

## Meeting Minutes

D. V. F. Co. Board of Trustees



Chairperson: Kristen Kleeman

Vice-Chairman:

Secretary: Josh Villa

Received 9/5/25

3:40 PM Jodi Moore, ATC

September 2, 2025

Called to Order at 5:33pm

1. Call to order and roll call.

K. Kleeman called the meeting to order at 5:33 pm.

In Attendance: Robert Figoras, Kristen Kleeman, Corey Pedersen, Josh Villa,  
Chief Wall

Absent: George Forline

2. Approval of agenda

MOTION BY COREY P. TO APPROVE THE AGENDA AS PRESENTED. SECONDED BY BOB F. ALL  
AYE

3. Fire Department Hall Usage

September 13, 2025 All day class Fire, ATV, Course

Fire School Training schedule was presented September 3 – November 9, 2025

November 16, 2025 Member Event

4. Approval of Minutes:

6/17/25

MOTION BY COREY P. TO APPROVE THE MINUTES AS PRESENTED. SECONDED BY BOB F. ALL  
AYE

5. Discussion of roof replacement on the Fire House:

The roof over the day room and bays needs to be replaced. Committee will work on getting  
information and ball park prices to include in the 2026-2027 budget.

The roof with the solar panels is close to 20 years old. Committee members will get  
information on replacing the one section or the entire building roof depending on the costs.  
Committee stated it might make sense to do it all at once so the roof is on the same schedule  
going forward.

6. Discussion of roof replacement on the shed:

The roof needs replacing Committee will include the shed when getting information on the  
Fire House roof to include in the 2026-2027 budget.

7. Discussion and possible vote on the removal of the poles in the parking lot:

The poles have been discussed in the past and Public Works was going to take them down.  
Public works is trying to get them down with lights remaining before Durham Fair.



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MOTION BY COREY P. TO ALLOW PUBLIC WORKS TO TAKE THE POLES DOWN BUT LEAVE OR RELOCATE WORKING LIGHTS. SECONDED BY JOSH V. ALL AYE

8. Discussion and possible vote on a Request for Proposal (RFP) for the replacement of the Furnace.

Discussion on the specs of the current Furnace. The committee added dates and specs to the RFP. The new furnace to be installed in April or May 2026 depending on weather with competition before June 30, 2026.

COREY P. MOTION TO APPROVE THE RFP TO BE POSTED WITH SPECS AND DATES ADDED IN DISCUSSION TONIGHT. SECONDED BY BOB F. ALL AYE

9. Discussion on painting the bays:

The committee is working on the painting plan. The plan will be finalized with quotes by January with work to be done in April or May 2026 depending on weather with a competition date before June 30, 2026.

10. Vote on future hall usage language.

MOTION BY KRISTEN K.

TO ALLOW ACTIVE MEMBERS OF THE VOLUNTEER FIRE COMPANY TO USE THE HALL FOR EMERGENCY SERVICE TRAINING PURPOSES WHEN NEEDED AS DETERMINED BY THE FIRE CHIEF, AND TO ALLOW ACTIVE MEMBERS AS WELL AS RETIRED HONOREE DEPARTMENT MEMBERS TO USE THE HALL FOR PERSONAL EVENTS OF A PRIVATE NATURE, EXCLUDING NON-PROFIT OR ORGANIZED CLUB EVENTS THAT ONE OF THESE ACTIVE OR RETIRED MEMBERS MAY BE ALIGNED WITH.

ALL NON-TRAINING EVENTS MUST BE AUTHORIZED BY THE FIRE TRUSTEE OR (ON AN EMERGENCY SHORT NOTICE BASIS) THE FIRE CHIEF, WHO WOULD THEN INFORM THE TRUSTEE'S THROUGH ITS CURRENT CHAIR. THE FIRE TRUSTEE AND/OR THE CHIEF RESERVE THE RIGHT TO DENY AUTHORIZATION FOR ANY EVENT DUE TO SCHEDULING CONFLICTS OR THE NATURE OR SCOPE OF THE INTENDED USE.

SECONDED BY BOB F. ALL AYE

11. Update on the following:

a) Air Conditioner Split Units  
Facilities reported they are all fixed

b) Gauge on Fuel Tank  
Facilities reported that the gauge has been replaced

12. Committee Comments:

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Kristen received a quote from Encore today for fixing 3 extinguishers she noted she will give to facilities as the town has a contract with Encore for all extinguishers and this falls under the facilities budget. The committee questioned why fix and not replace might be cheaper. Kristen will pass on to facilities.

13. Public Comment:

None

14. Adjourn

MOTION BY BOB F TO ADJOURN AT 6:28PM. SECONDED BY COREY P. ALL AYE