



**Sustainable Durham**

**Agenda: August 5th, 2025 7:00 PM Third Floor Conference Room Town Hall**

Meeting called to order at 7:14 pm

1. Attendance
  - a. Present: Liz Conroy, Erica Fisher, Katie Hughes-Nelson, Carly Koebel, Laura Francis, Susan Michael
  - b. Absent: Tonya Buddie, Tricia Dynia
2. Approval of June 3, 2025 minutes: motion to approve by Susan and seconded by Katie- all in favor; abstained Liz and Carly
3. Sustainable Durham Logo - Review revised designs
  - a. Rachel is working on cleaning up the finalists and will report at the next meeting.
4. New email status update - social media follow up
  - a. Sue and Erica are checking the new email weekly. Only one email has been received and has been forwarded to the committee.
  - b. Rachel will give an update on Instagram at the September meeting.
5. Sustainable CT Action Items Update
  - a. Review of Action Items 3 and 4 was tabled until the next meeting so that more members can participate. Also, we met outside as the Town Hall was locked and logistics would have been challenging for the review. Erica will bring paper copies to the September meeting.
  - b. Scavenger Hunt - Update on progress
    - i. No update at this point. Will report in September.
  - c. Survey - Update on status
    - i. Survey responses are over 200 at this point. We will continue to push the online survey and collect the last few stragglers from the Tax Collector.

Erica, Liz and Sue will be analyzing the data and will update the committee on our progress.

- ii. General conversation was had about how to follow up on the results. Laura mentioned Hack-a-thon's where teams tackle and analyze problems and hopefully offer creative solutions.

6. Budget - Update

- a. The committee is asked to think about what we might use our new budget line item for in the upcoming year and to bring those ideas and cost estimates to the next meeting. Carly pointed out that our purchasing decisions should be made with sustainability in mind.
- b. Katie will talk with Beth Moncata to make sure we understand the process of using/being reimbursed with our funds.

7. Coginchaug Outdoor Enrichment Center Status update (Sue)

- a. The First Selectman and Finance Director have reviewed the insurance needs of COEC and will now allow their programs to be run through the Rec Dept so they will be covered by the town.

8. Roundtable

- a. A general discussion was held regarding leadership training for town volunteers and employees. Additionally, Katie provided an update on her efforts to work with District 13 on recycling and how to make the school cafeterias as environmentally friendly as possible.

Adjourn 8:25 pm - Mosquitos got the best of us.

Next meetings: September 2<sup>nd</sup>, October 7<sup>th</sup>, November 4<sup>th</sup>, December 2<sup>nd</sup>