

Rec. 12-17-79

MCH

TOWN OF DURHAM

Connecticut 06422



BOARD OF SELECTMEN'S MEETING December 13, 1979

The Board of Selectmen's meeting of December 13, 1979, was called to order at 7:30 p.m. by First Selectman Foster Mather. Board members present: Maryann Boord, Gregory Curtis. Others present: William Moore, Elijah Vance, Roger Kleeman, Linda Dean, Ona McLaughlin, Malcolm Pearce.

The following corrections were made to the minutes of the December 6, 1979, meeting:

1. page two; Harold Bailey's working schedule should read 3-5 hours;
2. page two; Don Schmitt will receive his 40/hr. week pay until the end of the "calendar year" -- not "fiscal year."

On a motion by Maryann Boord, seconded by Gregory Curtis, the minutes were approved as corrected. 3-0

No comments were made on the weekly bills paid sheet.

F. Mather read a letter from D. Arrigoni General Contractors listing the receipt by the Town of Durham of 5,940 lbs. of structural steel worth \$891.00; said invoice to be considered paid in full. On a motion by G. Curtis, seconded by M. Boord, a letter of thanks will be sent to D. Arrigoni. 3-0

F. Mather reported to the Board of Selectmen on the various problems encountered in the revaluation. Leshner-Glendingning will have to meet certain Town of Durham stipulations before any more funds are paid out to them by the town. (reference "Re Val" by M. Foster Mather)

Roger Kleeman presented to the board some drawings for jet hanger construction and 2 Department of Transportation TR-37 Town of Durham maps.

Updating the constable rules and regulations was discussed; the present policy was adopted January/1978 but is very outdated.

F. Mather stated he is planning to set up new rules. G. Curtis requested that the Board members be able to review the revised rules a day or so before the meeting.

Discussion on the proposed Highway Dpt. Personnel Performance Policy pointed up the void in the present union contract that establishes the management's rules. G. Curtis urged that the negotiating team be charged to spell out this policy and have it incorporated into Contract III. Motion by G. Curtis, seconded by F. Mather that the First Selectman will first discuss this proposed policy with Acting union president Philip Woods and then it will be returned to the Board of Selectmen for action. 3-0

On a motion by G. Curtis, seconded by M. Boord, and approved 3-0 the board voted to request the Board of Finance to appropriate \$320 additional funds to the Tree Warden account until 6/30/80, broken down as follows: 1) Elm Tree Treatment: a) \$50 chemicals; b) \$25 equipment rental; c) \$120 Tree Warden's labor; 2) \$90 to prune trees in the spring (for labor); 3) \$35 rototilling nursery (rental fees). The board also agreed to request a letter of intent from the Board of Finance that they would give serious consideration to appropriating a minimum of this amount for the next fiscal year. The purpose for such a request is in preparation of appointing a new Tree Warden for the next two years.

The road foreman's weekly report was reviewed. G. Curtis complimented the road crew on the Guire Road job.

The board decided informally that the First Selectman had the authority to decide the rate of pay for part-time snow plow drivers; F. Mather suggested \$5.00/hr.

Suggested plans for the men's toilet at the town garage were reviewed. The board felt that a partition around the toilet was needed.

M. Boord moved the appointment of Carl Heck as a regular member of the Historic District Commission; the motion was seconded by F. Mather and passed unanimously; said term is effective 1/1/80 for five years to expire 1/1/85.

M. Boord moved the appointment of Glenn Curtis as an alternate member of the Historic District Commission for a five year term effective 1/1/80 and expiring on 1/1/85; motion seconded by F. Mather; Curtis abstained.

M. Boord moved the appointment of Mrs. Betty Dewey as Welfare Director for a term effective immediately, expiring 12/31/81; motion seconded by G. Curtis; passed unanimously.

alternate

F. Mather moved to appoint Dan Murphy to a term on the Zoning Board of Appeals. The motion was abandoned by virtue of no second. G. Curtis moved that Thomas Tencza be appointed as an alternate on the Zoning Board of Appeals for a term to expire at the General Town Elections of 1981 (filling Kai Thomenius's term). The motion was seconded by M. Boord and passed by virtue of 2 ayes (M. Boord, G. Curtis). F. Mather voted nay.

The Board of Selectmen approved the following towing bids on a motion by F. Mather, seconded by G. Curtis, and unanimous vote:

- 1) Towing of town equipment: Midway Service, Inc.; \$50/hr.
- 2) Towing of private vehicles parked on town roads during winter storms: Durham Arco (as follows)

Daytime 7 a.m.-5 p.m.	\$13.00
Nights 5 p.m.-7 a.m.	\$15.00
Weekends & Holidays	\$17.00

Civil Preparedness Director Malcolm Pearce reported to the Board of Selectmen that the town is in readiness to handle winter storm related town emergencies: the shelter at Korn School and the volunteers are ready; an additional generator could be used at the school to pump water.

F. Mather moved Executive Session to discuss personnel matters; seconded by G. Curtis and unanimously approved.

F. Mather moved that the Board of Selectmen suggest to the Board of Finance that they request department heads to fill in a 7% amount for employees in their budget requests; motion seconded by G. Curtis; passed unanimously.

