

Received 4/9/26  
10:02 AM Jodi Moore, ATC

BOARD OF FINANCE BUDGET MEETING  
6:30 P.M., THURSDAY MARCH 12, 2026  
DURHAM TOWN HALL 3<sup>rd</sup> FLOOR AND REMOTELY VIA ZOOM TELECONFERENCE

Zoom Recording

[https://us02web.zoom.us/rec/share/MUW9yUfxdWvLoYbfJEeH7LYbO7tE6pW9qH-8c\\_jq1L7rhFF8defa5OoJMw7Occc4.toATY1v2aBiZkQ5T](https://us02web.zoom.us/rec/share/MUW9yUfxdWvLoYbfJEeH7LYbO7tE6pW9qH-8c_jq1L7rhFF8defa5OoJMw7Occc4.toATY1v2aBiZkQ5T)

Passcode: X.9NiI\$.

Meeting Minutes

1. Call to order

Called to order at 6:30pm

Roll call

BOF: William Castro, Jim Martinelli, Phil Muzio, Nancy Cuomo, Eileen Buckheit, Molly Nolan

Absent:

Staff: Beth Moncata: Finance Director, John Jenkins: Public Works Director

Others in attendance:

2. Approval of the Agenda

- a. MOTION BY NANCY CUOMO, SECONDED BY PHIL MUZIO TO APPROVE THE MARCH 12, 2026 MEETING AGENDA AS PRESENTED. ALL AYE, MOTION PASSED

3. Public Comment

- a. None

4. Public Works Winter Budget Review

- a. John Jenkins stated that he has started getting salt delivered, received 200 tons out of 700-ton order. Ordering must be done by June 1<sup>st</sup>. May potentially order more if space allows. Expecting to be over budget by \$35,000 once all salt is delivered. John Jenkins suggested ordering as much salt as possible to prepare for price increases. Indicated he would reassess salt needs and report back to the board with amount of additional salt that can be ordered and stored
- b. Discussed past winter and overtime for snow removal

5. Request From Reserve: Public Works Vehicles

- a. Freightliner 114SD Plus

- i. The Road Foreman is requesting a transfer from Highway Vehicles Reserve in the amount of \$310,007 for the purchase of a 2027 Freightliner 1143D Plus, Single Axle Plow Truck with ES Body and Plow Package under State Contract #14OSX0239. Current truck is 16 years old and becoming a maintenance issue
- ii. It should be noted that a \$6,401 discount will be issued by Freightliner when the Chassis portion is invoiced and payment received within 30 days of invoicing. This vehicle will be replacing Unit 8; 2011 Freightliner-M2 which will remain in public works
- iii. MOTION BY PHIL MUZIO SECONDED BY MOLLY NOLAN TO RECOMMEND THE BOARD OF SELECTMEN CALL A TOWN MEETING TO TRANSFER \$310,007 FROM #8430305-57324 HIGHWAYS & STREETS VEHICLES RESERVE TO #9430305-57208 CIP- HIGHWAYS & STREETS VEHICLES FOR THE PURCHASE OF A 2027 FREIGHTLINER 114SD PLUS SINGLE AXLE PLOW TRUCK WITH ES BODY & PLOW PACKAGE. ALL AYE, MOTION PASSED

1. Clarified that amount is from State bid

b. F-550 Reg Cab 4x4

- i. The Road Foreman is requesting a transfer from Highway Vehicles Reserve in the amount of \$124,961 for the purchase of a 2026 Ford F-550 Reg Cab 4x4 under State Contract #24PSX0110.
- ii. This vehicle will be replacing Unit 1; 2012 Ford F350 4x4 which will remain with public works.
- iii. MOTION BY PHIL MUZIO SECONDED BY MOLLY NOLAN TO RECOMMEND THE BOARD OF SELECTMEN CALL A TOWN MEETING TO TRANSFER \$124,961 FROM #8430305-57324 HIGHWAYS & STREETS VEHICLES RESERVE TO #9430305-57208 CIP-HIGHWAYS & STREETS VEHICLES FOR THE PURCHASE OF A 2026 FORD F-550 REG CAB 4X4. ALL AYE, MOTION PASSED

c. Briefly discussed projects and budget line items for John Jenkins to prepare to discuss for future budget meetings. John Jenkins indicated that he would prepare a pavement assessment showing roads in order of repair priority. Discussed requirements for remodel of the public works building. Requested John Jenkins update the vehicle replacement spreadsheet to reflect current and upcoming replacement needs

d.

6. FY26/27 Budget Workshop

a. Capital and Reserve

- i. Assessor Revaluation. Discussed allocations over previous years and timeline for reserve allocations for Reval. Total: \$49,000
- ii. Communications: Replacement of EOC console, purchased through ARPA funds, this allocation is in addition to ARPA. Radio/Pager replacement, 5 radios

for Fire Department. 10 pagers. Chief previously attended meeting and discussed need for replacement plan. Beth Moncata indicated she would confirm potential transition from pagers to cell phones for emergency communications and report back to the board before finalizing the communications equipment budget

- iii. Information Technology: Noted that town and library have different IT management companies. Any computers replaced at the library will be serviced by LION company. Server replacement will take place this year
  - iv. Conservation Commission: Revenue from lease of Deerfield Farm. Beth Moncata noted that rent for Howd Road may be added. Discussed need for \$4,000 allocation for acquisition of new open space, Conservation Commission is willing to reduce operating to offset capital allocation. Beth Moncata indicated she would request further information
  - v. Emergency Management: Noted that BOS removed 2027 allocation for UTV. Removed \$515.00 for AED replacement, will review with Jack Trifilo to determine more realistic replacement number for the out years
- b. Briefly discussed potential bonding timeline. Assigned members to attend upcoming Board of Education budget meetings

7. Adjournment

- a. MOTION BY NANCY CUOMO, SECONDED BY SEVERAL TO ADJOURN. ALL AYE, MOTION PASSED.

The meeting adjourned at 8:44pm

Respectfully submitted,

Nicole Charest