

Received 9/17/25
12:26 PM Jodi Moore, ATC

**CALL TO SPECIAL TOWN MEETING
TOWN OF DURHAM**

The eligible voters of the Town of Durham are hereby warned that a **SPECIAL TOWN MEETING** will be held on the 3rd floor of Town Hall, Monday, September 15, 2025, at 8:00 p.m., to consider the following items:

1. To elect one member to the Durham-Middlefield Interlocal Agreement Advisory Board, said term to expire June 30, 2027
2. To elect one member to a five-year term on the Compensation Review/Personnel Policy Board expiring 2029
3. To fill 1 vacancy for the term expiring 2028 on the Compensation Review/Personnel Policy Board
4. As recommended by the Board of Finance at their meeting of August 12, 2025:
To Transfer \$153,402.36 from the following lines in fiscal year 2024-2025:

434005	Tree Warden	104,180.04
420102	Police Services	24,341.08
430305	Highways & Streets	14,841.47
431306	Vehicle Fuel	7,289.21
430314	Chip Sealing	2,750.56
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		153,402.36

To the following lines in fiscal year 2024-2025:

430705	Snow & Ice Removal	65,473.83
431305	Vehicle Maintenance	21,711.73
520068	Facilities Management	66,216.80
		<hr/>
		153,402.36

5. As recommended by the Board of Finance at their meeting of August 12, 2025:
To approve the following carryovers from fiscal year 2024-2025 into the 2025-2026 fiscal year:

411105	53010	Office of the First Selectman	16,500.00
9418605	57401	CIP Sustainable Durham	27,778.00
9420305	57500	CIP Volunteer Fire Co.	12,213.00
9422110	57397	CIP Communications	49,424.00

9430305	57402	CIP Sidewalk Project- Main St North	23,583.00
9430305	57422	CIP Guire Road Culvert	72,385.00
9430305	57432	CIP Shady Lane	353,881.00
9430305	57502	CIP Major Culvert Repair	117,522.00
9520068	57200	CIP Facilities Management	93,533.00
			766,819.00

Brendan Rea
First Selectman

Robert Chadd
Selectman

Thomas Hennick
Selectman

Dated in Durham, Connecticut, this 18th day of August 2025

RETURN OF THE CALL

Return is hereby made, that the Undersigned, on the 19th day of August 2025 caused to be posted on the Public Signpost in the Town of Durham, a written warning by the Selectmen, and on the 20th day of August 2025 caused to be published in the Middletown Press, a newspaper having a circulation in the Town of Durham, a like warning of a **SPECIAL TOWN MEETING** to be held the 15th day of September 2025.

Motion: Motion by Chuck Stengel seconded by Bob Guynn to nominate Martin French for Moderator. Motion passed.

Date: September 15, 2025
Time: 8:00 pm
Place: Town Hall 3rd Floor
Moderator: Martin French
Clerk: Nicole Charest, Town Clerk
Call: The call was accepted as read by the clerk.

The Moderator reviewed voting procedures and requested those present who are ineligible to vote to so signify. Three attendees raised their hands

Synopsis of Action

Item 1: To elect one member to the Durham-Middlefield Interlocal Agreement Advisory Board, said term to expire June 30, 2027

Motion: There were no nominations

Item 2: To elect one member to a five-year term on the Compensation Review/Personnel Policy Board expiring 2029
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Motion: There were no nominations

Item 3: To fill 1 vacancy for the term expiring 2028 on the Compensation Review/Personnel Policy Board

Motion: There were no nominations

Item 4: As recommended by the Board of Finance at their meeting of August 12, 2025: To Transfer \$153,402.36 from the following lines in fiscal year 2024-2025:
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420102	Police Services	24,341.08
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520068	Facilities Management	66,216.80
		<u>153,402.36</u>

Motion: By Tom Hennick, seconded by Jim Martinelli

Discussion: Line items were discussed individually by the Finance Director Beth Moncata and the Board of Finance.

Tree Warden: Item was reduced in previous year, carryover increased line. Amount will be revisited with new tree warden to review number of diseased and dying trees and what is feasible to complete. Tree warden currently has amount in budget additional to the transfer.

Police Services: Senior Trooper retired, new junior Trooper brought in at lower salary

Highways & Streets: Projects estimated, actual amount lower

Vehicle Fuel: Includes diesel fuel for all departments. Carol Kleeman suggested a breakdown of each department's fuel use. Amount is estimated annually

Chip Sealing: Leftover amount after projects completed

Snow & Ice Removal: Several weekend snow storms, significant labor cost for overtime

Vehicle Maintenance: Overages due to unexpected maintenance

Facilities Management: Chuck Stengel discussed breakdown of overages due to deferred maintenance such as the Town Hall roof repairs, safety updates such as smoke alarm replacements, and unexpected costs such as a sewage pump replacement in the library

Action: With one in opposition and one in abstention, the moderator declared the motion passed

Item 5: As recommended by the Board of Finance at their meeting of August 12, 2025: To approve the following carryovers from fiscal year 2024-2025 into the 2025-2026 fiscal year:

411105	53010	Office of the First Selectman	16,500.00
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			766,819.00

Motion: By Chuck Stengel, seconded by Bob Guynn

Discussion: Chuck Stengel noted that none of the items are expenditures, all funds are carryovers. Each line item was explained individually by the Finance Director and Board of Finance

Office of the First Selectman: Consulting for water testing

Sustainable Durham: balance of funds allocated for bike path reduced by amount the commission paid. Current budget takes into account this carryover amount

Volunteer Fire Company: Fire ponds

Communications: balance of \$60k for console, will be used for console maintenance

Guire Road Culvert: project not yet completed. Funds will be used for engineering. Project went back to the state with revised numbers, Town has not heard back

Shady Lane: Project not completed. Waiting on grant funds and contract

Major Culvert Repair: capital amount put away for the bonding of culverts, will be used to cover amount

Facilities Management: For Library outdoor lighting and front entry stair project grant match. Work was not completed by June 30th so funds must be carried over

Richard Parmelee made a comment which noted that RSD13 does not have public input on carryovers although they comprise the majority of the Town budget

Action: With one abstention, the moderator declared the motion passed

Adjourn: Chuck Stengel motioned and several seconded to adjourn. The moderator declared the meeting adjourned at 8:39pm

Attest: Nicole Charest, Town Clerk