Received: 11/19/2026 3:30pm Nick Charest, TC

DURHAM SENIOR CITIZENS BOARD
November 18, 2026
1:15 PM
DURHAM COMMUNITY CENTER

Call to order: The meeting was called to order by Lainy Melvin at 1:18 PM.

Roll Call: In attendance: Chairperson Lainy Melvin, Diane Coe, Norm Hicks, Simone Howe, Carol Kleeman, Doug Marden, Bev Pedersen, Coleen Sturken, Social Services Director Morgan Perry, Recreation Director Brian Medeiros, Rosemarie Bartholomew, Secretary.

Guest: Beth Moncata

Absent: Jim Martinelli

Public Comment:.None

Approve agenda: Motion to approve the agenda was made by Simone Howe and seconded by Diane Coe. All in favor. **Motion passed.**

Approve minutes of 10/28/2026: Motion to approve the 10/28/26 minutes as presented was made by Diane Coe and seconded by Doug Marden. Norm abstained due to his absence from that meeting. All in favor. **Motion passed.**

REPORTS

Social Services:

- 36 families are getting Thanksgiving baskets tomorrow
- Christmas giving tree will be going up next week
- The next Lunch and Learn topic is an overview of AED & CPR.
- AI Made Simple is the topic for December 10 at 6PM.
- Medicare open enrolment is through 12/7
- Energy assistance available through April
- Sensory Santa at Middlefield Community Center on 12/15 from 6-8 PM for kids with sensory issues

Recreation:

- Breast cancer zoom party in October raised over $400
- Holiday Tree Lighting will be 12/5 at 4:00 PM
- There will be a holiday winter market on Saturday, 12/19 from 10-2 at the Community Center. Santa & vendors will be present. There will be no other winter markets this season.
- Diane Coe expressed concern that the exercise check-in list and chair set up has been disorganized. Brian will tighten that up.

Food Services:

- Bev Pedersen purchased placemats and salt & pepper shakers for less than $50
- Bev made a motion to purchase six $25 Durham Market gift certificates for her regular kitchen helpers. Simone Howe seconded. All in favor. **Motion passed**.

Finance Report:

Bills to be approved:

- ➢ $100 to Rose Bartholomew secretarial for October
- ➢ $283.14 to Carmines for Veterans lunch
- ➢ $64.46 to Lainy Melvin for Veterans lunch flowers and cider
- ➢ $49.99 to Doug Marden for Veterans lunch cake

Motion to approve the above bills was made by Carol Kleeman and seconded by Diane Coe. All in favor. **Motion passed**.

Lainy Melvin announced that the Board has paid out $5,290 to date for Senior exercise programs out of an $8,700 budget. That leaves only $3,410 left until July 2027. We will need to brainstorm potential solutions at the December meeting. Beth Moncata reminded the Board that the revenue generated from fees goes into the Town general fund, but offsets against our budget.

Bridge:

- Jim Martinelli is out until January

OLD BUSINESS

- Holiday Lunch is 12/4 and will be pot luck. It was suggested that a column be added to the sign up sheet to get an idea of what people are planning to contribute to the meal. CRHS Jazz combo will perform. A raffle donation has been received from Ray Forlini for $100 toward an oil change at Danny's Unlimited.

NEW BUSINESS

- Exercise Policy discussion: paragraph by paragraph review of the policy language. It was suggested that contracts for instructors be implemented. The Town list of 17 holidays was distributed. These are days the Community Center will be closed and exercise classes, both in person and online, will not be offered. Simone Howe questioned canceling online classes for all of those days. The consensus was to keep all class schedules consistent and save salaries for those 17 days.
  Carol Kleeman made a motion to keep the 2027 holiday closing schedule as presented for all recreation events. The second was made by Coleen Sturken. Lainy Melvin and Simone Howe abstained. All others were in favor. **Motion passed.**

OTHER DISCUSSION

There being no further discussion, a motion to adjourn was made at 2:05 by Diane Coe and seconded by Doug Marden. All in favor. **Motion passed**.

The next Senior Board meeting will be held on Wednesday, December 16 at 1:15 PM at the Durham Community Center Library.

Respectfully submitted,
Rosemarie Bartholomew
Secretary