

Received 10/27/26
3:47 PM Jodi Moore, ATC

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

October 13, 2026

7:00 P.M.

Attendees: Anne Mueller, Maya Liss, Gwen Wirger, Lynn Johnson, Sarah Robertson, Ann Doyle, Elizabeth Merliss, Lauren Redfield, Director

Absent: Eric Infeld, Bob Booz

- I. **Public Comments/Communications-** Maya reported that P.A.L.S. will be holding a fundraiser on November 14th at the library titled “Book Buzz”. It is expected to be popular as the Wallingford Library has hosted a similar event with great success.
- II. **Minutes-** An error was pointed out in the September minutes within the Library Director’s Report. As stated, “Board briefly the laptop...” should instead read, “Board briefly discussed the laptop connect program...” **Ann Doyle made a motion to accept the correction to the minutes, Anne Mueller seconded.**
- III. **Financial Reports-** Sarah reported on **Board Controlled Funds**. We are still not receiving our bank statement in a timely manner. Sarah is in touch with Liberty Bank and is working diligently to correct this. Lauren reported on **Library Operational Funds**. Lauren states all is currently on track.
- IV. **Director’s Report-** Lauren reported continued progress in library services, facility improvements and community engagement throughout September. Total circulation was down 8% compared to last year, with Adult circulation down 6% and Children’s circulation down 16%. However, Young Adult circulation was up 7% in September. Lauren reported the launch of the Laptop Connect Program. There has been no requests for a laptop as of yet. In response, she has publicized the program with RSD 13, Durham Social Services and DMYFS. Lauren reported the new boilers have been installed. The staff bathroom remodel has begun. She also happily reported that library staff had a fantastic staff training day on September 24th. Ellen Paul facilitated a strategic planning session with staff. After the strategic planning session library staff spent time reviewing emergency policies.
- V. **Strategic Plan-** All is going well. The Durham team has been meeting weekly; including Lauren, Julie, Lynn and Maya. They have prepared a survey for library patrons to take for increased public feedback. The survey will be available in both

paper and digital formats and will be available in many high traffic locations for increased public availability. Open to all people until November 18th.

- VI. **New Business-** The Policy Committee met on October 9th. The Policy Committee updated the “Library Director Review Policy” and the “Board of Trustees Controlled Funds Policy” which will be updated every five years. **Sarah Robertson made a motion to accept the Library Director Review Policy as presented. Ann Mueller seconded. Sarah Robertson made a motion to accept the Board of Trustees Controlled Funds Policy as presented. Ann Mueller seconded.**
- VII. **Old Business-** Sarah reported our account with Charles Schwab is now fully open.

Maya moved to adjourn the meeting at 7:24 P.M. Anne Doyle seconded.