

## **AFFIDAVIT: BUSINESS SOLD OR TERMINATED/CLOSED/BANKRUPTCY OR MOVED**

If as of October 1, 2025, you have **sold, terminated/closed or moved your business** (out of DURHAM), then you must complete, sign and return this affidavit with supporting documentation (listed below) to the Assessor's Office no later than November 3, 2025.

I, \_\_\_\_\_, of \_\_\_\_\_  
*Business Owner's Name Business Name (If Applicable)*

at \_\_\_\_\_  
*Durham Street Location*

With regards to said business, I do so certify that on \_\_\_\_\_ said business was (**CHECK ONE**):

☐ **SOLD TO:** \_\_\_\_\_

☐ **TERMINATED/CLOSED/BANKRUPTCY:** Attach one of the appropriate documents listed below.

☐ **MOVED TO:** \_\_\_\_\_

The maker of a false affidavit/statement shall be subject to such fines, penalties and/or imprisonment as provided by law.

Signature

Print Name

Date Signed

### **BUSINESS MUST PROVIDE AT LEAST ONE OF THE FOLLOWING DOCUMENTS:**

#### **SOLD BEFORE OCTOBER 1, 2025**

1. Executed bill of sale or sales contract;
2. Notarized letter from the purchaser acknowledging the purchase and the date of the purchase;
3. Letter from your DURHAM landlord indicating the date that your business vacated the DURHAM address;
4. Letter from your accountant indicating the date when your business was sold;
5. Letter from your bank indicating the date when your business account was closed;
6. Letter or notice of dissolution from the Office of the Secretary of State;
7. Letter from your insurance company indicating cancellation of business coverage.

#### **TERMINATED/CLOSED/BANKRUPTCY BEFORE OCTOBER 1, 2025:**

1. Letter from your DURHAM landlord indicating the date that your business vacated the DURHAM address;
2. Letter from your accountant indicating the date when your books were closed;
3. Letter from your bank indicating the date when your business account was closed;
4. Letter or notice of dissolution from the Office of the Secretary of State;
5. Letter from your insurance company indicating cancellation of business coverage;
6. Dated bankruptcy papers indicating disposition of the assets owned by the business in question.

#### **MOVED BEFORE OCTOBER 1, 2025 AND STILL IN CONNECTICUT:**

1. A Personal Property tax bill (for the 2025 Grand List) from the Connecticut town that you moved to;
2. Shipping or moving invoices dated prior to October 1, 2025;
3. Letter from your DURHAM landlord indicating the date that your business vacated the DURHAM address;
4. Letter from your new landlord indicating the date you first occupied your new location;
5. A government document showing that you changed your business address prior to October 1, 2025;
6. Letter from your accountant indicating the date when your business moved;
7. Letter from your insurance company indicating a change in business coverage because of your new location.

#### **MOVED BEFORE OCTOBER 1, 2025 AND MOVED OUT OF CONNECTICUT:**

1. A personal property tax bill from the town in the state that you moved to covering October 1, 2025;
2. Shipping or moving invoices dated prior to October 1, 2025;
3. Letter from your DURHAM landlord indicating the date that your business vacated the DURHAM address;
4. Letter from your new landlord indicating the date you first occupied your new location;
5. A government document showing that you changed your business address prior to October 1, 2025;
6. Letter from your accountant indicating the date when your business moved;
7. Letter from your bank indicating the date when your business account was closed;
8. Letter from your bank indicating the date your business account was opened in the new state;
9. Letter of notice of dissolution from the Connecticut Office of the Secretary of State;
10. Letter from your insurance company indicating a change in business coverage because of your new location.

#### **SOLD, TERMINATED/CLOSED OR MOVED (OUT OF TOWN) AFTER OCTOBER 1, 2025:**

All personal property is assessed as of October 1, 2025. There is no pro-rata for personal property. Therefore, you are responsible for the full year's tax bill if you sold, terminated, closed or moved (out of) DURHAM after October 1, 2025.

**ALL TAXES ARE DUE AND PAYABLE UNTIL THIS AFFIDAVIT AND SATISFACTORY DOCUMENTATION ARE  
SUBMITTED TO AND APPROVED BY THE ASSESSOR**