At 9:06 p.m., on a motion by M. Boord, seconded by F. Mather, and unanimously approved the Executive Session and meeting adjourned.

Respectfully submitted,

D. White
D. White
Secretary

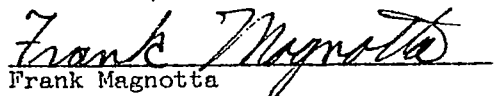
To: M. Foster Mather, First Selectman

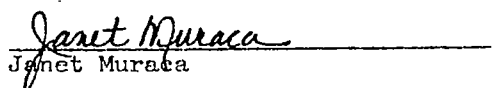
From: Town Engineer, Frank Magnotta
Bookkeeper, Janet Muraca

Date: December 13, 1979

Subject: Conversion to a 4 day workweek

It is the concensus of the Bookkeeper and the Town Engineer that a four day workweek would be desirable for them and advantageous to the town for the period December 21, 1979 and March 15, 1980. The Bookkeeper proposes to work Monday thru Thursday from 8:30 a.m. to 5:15 p.m. with no allowance for lunch. The Town Engineer would propose to work from 8:00 a.m. to 5:40 p.m. Monday thru Thursday with a 15 minute allowance for lunch. The office hours for the Building Department would be changed to 8:30-9:30 a.m. and 3:30-5:30 p.m. The Town Engineer works a 37 1/2 hour workweek with the additional 2 1/2 hours per week accounted for at evening meetings. The Bookkeeper presently works a 35 hour week. With the two offices being the only offices occupied regularly on the second floor a substantial heat savings could be realized. Inconvenience to the public will be at minimum in that the public demand work load for the building and engineering departments drops off substantially over the winter months. Having the bookkeeper's office closed Friday should cause no difficulties in that all checks and financial arrangements are made prior to the Board of Selectmen's meeting on Thursday. Your prompt reply to this proposal will be appreciated. Thank You.


Frank Magnotta


Janet Muraca

To: M. Foster Mather
1st Selectman

From: Bookkeeping & Town Engineer, Health & Bldg Dept
Dept

Date: December 13, 1979

Subject: Conversion to a 4 day work week

It is the consensus of the Bookkeeper and the Town Engineer that a four day work week would be desirable ^{for} them and advantageous to the Town for the period between December 21 and March 15. The book keeper would propose to work Mon-thru ~~Friday~~ Thursday from 8:30 AM to 5:15 P.M. with no allowance for lunch. The Town Engineer would propose to work from 8:00 AM to 5:~~30~~⁴⁵ PM Mon. thru Thursday with ^{15 min} allowance for lunch. The office hours for the Building Dept would be changed.

cont

12.06. Flood Plain Land Regulation:

12.06.01. In the flood plain lands, no land shall be used or occupied and no structure shall be erected, constructed, reconstructed, altered or used or filled, except in conformance with this subsection and all other requirements of the applicable zone.

12.06.01.01. Boundary: The flood plain shall be all land which is shown on the Durham Zoning Map as measured from datum established by the U.S. Geological Survey.

12.06.01.02. Permitted Uses: No land shall be used or occupied other than as permitted in the zone in which such use is proposed except that no buildings, other than utilitarian structures including parking facilities, shall be erected in the flood plain.

12.06.01.03. Buildings: Any structure for human use shall have the lowest floor at an elevation of not less than one (1) foot above the flood plain.

12.06.01.04. Filling: No land within the flood plain shall be filled unless the Planning and Zoning Commission has granted its approval. Such application for approval shall be made to the Planning and Zoning Commission in writing and accompanied by a Site Plan in accordance with Section 13.03. In addition to the requirements set forth in Section 13.03, the applicant shall determine the fillings' effect upon flooding and drainage conditions on adjacent properties.

No application shall be approved which will obstruct a channel or floodway, retard the flow of the stream or significantly reduce the volume of the storage which alleviates flooding elsewhere.

12.06.01.05. Action: The Planning and Zoning Commission shall act on the application in accordance with Section 13.03.05. of these regulations.

12.07. Interior Lots:

An interior lot may be permitted as an exception, approved by the Town Planning and Zoning Commission, provided that it complies with all applicable Town Ordinances, codes, and regulations, except those relating to frontage and to the formula for determining lot area. The applicant shall demonstrate to the Commission that interior lots are practical and appropriate due to topography, soil conditions, lot configurations or other relevant design factors; and that such use will be in harmony with the purpose and intent of the comprehensive plan.

To 8:30-9:30 AM and ~~4:00-5:30~~ ^{3:30-5:30} PM. The

● Town Engineer works a $37\frac{1}{2}$ h- work week with the additional $2\frac{1}{2}$ h/week accounted for at evening meetings. The bookkeeper ^{presently} works a 35 hour week.

With these two offices being the only ones occupied regularly on the 2nd floor, a substantial heating savings could be realized. ~~There~~ Inconvenience to the public ~~and employees~~ will be a minimum in that the ^{public demand} ~~and~~ work load for the building, ^{engineering} ~~dept~~ drops off substantially over this time period. Having the bookkeeper's office closed Friday should cause no difficulties in that all checks & financial arrangements are normally finished on Thursday's under the present work schedule. Your prompt review of this proposal is appreciated.

Signed - Town Eng^r
Date: Brof

Saw Mill Drainage Problem:

