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2:20 Pm Jodi Moore, ATC

**DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES**

**Meeting Minutes**

**May 12, 2026**

**7:30 P.M.**

**Attendees:** Anne Doyle, Lynn Johnson, Robert Booz, Maya Liss, Eric Infeld, Anne Mueller, Gwen Wirger, Lauren Redfield Director.

**Absent:** Elizabeth Merliss, Sarah Robertson,

- I. Public Comments/Communications - none
- II. Minutes - Monthly Meeting, April 14, 2026 - **Anne Mueller moved and to approve minutes as amended for typographic changes. Bob Booz seconded.** Approved unanimously.
- III. Financial Reports
  - A. Board Managed Funds - deferred to next month as bank statement not available.
  - B. Library Operational Funds - all on track to budget and expectations.
- IV. Library Director's Report
  - A. Director -
    - i Strong community engagement and continued growth in key services. While overall circulation dipped, YA materials and eAudiobooks continued to thrive, with eAudiobook circulation increasing an impressive 29% over last April. Visitor traffic also remained strong, with gate count increasing 5% from last March and 323 visitors taking part in Passports to Libraries month.
    - ii Technology updates - staff and front desk computers will be replaced after approval of ARPA funds (originally part of the 2026/2027 Capital Request). The "older" replaced computers will be used to replace the computers available to the public. LION will take care of the installations.
    - iii As discussed last month, application submitted to the strategic planning cohort. Director also explored the Connecticut Humanities grant that can cover strategic planning costs. Application deadlines are May 1 and December 1, and do not align with the cohort payment schedule. After discussion with the Board, Director will investigate if the grant could reimburse if the Board initially funds since dates do not align.
  - B. Other - none.
- V. New Business

A. PALS request - PALS requested to use the Library meeting rooms for a PALS fundraiser on June 7, 2026 – Board discussed the timing of the request as the fundraiser had already been publicly communicated, and with new members of PALS possibly not aware of applicable Library Policies and Procedures. – **Motion made by Bob Booz to accept the June 7<sup>th</sup> date as requested by PALS to use the Library meeting room for a fundraiser. Lynn Johnson seconded.** Approved unanimously. Maya will follow-up with PALS leadership to ensure they are familiar and follow Policies and Procedures.

B. Policy Committee Report – Anne Doyle presented and the Board discussed the policies reviewed by the committee:

i Meeting and Study Room Use Policy – **Bob Booz moved that the policy be accepted with the amendment on paragraph 3. Anne Mueller seconded.** Approved unanimously.

ii Appendix 6a – after discussion, the feeling of the Board was to defer until the committee can discuss with Fire Marshall to ensure the existing policy is appropriate. Director will follow-up with Fire Marshall to see if available for next committee meeting.

iii Appendix 6b – **Ann Mueller moved to approve the policy as presented by the committee. Bob Booz seconded.** Approved unanimously.

iv Board Managed Funds Policy – discussed proposed language and differed further disucssion to next months board meeting.

#### VI. Old Business

A. 2026-2027 Budget update – communicated that the budget was passed.

B. Town Charter Bob Booz, Lynne Johnson, and Maya Liss have been attending meetings. A public hearing is scheduled for June 10th– understanding of the process is that after that revisions based on the presentation at the public hearing can occur, and then the final draft is sent to Board of Selectman. Board of Selectman then accepts the or not and the Charter revision then goes to town referendum. Further research is needed on what can happen on each step of the process, and if the understanding is in line with Statutes. Focus of the Charter revisions, in terms of the Library, appears to be that the town owns the Library building and property, the town is in control of the improvements to the building and owns what it inside the building. Members of the Board to continue to attend Charter Revision meetings.

#### VII. General Discussion

Meeting adjourned at 9:28 PM

Respectfully Submitted  
Eric J Infeld  
Secretary