of Supplies Consumed -The average is the total amount expended on supplies since October 1, 2025 divided by the number of months in business since October 1, 2025.**

| Year Ending | Total Expended | # of months | Averages Monthly |
|-------------|----------------|-------------|------------------|
| 9/30/2026   |                |             |                  |

If you are expensing items under IRS Code 178 (which allows you to fully deduct qualifying property), do not include them in Code 23. List them in the proper category where they would normally belong if they were not expensed under Code 178.

#22

#23

**#24a - All Other Goods, Chattels and Effects**

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 95%    |                   |
| 10/1/2025   |                                                    | 90%    |                   |
| 10/1/2024   |                                                    | 80%    |                   |
| 10/1/2023   |                                                    | 70%    |                   |
| 10/1/2022   |                                                    | 60%    |                   |
| 10/1/2021   |                                                    | 50%    |                   |
| 10/1/2020   |                                                    | 40%    |                   |
| Prior Yrs   |                                                    | 30%    |                   |
| Total       |                                                    | Total  |                   |

**#24b - Rental Entertainment Medium**

| Year Ending | Installed historical cost including transportation | % Good | Depreciated Value |
|-------------|----------------------------------------------------|--------|-------------------|
| 10/1/2026   |                                                    | 95%    |                   |
| 10/1/2025   |                                                    | 80%    |                   |
| 10/1/2024   |                                                    | 60%    |                   |
| 10/1/2023   |                                                    | 40%    |                   |
| Prior Yrs   |                                                    | 20%    |                   |
| Total       |                                                    | Total  |                   |

# of video tapes

# of DVD movies

# of music CD's

# of video games

24a and 24b Total

#24

**Reconciliation of Fixed Assets**

Assets declared last October 1, 2025 \_\_\_\_\_

Assets disposed of since last October 1, 2025\* \_\_\_\_\_

Assets added since last October 1, 2025 \_\_\_\_\_

Assets Orig Value ≤ \$250 &amp; over 10 years old \*\* \_\_\_\_\_

Assets declared this year October 1, 2026 \_\_\_\_\_

Amount of expensed equipment last year \_\_\_\_\_

Capitalization Threshold \_\_\_\_\_

\*Complete Detailed Listing of Disposed Assets –page 4

\*\* Assets Original Value ≤ \$250 – page 4

**2026 Declaration of Personal Property – Summary Sheet**

Commercial and financial information is not open to public inspection.

Assessment date October 1, 2026  
Required return date November 2, 2026

List or Account#: \_\_\_\_\_ Owner's Name: \_\_\_\_\_

DBA: \_\_\_\_\_ Location (number and street): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Town, State, ZIP: \_\_\_\_\_

