

Received 12/4/25
2:55 PM Jodi Moore, ATC

Town of Durham
Board of Selectmen
Wednesday, December 3, 2025 at 8:30 a.m.
3rd floor, Town Hall, and Remote via Zoom
Meeting Minutes

Meeting Recording

Passcode: JN0.+KM@

1. Call to Order
First Selectman Rea called the Board of Selectmen meeting to order at 8:30 a.m.
Present: Selectman Hennick, Selectman Chadd (8:50 Zoom)
2. Pledge of Allegiance
First Selectman Rea led with the Pledge of Allegiance
3. Approval of Agenda
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO APPROVE THE AGENDA AS PRESENTED. 2 AYES
4. Public Comment (open to agenda items only)
Janet Moganti asked if there were going to be additional appointments for Sustainable Durham other than what was presented on the agenda. First Selectman Rea noted there will, at the next regular meeting.

Roger Kleeman noted November 17, 2025, meeting minutes for the regular and joint meetings were not posted to the website.
5. Accept Resignations from the following:
 - a. Roger Passavant, Agriculture Commission, Term Expiring 2026
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO ACCEPT THE RESIGNATION OF ROGER PASSAVANT FROM THE AGRICULTURE COMMISSION WITH GRATITUDE. 2 AYES.
6. Accept nominations and vote to fill the following vacancies (per Charter Sec. 2.6):
 - a. Building Code of Appeals
Tabled until next regular meeting
 - b. Ethics Commission, Regular, 2028
Tabled until next regular meeting
 - c. Ethics Commission, Alternate, 2028
Tabled until next regular meeting
 - d. Fire Company Trustees, D, 2026
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO APPOINT JONATHAN LUYSTERBORGHES TO FILL A VACANCY THAT EXPIRES DECEMBER 2026. 2 AYES
 - e. Sustainable Durham, Alternate, 2027
Tabled until next regular meeting
 - f. Planning and Zoning, R, Alternate, expiring December 2027
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO APPOINT PHIL AUGER TO FILL ALTERNATE VACANCY THAT EXPIRES DECEMBER 2027. 2 AYES
 - g. Zoning Board of Appeals, D, Alternate, expiring December 2027
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO APPOINT NORM HICKS TO FILL ALTERNATE VACANCY THAT EXPIRES DECEMBER 2027. 2 AYES
7. End of Year Appointments
 - a. Administering Board for Property Tax Relief for EMS Volunteers: 3 positions
Tabled until next regular meeting
 - b. Agriculture Commission: 1 position/alternate
Tabled until next regular meeting

- c. Animal Control Officer: 2 positions
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT APRIL LEILER AS ANIMAL CONTROL OFFICER FOR A TWO YEAR TERM TO EXIRE DECEMBER 2027. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT SADIE LEILER AS ASSISTANT ANIMAL CONTROL OFFICER FOR A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES
- d. Building Code of Appeals: 1 position
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT CARLETON STOUP TO A FIVE YEAR TERM TO EXPIRE DECEMBER 2030. 2 AYES
- e. Complete Streets: 3 positions
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT LESLIE BULION TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT REBECAA ANDERSON TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES
- f. Conservation Commission: 4 positions
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT MARK LAWLOR TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT ROB DUDKO TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT BILL LAFLAMME TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT KEN DIVITO TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES
- g. Economic Development Commission: 4 positions
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT LEAH GASTLER TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT CAROL KLEEMAN TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT MICHAEL FUSCO TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES
- h. Historic District Commission: 3 positions/2 regular/1 alternate
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT COLLEN DARNELL AS A REGULAR MEMBER/IN DISTRICT FOR A FIVE YEAR TERM TO EXPIRE DECEMBER 2030. 2 AYES
- i. Inland Wetlands & Watercourses Agency: 4 positions
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT CHRIS MEISENKOTHE AS A REGULAR MEMBER TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT MIKE DAHLHEIMER AS A REGULAR MEMBER TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT NOAH VENTOLA AS AN ALTERNATE MEMBER TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT CORY TYLER AS AN ALTERNATE MEMBER TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES
- j. Recreation Committee: 5 positions/4 regular/1 alternate
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT CHRIS BALAY AS A REGULAR MEMBER TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT RITA VAN STEENBERGEN AS A REGULAR MEMBER TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES
- MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT KIM JOHANSEN AS A REGULAR MEMBER TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO APPOINT JANE EDDLESTON AS A REGULAR MEMBER TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO APPOINT BRIAN MACDUFF AS AN ALTERNATE MEMBER TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES

