

BOARD OF FINANCE BUDGET MEETING
6:30 P.M., TUESDAY, APRIL 7, 2026
DURHAM TOWN HALL 3rd FLOOR AND REMOTELY VIA ZOOM TELECONFERENCE

Zoom Recording

https://us02web.zoom.us/rec/share/K81fxVCiGHDMwBCtCdSdXQzIHJikipCimoQJw3MTRAr52wz2rTWbQl8q5iFf_G0_nFaVj5kiuHlyDM4U?startTime=1775601137000

Passcode: 9=i8sSkc

Meeting Minutes

1. Call to order

Called to order at 6:30pm

Roll call

BOF: William Castro, Phil Muzio, Nancy Cuomo, Eileen Buckheit,

Absent: Molly Nolan, Jim Martinelli

Staff: Beth Moncata: Finance Director

Others in attendance: other members of the public

2. FY26-27 Budget Workshop

a. Registrar of Voters

- i. Noted hours were inadvertently removed due to a misunderstanding of the breakdown of hours across line items. Board mistakenly thought there was a duplication when there was not. Hours added back in. Net increase of approx. \$3,000

b. Durham Middlefield Youth and Family Services

- i. Previously voted to fund at \$90k, noted the board needs to understand what programs and services are mandated and which are not

c. Road Audit

- i. Eileen Buckheit suggested funding engineering to complete road audit and supplement work of town staff to keep cost down. Discussed budgeting \$25,000 taken from undesignated fund. Discussed possible grant opportunities or methods to allocate engineering funds. Noted that adding \$100,000 to budget for road study would increase overall net budget by 9%. Discussed deferring equipment replacement plan

d. Briefly noted that the state may be providing aid to towns to assist with rising costs

e. Salaries

- i. Briefly discussed line items. Registrars' Budget updated from \$46,200 to \$43,779.
- ii. 3% increase for assistant assessor technician position. A corrected spreadsheet will be prepared for review.
- iii. Emergency management director in the prior year to \$123,996
- iv. Farmers market for upcoming year changed from \$4,000 to \$3,000
- v. MOTION BY PHIL MUZIO, SECONDED BY WILL CASTRO TO APPROVE FY26-27 SALARIES AS AMENDED AND PRESENTED BY THE FINANCE DIRECTOR. ALL AYE, MOTION PASSED

f. Revenue

- i. Change to building permits based on expected number of permits, increased slightly
- ii. Town Clerk conveyance tax increased slightly. Current actuals are \$102,000, budgeted for \$90,000 in FY26-27
- iii. Bank interest earnings currently at \$40,000, estimating a decrease
- iv. Investment income decreased slightly based on estimates
- v. Mary J. Camp Trust dividend decreased, no longer in a trust. Moved to Liberty Bank account
- vi. Summer Program fees increased, expecting more revenue due to increased participant fees
- vii. **Total: \$194,000**

- g. MOTION BY PHIL MUZIO SECONDED BY WILL CASTRO TO TAKE TO ANNUAL BUDGET HEARING A TOTAL TOWN BUDGET OF \$8,999,685 LESS STATE AND LOCAL REVENUE OF \$3,764,341 FOR A TOTAL NET TOWN BUDGET OF \$5,235,344. ALL AYE, MOTION PASSED.

3. Adjournment

- a. Meeting zoom recordings are not being sent to chair, Beth Moncata will reach out to First Selectman's office
- b. MOTION BY NANCY CUOMO, SECONDED BY SEVERAL TO ADJOURN. ALL AYE, MOTION PASSED.

The meeting adjourned at 7:49pm

Respectfully submitted,

Nicole Charest