

Received 10/29/26
3:42 PM Jodi Moore, ATC

Town of Durham
Board of Selectmen
Wednesday, June 3, 2026, at 8:30 a.m.
3rd floor, Town Hall, and Remote via Zoom
Meeting Minutes

Meeting Recording

Passcode: ah4yK8U=

1. Call to Order
First Selectman Rea called the Board of Selectmen meeting of Wednesday, June 3, 2026, to order at 8:30 a.m. Also present: Selectman Hennick. Absent: Selectman Chadd.
2. Pledge of Allegiance
First Selectman Rea led with the Pledge of Allegiance.
3. Approval of Agenda
MOTION BY FIRST SELECTMAN REA, SECONDED BY SELECTMAN HENNICK TO APPROVE THE AGENDA AS PRESENTED. VOTE: 2 AYE
4. Public Comment (Open to agenda items only)
None.
5. Expiration of Terms (per Charter Sec. 2.7):
 - a. Ethics Commission, terms ending April 30, 2026 (1 regular, 1 alternate)
None.
6. Accept nominations and vote to fill the following vacancies (per Charter 2.6):
 - a. Building Code of Appeals, 2028
None.
 - b. Ethics Commission, Regular, 2028
None.
 - c. Ethics Commission, Alternate, 2028
None.
 - d. Sustainable Durham, Alternate, 2027
None.
7. Fiscal Analysis – Ending April 2026
The 2026 budget stands as follows:

	Expenditures	Revenue
Original Budget	35,359,760	35,359,760
General Appropriations/Undesigned Fund Balance	-	-
Grant Appropriations	-	-
Prior Year Carryovers	789,219	-
Reserve Appropriations	106,110	106,110
Due From Reserve	-	-
Revised Budget	36,255,089	35,465,870
YTD Encumbrances	-	-
YTD Expense/Revenue	28,979,423	33,853,065
Balance Unspent or Uncollected	7,275,666	1,612,805
Percent Spent of Collected	79.9%	95.5%

Revenues

Combined tax revenue of real estate, personal property, and motor vehicle are 98.1% collected.

Motor vehicle supplemental totals 113.9% or \$45,294.68 over what was budgeted at \$325,000.

Local Revenues are 57.6% collected. Several key revenue lines are falling short of budget projections compared to the same time last year: interest on tax levy, building permits, recording fees, and conveyance tax. With two more months in this fiscal year, it is anticipated that some of these lines will increase. Interest earnings and investment earnings are also down.

State revenue is 97.5% collected as anticipated.

Expenses

Budgetary expenditures are 79.9% expended. There are budget lines that have exceeded their available budget. Legal expenses related to the Ethics Commission, Fire Company vehicle repairs, animal boarding expenses, and snow and ice removal.

No appropriations have been made from undesignated fund balance while two (2) appropriations have been made from contingency: 2026 payroll contingency due to union negotiations and Charter Revision.

Facilities

Capital Investments at town owned buildings are continuing. Several key projects are currently underway.

Volunteer Fire Company

Funding was approved for the roof replacement and exterior lighting.

Library

Invitation to bid went out for the purchase and installation of two (2) oil fired boilers. Bid due date is May 21, 2026, and will be going to town meeting in June.

Public Works

Invitation to bid for the removal of old, and the purchase and installation of new overhead doors. The Board of Selectmen awarded this bid on February 9, 2026. This will be going to town meeting in June.

Invitation to bid also went out in April for the purchase and installation of an HVAC system at the public works garage. Bid due date is May 21, 2026 and will be going to town meeting in June.

American Rescue Plan Act (ARPA)

All ARPA funded projects have been expended with the exception of engineering expenditures for Pickett Lane sidewalks. This will be completed by the expenditure deadline of December 31, 2026.

Total interest received from June 2022 to current is approximately \$241,669. Allocations for the following projects have reduced this to \$24,737.

Community Center generator	\$ 40,680
Building Management System, town hall & library	\$ 37,650
Deerfield Farm roof/gutter replacement	\$ 107,756
Fire House exterior lighting	\$ 20,950
Library computer upgrades	\$ 4,995
Main Street streetscape painting	\$ 4,900

Major Projects

Sidewalks: The 2nd portion of the sidewalk project, the northerly half, is still pending LOTCIP (Local Transportation Capital Improvement Program) state funding. The environmental screening was performed, results evaluated and any noted issues addressed in the final design. It was found that one area was missed and resubmitted for review. The project as of March 2026 was resubmitted to CT DEEP for review.

Shady Lane

Road Improvements

This project is in final design, and it anticipated to go out to bid in the spring.

Culvert Projects – Bear Rock Road

The Bear Rock Road culvert project was completed in late February.