| Property Code and Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Net Depreciated Value pages 5 & 6 | Code        | Assessor's Use Only Assessments |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------|---------------------------------|
| <b>#9 - Motor Vehicles:</b> Unregistered motor vehicles (e.g. motor homes, tent or truck campers, travel trailers, snowmobiles, utility trailers, passenger cars, tractors, off-road construction vehicles, etc.) including any vehicle garaged in Connecticut but registered in another state. Snowmobiles, ATV's, or residential utility trailers used exclusively for personal use are not to be reported under CGS §12-81 (82).                                                                                             |                                   | <b>#9</b>   |                                 |
| <b>#10 - Industrial Manufacturing Machinery &amp; Equipment:</b> Industrial manufacturing machinery and equipment (e.g., tools, dies, jigs, patterns, etc.). Include air and water pollution control equipment. Not included under CGS §12-81 (76).                                                                                                                                                                                                                                                                             |                                   | <b>#10</b>  |                                 |
| <b>#11 Horses And Ponies:</b> Describe your horses and ponies. A \$1,000 assessment exemption per animal will be applied. If you are a farmer, the exemption may be 100% provided Form M-28 is filed with and approved by the Assessor.                                                                                                                                                                                                                                                                                         |                                   | <b>#11</b>  |                                 |
| <b>#12 - Commercial Fishing Apparatus:</b> All fishing apparatus exclusively used by a commercial fisherman in the business (e.g., fishing poles, nets, lobster pots, fish finders, etc.). A \$500 value exemption will be applied.                                                                                                                                                                                                                                                                                             |                                   | <b>#12</b>  |                                 |
| <b>#13 - Manufacturing Machinery &amp; Equipment:</b> Manufacturing machinery and equipment used in manufacturing; used in research or engineering devoted to manufacturing; or used for the significant servicing or overhauling of industrial machinery or factory products and eligible for exemption under CGS §12-81 (76).                                                                                                                                                                                                 |                                   | <b>#13</b>  |                                 |
| <b>#14 Mobile Manufactured Homes:</b> if not currently assessed as real estate                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   | <b>#14</b>  |                                 |
| <b>#16 - Furniture, Fixtures and Equipment:</b> Furniture, fixtures and equipment of all commercial, industrial, manufacturing, mercantile, trading and all other businesses, occupations and professions. Examples: desks, chairs, tables, file cabinets, typewriters, calculators, telephone answering machines, postage meters, cash registers, moveable air conditioners, partitions, shelving display racks, refrigerators, freezers, kitchen equipment, etc.                                                              |                                   | <b>#16</b>  |                                 |
| <b>#17 - Farm Machinery:</b> Farm machinery (e.g., tractors, harrows, brush hogs, hay bines, hay rakes, balers, corn choppers, milking machines, milk tanks, coolers, chuck wagons, dozers, back hoes, hydroponic farm equipment, aquaculture equipment, etc.), used in the operation of a farm.                                                                                                                                                                                                                                |                                   | <b>#17</b>  |                                 |
| <b>#18 - Farming Tools:</b> Farm tools (e.g., hoes, rakes, pitch forks, shovels, hoses, brooms, etc.).                                                                                                                                                                                                                                                                                                                                                                                                                          |                                   | <b>#18</b>  |                                 |
| <b>#19 - Mechanics Tools:</b> Mechanics tools (e.g., wrenches, air hammers, jacks, sockets, etc.).                                                                                                                                                                                                                                                                                                                                                                                                                              |                                   | <b>#19</b>  |                                 |
| <b>#20a - Computer and peripheral hardware,</b> including, but not limited to, personal computers, workstations, terminals, storage devices, printers, scanners, computer peripherals and networking equipment; bundled software                                                                                                                                                                                                                                                                                                |                                   | <b>#20a</b> |                                 |
| <b>#20b - Other Hardware:</b> Mini-frame and main-frame computer systems with an acquisition cost of more than \$25,000. See CGS §12-63(b)(3)(B) – Group II.                                                                                                                                                                                                                                                                                                                                                                    |                                   | <b>#20b</b> |                                 |
| <b>#21a - Telecommunications Equipment:</b> Excluding furniture, fixtures, and computers. Includes cables, conduits, antennae, batteries, generators or any equipment not deemed technologically advanced by the Assessor.                                                                                                                                                                                                                                                                                                      |                                   | <b>#21a</b> |                                 |
| <b>#21b - Technologically Advanced Equipment:</b> Copiers, facsimile (fax) machines, medical testing equipment, and similar technologically advanced equipment that is not electronic data processing equipment. Do not report computers in this category. See CGS §12-63(b)(4).                                                                                                                                                                                                                                                |                                   | <b>#21b</b> |                                 |
| <b>#22 - Cables, conduits, pipes, poles, towers</b> (if not currently assessed as real estate), <b>underground mains, wires, turbines, Class I Renewables, Cylinder and other Tanks</b> of gas, heating, or energy producing companies, telephone companies, water and water power companies. Include items annexed to the ground (e.g., hydraulic car lifts, gasoline holding tanks, pumps, truck scales, etc.), as well as property used for the purpose of creating or furnishing a supply of water (e.g. pumping stations). |                                   | <b>#22</b>  |                                 |
| <b>#23 - Average Quantity of Supplies Consumed:</b> The average monthly quantity of supplies normally consumed in the course of business (e.g., stationery, post-it notes, toner, computer disks, computer paper, pens, pencils, rulers, staplers, paper clips, medical and dental supplies and maintenance supplies, etc.).                                                                                                                                                                                                    |                                   | <b>#23</b>  |                                 |
| <b>#24 - All Other Goods, Chattels and Effects:</b> Any other taxable personal property not previously mentioned, or which does not appear to fit into any of the other categories. (e.g., video tapes, vending machines, pinball games, video games, signs, billboards, coffee makers, water coolers, leasehold improvements and construction in progress (CIP).                                                                                                                                                               |                                   | <b>#24</b>  |                                 |
| <b>Total Net Depreciated and Assessment – all codes #9 through #24</b> Subtotal >                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                   |             |                                 |
| <b>#25 - Personal Property Penalty</b> for failure to file as required by statute – 25% of assessment                                                                                                                                                                                                                                                                                                                                                                                                                           |                                   | <b>#25</b>  |                                 |
| <b>Exemption</b> - Check box adjacent to the exemption you are claiming:                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                   |             |                                 |
| <input type="checkbox"/> <b>I – Farming Tools</b> - \$500 value <input type="checkbox"/> <b>I – Horses/ponies</b> \$1000 assessment per animal <input type="checkbox"/> <b>I – Mechanic's Tools</b> - \$500 value                                                                                                                                                                                                                                                                                                               |                                   |             |                                 |
| <input type="checkbox"/> <b>K – Municipal Leased</b> <input type="checkbox"/> <b>M – Commercial Fishing Apparatus</b> - \$500 value                                                                                                                                                                                                                                                                                                                                                                                             |                                   |             |                                 |
| <b>All of the following exemptions require a separate application and/or certificate to be filed with the Assessor by the required return date:</b>                                                                                                                                                                                                                                                                                                                                                                             |                                   |             |                                 |
| <input type="checkbox"/> <b>G &amp; H – Distressed Municipality/Enterprise Zone/Enterprise Corridor Zone</b> - Exemption application M-55 required annually                                                                                                                                                                                                                                                                                                                                                                     |                                   |             |                                 |
| <input type="checkbox"/> <b>I – Farm Machinery</b> \$250,000 assessed value - Exemption application M-28 required annually (CGS §12-91)                                                                                                                                                                                                                                                                                                                                                                                         |                                   |             |                                 |
| <input type="checkbox"/> <b>J – Class I Renewable</b> - Exemption Application M-44 required.                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                   |             |                                 |
| <input type="checkbox"/> <b>J – Water Pollution or Air Pollution control equipment</b> – Connecticut DEEP certificate required – provide copy                                                                                                                                                                                                                                                                                                                                                                                   |                                   |             |                                 |
| <input type="checkbox"/> <b>U – Manufacturing Machinery &amp; Equipment Claim Form</b> - Exemption claim required annually                                                                                                                                                                                                                                                                                                                                                                                                      |                                   |             |                                 |
| <b>Assessor's Final Assessment Total &gt;</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                   |             |                                 |

