

Received 4/14/26  
4:12 PM Jodi Moore, ATC

BOARD OF FINANCE SPECIAL BUDGET MEETING  
6:30 P.M., MONDAY MARCH 30, 2026  
DURHAM TOWN HALL 3<sup>rd</sup> FLOOR AND REMOTELY VIA ZOOM TELECONFERENCE

Zoom Recording

[https://us02web.zoom.us/rec/share/pETJLznbDQbgspO4Zql5ow1XeIW-CSn2pXTjm-bBiW-Zo2X\\_5PUITqTe3rO2Ij8i.STIIDqXhwtz5YUdw](https://us02web.zoom.us/rec/share/pETJLznbDQbgspO4Zql5ow1XeIW-CSn2pXTjm-bBiW-Zo2X_5PUITqTe3rO2Ij8i.STIIDqXhwtz5YUdw)

Passcode: \*#5@vcBu

Meeting Minutes

1. Call to order

Called to order at 6:30pm

Roll call

BOF: William Castro, Phil Muzio, Nancy Cuomo, Eileen Buckheit, Molly Nolan

Absent: Jim Martinelli

Staff: Beth Moncata: Finance Director

Others in attendance: Chuck Stengel, other members of the public

2. FY26-27 Budget Workshop

- a. Received 5-year projection from DMYFS. Received detailed breakdown of budget request from America 250

**b. Operating Account Changes**

- i. Tax Assessors' Office Salary: Reduction in assistant-to-assistant salary
- ii. Information Technology: elections required to have cameras, added license fee of \$1,650. Added \$7,560 for new backup maintenance agreement Total \$194,072
- iii. Probate Court: increased by \$3,064. Waiting for final number
- iv. Conservation: Previously discussed adding \$3,000 back in for open space
- v. Facilities Management: Generator at community center is fully running, entering into maintenance agreement of \$1,285 annually
- vi. Registrar of Voters: Election salaries has been reduced to \$52,022
- vii. LAP: Adding \$1,000 to LAP policy for two new trucks
- viii. Health and Dental Insurance: reduction in State health plan, Total \$677,802. Dental decreased to \$14,735

ix. Total is \$230,097 up from last year

**c. Capital and Reserve**

- i. Fire Paint Bays: \$4,000 taken out and put in Facilities Building Maintenance
  - ii. Equipment Replacement Plan: Beth Moncata reviewed the replacement plan with John Jenkins prior to the meeting. John Jenkins recommended replacement of two items: \$180,000 for replacement of mini-excavator, 2015 with a 12 year useful life. Cobra Kerber model replacement for \$8,500. Total \$200,000. Discussed allocating additional funds for auction purchases or unexpected repairs
  - iii. Capital Improvements reduced from \$700,000 to \$358,671
  - iv. Firehouse Roof Replacement: Beth Moncata reviewed the original contract for solar panels, does not allow the town to remove solar panels. Vendors quoted \$1,000-\$4,000 per panel, for 50 panels. Paperwork from building department indicates that portion of the roof is only 10 years old. New cost for replacing portion of roof is \$150,000
  - v. Vehicle Replacement: Discussed reducing allocation
  - vi. Discussed at length bonding options for larger capital projects. Suggested reducing Pavement Preservation from \$590,000 to \$500,000. Discussed creating a plan this upcoming year for projects. Suggested John Jenkins delegate tasks to other Public Works staff
  - vii. Fire Ponds: Beth Moncata discussed with Chief, site being discussed is Daisy Lane Hilltop Road. Town is pursuing easement, no cost estimates or engineering so far
  - viii. Recreation: Discussed status of the Farmers Market, currently have no parties interested in taking over management. Noted revenue loss from lack of gym space. Fees are not high enough to cover salary for counselors
- d. Reviewed America 250 budget. Noted largest expense is encampment event on Durham Fairgrounds. Durham Fair Association made donation of approx. \$3,000.
  - e. Beth Moncata indicated she will follow up on catch basin and containment project costs
  - f. Discussed Registrar of Voters salary compared to salary in other towns. Beth Moncata noted that she recommended the BOS reach out to a HR consultant to review salaries. Discussed number of elections and whether increased hours are necessary. Registrars will be attending Thursday April 2<sup>nd</sup> meeting.

3. Adjournment

- a. MOTION BY PHIL MUZIO, SECONDED BY SEVERAL TO ADJOURN. ALL AYE, MOTION PASSED.

The meeting adjourned at 9:04pm

Respectfully submitted,

Nicole Charest