Pickett Lane Side Project – Connectivity Grant

An application for a Connectivity Grant to continue the sidewalk from Allyn Brook to the Community Center submitted in May 2025 was not awarded to the town. This project will be resubmitted when the next round of applications are available.

8. Approval of Call to Special Town Meeting

MOTION BY SELECTMAN HENNICK, SECONDED BY FIRST SELECTMAN REA, TO SET A SPECIAL TOWN MEETING ON THE 3RD FLOOR, TOWN HALL, ON MONDAY, JUNE 22, 2026, AT 7:00 P.M., AND APPROVE A CALL TO CONSIDER THE FOLLOWING ITEMS:

1. To fill 1 vacancy for the term expiring 2028 on the Compensation Review/Personnel Policy Board
 2. To elect one member to a five-year term on the Compensation Review/Personnel Policy Board expiring 2029
 3. To transfer \$34,520 from #8520068-54300 Building Maintenance Reserve to #9520068-57208 CIP Facilities Building Maintenance and Repair, Public Works Building for the installation of overhead doors and removal of existing doors at the public works garage building B as recommended by the Board of Finance at their 3/19/2026 meeting
 4. To transfer \$6,400 from #8520068-54300 Building Repair Unanticipated to #9520068-57206 CIP Facilities Building Maintenance and Repair, Library Building for the emergency removal of (2) oil tanks at the Durham Public Library as recommended by the Board of Finance at their 3/19/2026 meeting
 5. To transfer \$21,500 from #8414305-57340 Computers/Servers/ Backup to #9414305-57340 Information Technology for the purchase of a Dell PowerEdge R470 Server as recommended by the Board of Finance meeting on May 12, 2026
 6. To transfer \$150,000 from #8520068-54300 Building Maintenance Reserve to #9520068-57209 CIP Facilities – Building Community Center for the purchase of a Trane chiller. The balance of the reserve funds are to be used to offset the costs associated with the removal, installation and required associated work after going out to bid as recommended by the Board of Finance meeting on May 12, 2026
 7. To transfer \$1,700 from #8416505-57101 Conservation Barn Maintenance Reserve to #9416505-57202 CIP Conservation Buildings for the expense related to the repair of lighting in the hay loft November 6, 2025 as recommended by the Board of Finance meeting on May 12, 2026
 8. To transfer \$11,601 from #8420305-57322 Fire Apparatus Reserve to #9420305-57322 CIP Vehicles – Fire Apparatus for the emergency repair expense to 2016 Spartan MetroStar Engine as recommended by the Board of Finance meeting on June 2, 2026
 9. To transfer \$51,775 from #8520068-54300 Building Maintenance Reserve to #9520068-57208 Buildings – Public Works for the purchase and installation of an HVAC system at the public works garage as recommended by the Board of Finance meeting on June 2, 2026
 10. To transfer \$113,250 from #8520068-54300 Building Maintenance Reserve to #9520068-57206 Buildings -Library for the purchase and installation of two (2) oil fired boilers at the Durham Public Library as recommended by the Board of Finance meeting on June 2, 2026
- Discussion: the Board of Selectmen meeting on the same night will move to 6:00 p.m.

VOTE: 2 AYE

9. Local Traffic Authority:

- a. Approval of Closer to Free Ride request from Smilow Cancer Hospital and Yale Cancer Center to use town roads on Saturday, September 19, 2026
Trooper Inglis approved the road map.

MOTION BY SELECTMAN HENNICK, SECONDED BY FIRST SELECTMAN TO APPROVE THE CLOSER TO FREE RIDE REQUEST FROM SMILOW CANCER HOSPITAL AND YALE CANCER CENTER TO USE TOWN ROADS ON SATURDAY, SEPTEMBER 19,

2026. VOTE: 2 AYE

10. Old/New Business

First Selectman Rea spoke about the following:

- a. Proposed Amendments to the Charter can be found online or in person at town buildings.
There will be a Public Hearing on June 10th at the Community Center and Zoom at 7:00pm.
- b. Update on America 250; Lecture Series; upcoming William Kent Day and town wide picnic.
Information can be found on the town website, Time Capsule is in the works as well,
Encampment in October, Events in Middletown
- c. Sidewalk: received complaints about broken areas on Main Street, this is being looked into
with the engineers. The north side project has had some hurdles with DOT but the engineers
feel the town is close to going out to bid

11. Selectmen Comments

Selectmen Hennick: commented on the Memorial Day parade, although it rained, he commended
everyone for their efforts.

12. Public Comments

None.

13. Adjournment

Meeting adjourned at 8:55 a.m.

Respectfully submitted,

Jaclyn Lehet