



Sustainable Durham

Agenda: September 2, 2025 7:00 PM Third Floor Conference Room Town Hall

Meeting called to order at 7:01pm

1. Attendance
 - a. Present: Liz Conroy, Erica Fisher, Carly Koebel, Laura Francis, Susan Michael, Tricia Dynia, Rachel Mann, Katie Hughes
 - b. Absent: Tonya Buddie
2. Approval of August 5, 2025 minutes - motion to approve by Carly and seconded by Liz- all in favor; abstained Rachel and Tricia
3. Sustainable Durham Logo-update from Rachel - She tried to clean up the original design and Canva and was unsuccessful. Would either need someone more experienced with Canva to try or we need to hire someone to clean up the original.
 - a. Most of the group like design #1 and #6. We can merge them. Erica and Rachel will make changes and send out new design.
 - b. Erica is looking to get banners made for the Adopt-a-Road event and in order to get the logo on the banner, we will need the approval by next month's meeting.
4. Instagram update - The Facebook email was changed to our Sustainable Durham town email. Now we just need to establish the Instagram account and link it to the Facebook account.
 - a. Carly suggested that in all correspondence sent to the whole group that we cc the Sustainable Durham email address for historical record.
5. Sustainable CT Action Items
 - a. Review Actions 3 & 4-tabled from August meeting
 - b. Tabled again to October meeting.
6. Scavenger Hunt update -
 - a. Historic District Commission is working on updating the Historic Walking Tour, we will work to incorporate this into the Scavenger Hunt.

- b. Think about incorporating this as part of the 250 year celebration - reach out to the 250 committee?
 - c. Carly and Rachel will plan to meet soon to discuss next steps
- 7. Survey - results progress report
 - a. Sue and Liz have gone through the responses so far and noted how there are many interesting comments and suggestions. The deadline for responses is October 1.
 - b. Some comments mention how it is unfortunate that the community no longer has a local newspaper to report on things going on around town.
 - c. Sue collected an example of a newsletter from Portland and suggested we investigate what Haddam-Killingworth is doing.
- 8. Budget
 - a. Committee feedback on potential uses of funds next year
 - i. Erica proposed banners and sandwich board inserts. Are these eligible expenses?
 - ii. Next meeting - *Vote on a definite logo and on purchasing signage for Adopt-a-Road*
 - b. Katie report on process of reimbursements/payments - will update next meeting
 - i. Do we need a treasurer?
- 9. Durham Fair Composting update
 - a. Only 5 gallon buckets, no more large barrels
 - b. Sign up document is out - forward to anyone who might be interested
 - c. Sue is looking for a way to transport liquids, and is waiting to hear back
 - d. Sue is doing an invasive presentation in the President's Hall on Friday at 2:15-3:00 pm.
 - e. There are political signs in the maintenance building. Some volunteers have complained. Sue has requested that the political signs be taken down.
- 10. Roundtable
 - a. Laura and Trish agreed to work on a Downsizing Donation Guide for people who are looking to responsibly get rid of unwanted items.
 - b. Carly - Burning bush in Allyn Brook Park that needs to be removed

Adjourn 7:58pm

Next meetings: October 7th, November 4th, December 2nd