Rcvd 12-13-77 at 2 P.M. Att:

TOWN OF DURHAM

Connecticut 06422

BOARD OF SELECTMEN'S MEETING
December 8, 1977

The first organizational meeting of the newly-elected Board of Selectmen was called to order at 8:11 P.M. by First Selectman, Gregory G. Curtis. Betty C. Wakeman and Lewis G. Hinman were present.

The Board established their meeting time as follows: Mr. Hinman moved that the board convene each Thursday at 7:30 P.M. in the town hall to sign checks and at 8:00 P.M. open the business meeting. Vote 3-0

On a motion by Mr. Curtis, Mrs. Wakeman was designated to act in the absence or disability of Mr. Curtis. 3-0

Mr. Curtis further moved that the First Selectman be authorized to call a special meeting of the Board of Selectmen with 24 hours notice given to the board members and town clerk. 3-0

Mrs. Sue Nelson, respresenting the Durham Library Board of Directors, spoke to the board on the following matters:

Re: snow removal from driveway at Library: action deferred until Mr. Curtis can discuss the procedural matter with the Road Foreman, Robert Reilly. If it snows in the meantime, the Town of Durham will have someone do it. 3-0

Re: Union: Mr. Curtis suggested that employees of the library should direct all questions relative to the union to Robert Reilly.

Re: Provisions in revised charter relative to library finances: The following policy was established after discussion with W. Moore, E. Higgins, and the Board of Selectmen: As of January 1, 1978, the library treasurer will, on a weekly or bi-weekly basis, collect and initial for payment all library-related bills, and bring them to the Town of Durham's bookkeeper for payment.

William Moore explained to the Board of Selectmen that $690+ must be transfered into the $8,000 CETA Contingency Account. The money was overspent in the CETA budget and we must repay it to our contingency fund. Mrs. Wakeman will follow it up.

The Board made the following appointments per Section 4-4, Town Charter:

Town Counsel, A. Thomas White, Jr. 3-0 2 years
Town Engineer, David B. Mylchreest, 3-0 2 years
Fire Marshal, Joseph Planeta, 3-0

Tree Warden, F. E. Behrens, Sr. 3-0
Welfare Administrator, Noel K. Higgins 3-0
Welfare Director, Gregory G. Curtis 3-0
Constables: action tabled until next meeting on motion by Mrs. Wakeman. 3-0
The Board approved the Town Clerk's appointments of her assistants and signed the necessary form. 3-0
Flood & Erosion Board: Board of Selectmen 3-0
Mr. Curtis will review other appointments needed and compile a list for the other members' review.

On a motion by Mr. Hinman, the Board appointed Mary McFeeley, Elaine Yakey, and Ned Hinman to the Library Board of Directors to fill positions newly created by the revised charter. Said terms shall be until the Annual Town Meeting of October, 1978. See Section 2-6. 3-0

Mr. Curtis reported to the board that 1) he had given Robert Reilly emergency authority to do needed work on Dunn Hill Road. A cost of $3,100 is anticipated; 2) he has agreed to provide snow plowing and sanding on Salted Lane and Marina Place; 3) Harold Bailey will be cleaning the Town hall Monday-Friday 7 A.M.-9 A.M. on a trial basis. The cleaning contract with Mr. McDermott will be reviewed if this new situation works out; 4) a check for $1,500 was received from Frederick White for a recently-completed land transfer and it will be deposited into the General Fund.

The Board approved the minutes of the previous meeting. 3-0

The Board adopted the following policy relative to the agenda: it will be prepared and a copy available by 3 P.M. Thursday and can be picked up then or at the meeting. Additionally, minutes of the previous meeting will be forwarded by mail to the board members for their review.

On a motion by Mr. Curtis, the board voted to authorize the First Selectman to write a complimentary resolution to Leslie Russo, Haddam Quarter Road, for her world-wide gymnastic success. 3-0

Mr. Curtis queried the board for any field they would prefer to specialize in as board members. Mrs. Wakeman stressed her interest in the finances and the budget.

The press representatives were also asked for suggestions. Mrs. McLaughlin said that it would be helpful to the Board of Selectmen if they could receive the minutes of each meeting of the various boards, committees, and commissions. The board voted to so request the minutes of these meetings and each board, committee, and commission will be so notified. 3-0

The likelihood of hiring a graduate in civil engineering with a masters in sanitation was discussed. A total of about $17,000 is now paid to engineering, sanitarian, and building officials. Mr. Curtis felt that it was possible to hire one person in this salary area to work for the town, combining the above responsibilities. He will discuss this matter with the heads of the agencies involved.

At 9:45 P.M. the Board voted to go into Executive Session (3-0) to discuss CSEA, Inc. negotiations. Present: Curtis, Wakeman, Hinman, White. The Executive Session adjourned at 10:05 P.M. and the meeting adjourned at 10:06 P.M. 3-0

Respectfully submitted,

Donna White
Secretary to the Selectman