

Received 12/4/25  
3:02 PM Jodi Moore, ATC

Town of Durham  
Board of Selectmen  
Monday, November 17, 2025 at 6:00 p.m.  
3<sup>rd</sup> floor, Town Hall, and Remote via Zoom  
**Meeting Minutes**

Meeting Recording

**Passcode: 4cXhg%9#**

1. Call to Order  
First Selectman Rea called the Board of Selectmen meeting of Monday, November 17, 2025, to order at 6:00 p.m. Also present: Selectman Chadd and Selectman Hennick.
2. Pledge of Allegiance  
First Selectman Rea led with the Pledge of Allegiance.
3. Approval of Agenda  
**MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO APPROVE THE AGENDA WITH THE TABLING OF #9 APPROVAL OF TAX REFUNDS. VOTE: ALL AYE**
4. Public Comment (open to agenda items only)  
Roger Kleeman: regarding item #6 asked the definition of an 8-24 referral. First Selectman Rea explained it's a statutory requirement by the Planning and Zoning Commission and was triggered by the wording of "widening" of the road on the Inland Wetlands Watercourse Agency application. He will explain more during #6.
5. Accept nominations and vote to fill the following vacancies (per Charter Sec. 2.6):
  - a. Building Code of Appeals  
None.
  - b. Ethics Commission, Regular, 2028  
None.
  - c. Ethics Commission, Alternate, 2028  
None.
  - d. Fire Company Trustees, D, 2026  
None.
  - e. Sustainable Durham, Alternate, 2027  
None.
6. Discuss and take possible action to recommend an 8-24 referral from the Planning and Zoning Commission on widening of Birch Mill Road  
First Selectman Rea put in an application to the Inland Wetlands and Watercourse Agency (IWWA) for additional parking spots on Birch Mill Road. He noted that the chair of IWWA recommended changing the wording on the application from additional parking spots to widening the road. First Selectman Rea noted that the IWWA was scheduled to hold a Public Hearing on the application on Monday, November 10<sup>th</sup> and the legal notices were posted properly. Unfortunately, the physical signs were never placed on the property. Joe Carta is putting the physical sign up if it has not been done already. Hard hat would pay for the site work if approved.  
  
**MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK, TO RECOMMEND AN 8-24 REFERRAL FROM THE PLANNING AND ZONING COMMISSION ON THE WIDENING OF BIRCH MILL ROAD. VOTE: ALL AYE**
7. Fiscal Analysis – ending September 2025  
First Selectman Rea read the Fiscal Analysis ending September 2025 as presented by the Finance Director.  
  
(Attached).
8. Discuss and take action to approve a request from the Recreation Committee to use the Town Green on Saturday, December 6, 2025 for the Holiday Tree Lighting  
**MOTION BY SELECTMAN HENNICK SECONDED BY FIRST SELECTMAN REA TO APPROVE A REQUEST FROM THE RECREATION COMMITTEE TO USE THE TOWN GREEN ON SATURDAY, DECEMBER 6, 2025 FOR THE HOLIDAY TREE LIGHTING. VOTE: ALL AYE**

9. Approval of Tax Refunds  
Tabled.

10. Old/New Business

First Selectman Rea spoke about the following Old/New Business:

- a. Dishwasher at Community Center Update: parts were fixed and staff had training on Friday
- b. Dick and June Porter donated a tree from their property to the City of New Haven. Very exciting mini parade.
- c. Attended CRHS for Veterans Day Ceremony, Veterans Day Ceremony on the Town Green. Thanked Mr. Fisher for bringing students to the Town Hall, and the Veterans Day lunch at the Community Center put on by the Senior Citizen Board.
- d. I am pleased to announce that our Assistant Tax Collector, Jason Beaudoin has completed over 70 hours of educational classes, passed his final State Certification exam, and fulfilled the three years of service needed for this designation. Jason was honored at the CT Tax Collectors Association on November 13 for this important professional achievement.
- e. Water Line Extension Update with Kevin Flood, Fuss and O'Neil consultant. Working on filling out application to EPA. Kevin Flood will come to an upcoming BOS meeting to discuss potential paths forward
- f. Met with Town Planner Robin Newton and Planning and Zoning Chair Frank DeFelice to discuss Housing Bill 8002. Still a lot to sort through, but will have an impact on small towns, for example requirements on towns creating a housing plan.
- g. America 250 Update: donations coming in, ordered pins that will be sold, met with Durham Public Library to kick off 2026 and use of the display case, the calendar of events should be posted by December.
- h. Upcoming: Swearing in Ceremony for newly elected officials on Thursday, November 20th at 6pm at the Community Center
- i. December 15 at 6:00 p.m. has been scheduled as a joint BOS/BOF meeting regarding DMIAAB sticker fees and credit card processing.

11. Selectmen Comments

Selectman Hennick: had a great time at the Elks Durham-Middlefield night, noted the hard work and community spirit of both towns.

12. Public Comment (open to non-agenda items)

Roger Kleeman: disappointed Shady Lane is not shovel ready. Speaking for himself, he believes the BOS should be reviewing the Treasure's salary. Concerned with a new person coming in and does not think they should have 11k duties and responsibilities.

Rick Parmelee: Seward road sign still not up, fire house permit should have been issued by the building official and fire marshal for chimney, snow removal on Pickett Lane should be done by BOE not town, CRPPB not utilizing and should be,

13. Adjournment

Meeting adjourned at 627  
Respectfully submitted,  
Jaclyn Lehet