

Received 7/2/26

10:16 AM Jodi Moore, ATC

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD

REGULAR MEETING MINUTES

Thursday, June 25, 2026

Middlefield Community Center

Call to Order: The meeting was called to order at 7:05 PM by Chairman DelVecchio.

Members present: Dom DelVecchio, Glenn McNamara, Frank Petrella, Chuck Stengel and Charles Zieminski

Members absent: Ron Capozzi, Steven Koerber and Howard Weissberg

Staff present: Sean Piatek

APPROVAL OF AGENDA

Dom DelVecchio asked to amend the agenda to include a presentation by the Boy Scouts.

Chuck Stengel made a motion, seconded by Charlie Zieminski, to approve the agenda, as modified. Motion passed unanimously.

EAGLE SCOUT PRESENTATION

Dylan, from Troop 33, explained that his project idea is to have a retired flag disposal bin at the transfer station. He has drafted a plan, including a concrete slab, two options for the actual box and a covered structure/overhang for the box. The Boy Scouts will remove any flags when they do the bottle collection. At the moment, no specific location is being proposed. John Jenkins explained that they are looking for preliminary approval and they will then do the research. Charlie Zieminski suggested that they contact the Post Office for a box. The troop will remove the flags, have a flag burning ceremony and will be willing to do the maintenance.

Dom DelVecchio felt that the board was in agreement with the proposal but would like to see more details. One board member was concerned about the concrete slab and John Jenkins explained that the slab would be to anchor it down.

NEW BUSINESS

Site Manager's Report

Sean Piatek reported that they have had a busy couple of months. The grinder went to Guilford and their brush was finished for the year. It was done in about three weeks. The grinder then

went to Strickland Farm and the town's brush was finished today. They do not have someone else trained on the grinder yet. Sean explained that they have not found the right person yet.

Sean Piatek noted that the compactor box is due for some pretty big upkeep. The floor and the wall need some work. The material has been ordered and they are hoping to do the work in July. The transfer station may have to close on a Thursday as the work will take several days. Sean will be on vacation from July 4th to the 11th. The board agreed to close the transfer station for a day, if needed. Chuck Foreman will do the work.

The new truck has been outfitted and is back onsite. All drivers are aware of any issues with the truck. Once they get the total price, the board can decide if they want to file an insurance claim.

New bright pink stickers have been purchased. The sticker price has not increased in five or six years and will now go to \$60. A new sign will be made about the sticker fee. People who sell stickers will explain the increase to the public.

Sean also reported that the money box was stolen out of the office on a Friday night/Saturday morning. He had done the money box but was not able to meet up with the other supervisor, so he locked it in the closet. Somebody came in and took it, a jar of pennies and the charger for the phone. They felt it was an inside job because the door was locked behind them. There is now a new lock on the closet. The total was around \$400. The police are investigating. Moving forward, no money will be left onsite. Sean Piatek suggested installing cameras.

Fiber has been installed to both locations at the site.

Discussion – FY25/26 Financials

Dom DelVecchio shared the financials through the first week in May. This is going to be a tough year with a lot of additional expenses. This year, there will be an additional \$16,000 coming in from Guilford which will help offset those costs. Dom DelVecchio felt they should be okay for the year.

Chuck Stengel asked what the \$8,000 was for accounting. Dom DelVecchio explained that the audit was also included in that line item. Mr. Stengel also asked about reimbursed expenses. Dom DelVecchio explained that most of it was from the Durham Fair and some from CIRMA. Mr. Stengel asked for clarification on abbreviations and the technical line item which Mr. DelVecchio explained was for things like professional and technical services, including engineering fees.

Discussion – Tire Stewardship Program

Dom DelVecchio reported that the two sections that they were concerned about have been revised. He asked everyone to review it with the hopes to have this operational before they start selling stickers in the middle of July. Don Stevens Tire is going to participate in the program, so the only difference will be that the program pays for the tires instead of the residents paying. Sean Piatek felt it could open up a can of worms if they charge nothing for tires. Dom

DelVecchio did feel that the number of tires will increase. They can always pull out of the contract at any time. This will be for Town of Durham and Town of Middlefield residents only, not statewide.

Discussion – Gas Cylinder Collection Program

Dom DelVecchio reported that they are still looking for an individual in Connecticut to administer the gas cylinder collection program.

Discussion – Point-and-Pay System

Dom DelVecchio had forwarded the agreement to the board. Any changes in fees from the credit cards will be paid by the surcharge. Both towns currently use the same vendor. A board member asked if they will have an in-house administrator and a secure internet connection. Sean Piatek explained that the internet is secure and Dom DelVecchio added that the bookkeeper will be the one dealing with the vendor. There was some discussion about the charge back fees. Sean added that there have only been two bounced checks in the last two years.

There will be one VP8300 unit in the office and one at the compactor at no charge. They will be able to get a printout at the end of every day, but an iPad will need to be purchased. The initial set-up fee of \$1,000 needs to be paid, regardless of whether the towns already participate.

Sean Piatek felt that the minimum pricing should be changed, but Dom DelVecchio felt they should wait on that for now as he didn't expect many people will use a card for \$3 and \$5 charges. It was suggested they propose a minimum amount for a charge transaction. Dom DelVecchio explained that the towns are bound by the same agreement and didn't feel there was much room to tinker with anything.

Chuck Stengel made a motion, seconded by Frank Petrella, to approve and execute an agreement for the implementation of Point-and-Pay credit card system, as presented. Motion carried, with Glenn McNamara abstaining.

Discussion – DEEP Stormwater Permit

Dom DelVecchio met with the Selectmen on this. He reviewed that DEEP had required some changes and both towns have entered into an agreement with Nathan Jacobson and Associates to do the stormwater monitoring. A plan should be presented to the board at some time in the next few months.

OLD BUSINESS

Composting Units (Update)

None.

PUBLIC COMMENT

Doug Vynalek asked if they will still accept cash and check and Dom DeVecchio confirmed that they will.

APPROVAL OF MINUTES

Chuck Stengel made a motion, seconded by Frank Petrella, to approve the minutes of the April 30, 2026 regular meeting, as presented. Motion passed unanimously.

ADJOURNMENT

A motion was made and seconded to adjourn the regular meeting. Meeting was adjourned at 7:55 PM..

Respectfully submitted,

Deb Waz

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