List or Account #: \_\_\_\_\_

Assessment date October 1, 2026

Owner's Name: \_\_\_\_\_

Required return date November 2, 2026

**Declaration of Personal Property Affidavit**

**THIS FORM MUST BE SIGNED (AND IN SOME CASES WITNESSED) BEFORE IT MAY BE FILED WITH THE ASSESSOR.**

**AVOID PENALTY – IMPROPERLY SIGNED DECLARATIONS REQUIRE A 25% PENALTY**

**Complete Section A or Section B**

**Section A**

**OWNER:** I DO HEREBY declare under penalty of false statement that all sections of this Declaration have been completed according to the best of my knowledge, remembrance, and belief; that it is a true statement of all my personal property liable to taxation; and that I have not conveyed or temporarily disposed of any estate for the purpose of evading the laws relating to the assessment and collection of taxes as per CGS §12-49.

SEE PAGE TWO (2) FOR SIGNATURE REQUIREMENTS.

CHECK ONE

☐

OWNER

☐

PARTNER

☐

CORPORATE OFFICER

☐

MEMBER

**Owner Signature**

\_\_\_\_\_

Signature/Title

Dated \_\_\_\_\_

\_\_\_\_\_

Print or type name

**Section B**

**AGENT:** I DO HEREBY declare under oath that I have been duly appointed agent for the owner of the property listed herein and that I have full authority and knowledge sufficient to file a proper Declaration for him in accord with the provisions of CGS §12-50.

**Agent's Signature**

\_\_\_\_\_

Agent's Signature /Title

Dated \_\_\_\_\_

\_\_\_\_\_

Print or type agent's name

**AGENT SIGNATURE MUST BE WITNESSED**

Witness of agent's sworn statement  
Subscribed and sworn to before me

Dated \_\_\_\_\_

Assessor or staff member, Municipal Clerk, Justice of the Peace, Notary or Commissioner of Superior Court

For questions concerning this Declaration, contact the Assessor's Office at:

Phone:

**(860) 343-6709**

Email:

***lriotte@townofdurhamct.org***  
***bhammarlund@townofdurhamct.org***  
***jphilip@townofdurhamct.org***

Check Off List:

- ☐ Read instructions on page 2
- ☐ Complete appropriate sections
- ☐ Complete exemption applications
- ☐ Sign & date as required on page 8
- ☐ Make a copy for your records
- ☐ Return by November 2, 2026

**Notes:**

\_\_\_\_\_  
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\_\_\_\_\_

**The Declaration of Personal Property must be signed and delivered or postmarked to the Assessor of this municipality no later than November 2, 2026 to avoid a 25% Penalty for failure to file.**