k. Senior Citizen Board: 3 positions

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT SIMONE HOWE TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT NORM HICKS TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT ELAINE MELVIN TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES

l. Tree Warden: 1 position

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT JOSH MILLER TO A TWO YEAR TERM TO EXPIRE DECEMBER 2027. 2 AYES

m. Water Commission: 1 position/Public Member

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT LAURA FRANCIS TO A THREE YEAR TERM TO EXPIRE DECEMBER 2028. 2 AYES

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO ADD END OF YEAR APPOINTMENT FOR SUSTAINABLE DURHAM. 2 AYES

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO RE-APPOINT TONYA BUDDIE TO A THREE YEAR TERM AS MEMBER OF SUSTAINABLE DURHAM TO EXPIRE DECEMBER 2028. 2 AYES

8. Discuss and take action to enter into an agreement with SNE Building Systems for expansion of the Building Maintenance System to the Community Center

Charles Bedo, Facilities Manager recommended moving the Building Maintenance System at the Community Center over to the Towns current vendor SNE Building Systems replacing Sieman's. This change will result in energy efficiency and overall cost of the system will reduce the yearly support agreement by approximately \$12,000 a year. The Town Hall and Library are currently with SNE Building Systems, and this will allow for continuity with all buildings being under one vendor.

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO APPROVE ENTERING INTO A CONTRACT WITH SNE BUILDING SYSTEMS FOR THE EXPANSION OF THE BUILDING MAINTENANCE SYSTEM AT THE COMMUNITY CENTER IN THE AMOUNT OF \$30,980.00. 2 AYES

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO APPROVE SNE BUILDING SYSTEMS SUPPORT AGREEMENT EFFECTIVE JANUARY 1, 2026 – DECEMBER 31, 2026, IN THE AMOUNT OF \$4,995.00. 2 AYES

9. Discuss proposed ordinance Establishing the Use of Automated Traffic Enforcement Safety Devices (ATESD) and take possible action to set a Public Hearing

First Selectman Rea noted that he met with the Middletown Police Chief and several vendors. He stated that Middletown already had an ordinance in place prior to the placement of automated traffic enforcement safety devices and have since that time updated their ordinance based on what they learned during the implementation of the devices. First Selectman Rea noted that he will be sending the Town of Durham draft ordinance along with Middletown's updated ordinance to Town Council for further review. This item will be put on the next agenda for further review and possible action to set a public hearing.

SELECTMAN CHADD JOINED MEETING VIA ZOOM

10. Discuss possible use of John Spencer Camp Funds for yearly student scholarships

Beth Moncata, Finance Director advised the Selectmen the Town became a beneficiary of a trust under the Will of John Spencer Camp that provided funds to be used for providing education and education facilities in 2003. The fund has not been utilized since this time. She suggested the Board of Selectmen, in conjunction with the incoming Treasurer, discuss the potential of using these funds for a yearly scholarship to local students. All Selectmen agreed. Selectmen Chadd noted the Durham Fire Company has set up a scholarship and would share their details regarding how it was set up.

11. Take possible action to Call a Special Town Meeting

MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO SET TUESDAY, DECEMBER 16, 2025, 7:00 P.M. AT THE COMMUNITY CENTER FOR A SPECIAL TOWN MEETING. ALL AYE

12. Approval of Meeting Minutes:
 - a. October 20, 2025
 - b. November 5, 2025
 - c. November 17, 2025 regular
 - d. November 17, 2025 joint

Approval of meeting minutes were tabled to the next meeting.

13. Old/New Business

First Selectman Rea noted that Jaclyn Lehet has taken maternity leave and congratulated her on the birth of her daughter and thanked the public works department for a job well done with Tuesdays storm.

14. Selectmen Comments

None.

15. Public Comment (*open to non-agenda items*)

Richard Parmelee spoke about the maintenance of private roads, specifically Pickett Lane.

Roger Kleeman noted that appointments were made at the meeting and referenced the Towns personnel policy and nepotism.

16. Adjournment

Meeting adjourned at 9:15 a.m.

Respectfully submitted,

Beth Moncata