

Meeting Minutes

D. V. F. Co. Board of Trustees



Chairperson: Kristen Kleeman

Vice-Chairman:

Secretary: Josh Villa

Received 12/15/25

11:04 AM Jodi Moore, ATC

December 10, 2025

Called to Order at 6:05pm

1. Call to order and roll call.

K. Kleeman called the meeting to order at 6:05 pm

In Attendance: Robert Figoras, Kristen Kleeman, Jonathan Luysterborghs, Corey Pedersen, Josh Villa, Harry Hall

Absent: George Forline

2. Approval of agenda

MOTION BY COREY P. TO APPROVE THE AGENDA AS PRESENTED. SECONDED BY BOB F. 4 IN FAVOR 1 ABSTAIN

3. Fire Department Hall Usage

Boating class will take place in January 2026

4. Approval of Minutes:

11/12/25

MOTION BY COREY P. TO APPROVE THE MINUTES AS PRESENTED. SECONDED BY JOSH V. 3 IN FAVOR 2 ABSTAIN

5. Discussion and possible vote on Alarm system upgrades:

There was an inspection on December 5, 2025 committee members have heard that the system might need upgrading but the committee has not received an inspection report from facilities.

MOTION BY COREY P. TO APPROVE THE TOWN TO FIX THE ALARM SYSTEM DEFICIENCY AS STATED IN DECEMBER 5, 2025 INSPECTION REPORT. SECONDED BY JOSH V. 4 IN FAVOR. 1 ABSTAIN

6. Discussion and vote on replacement of Chimney:

The committee discussed the three quotes they received from facilities.

They were: Homesaver \$6,800

Mario's Chimney Services \$5,800

Dennis Masonry \$ 4,500

MOTION BY BOB F. TO APPROVE \$4,500 FOR THE LINER REPLACEMENT. SECONDED BY JOSH V. 4 IN FAVOR 1 ABSTAIN.

7. Discussion of the roof replacement

This is a priority for the summer of 2026 waiting for budget to be approved



8. Discussion of the painting of the bays

Quotes still need to be received painting needs to happen before June 30, 2026.

9. Discussion of the kitchen upgrade

Cabinets and counters need to be upgraded. They need to be completed before June 30, 2025. There is money in budget. Quotes need to be received.

10. Discussion and possible vote on replacement of light pole on north side of parking lot.

The Fire Department at their December 9, 2025 meeting recommended to the Fire Trustees to replace the two poles in the parking lot. They do not want the lights on the back of the building. Lights need to light up the entire back area with respect to light pollution for the neighbors. The committee will look for quotes and see if there are any incentives offered by Eversource for LED lightening.

MOTION BY COREY P. TO REPLACE LIGHT POLES THAT WAS RECOMMENDED BY THE FIRE DEPARTMENT AT THEIR DECEMBER 9, 2025 MEETING AND FOR THE COMMITTEE TO COLLECT QUOTES AND DETERMINE IF WE HAVE TO GO TO RFP WITH RESPECTFUL LIGHT POLLUTION FOR THE NEIGHBORS. SECONDED BY BOB. 4 IN FAVOR. 1 ABSTAIN

11. Discussion and possible vote on Capital budget for FYI 2026-2027

Budget has been submitted to Finance department and there is no changes needed at this time.

12. Update on the following items:

a) Installation of new furnace

Committee members reported that the furnace project is not complete at this time and waiting on a part. We have not received final report from facilities

The committee all looked at the furnace. Kristen will follow up with an email to facilities

13. Charter Revision Survey

Kristen received a survey from the charter revision committee this afternoon. The committee discussed the questions for Kristen to submit to the trustees

14. Committee Comments

The committee welcomed Jonathan to the committee and thanked him for serving on the board.

Happy Holiday's to everyone

15. Public Comment

None

Meeting Minutes

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16. Adjourn

MOTION BY BOB F TO ADJOURN AT 7:10PM. SECONDED BY COREY P.