

Received 10/7/25
2:12 Pm Jodi Moore, ATC

CALL TO THE ANNUAL TOWN MEETING TOWN OF DURHAM

The eligible voters of the Town of Durham are hereby warned that the **ANNUAL TOWN MEETING** will be held in the Gymnasium of the Durham Community Center, 144 Pickett Lane, on Monday, October 6, 2025, at 7:00 p.m., to consider the following items:

1. To establish the date for the Annual Budget Meeting.
2. To elect one member to the Durham-Middlefield Interlocal Agreement Advisory Board, said term to expire June 30, 2027
3. To fill 1 vacancy for the term expiring 2028 on the Compensation Review/Personnel Policy Board
4. To elect one member to a five-year term on the Compensation Review/Personnel Policy Board expiring 2028
5. To elect one member to a five-year term on the Compensation Review/Personnel Policy, expiring 2030
6. To elect 1 town representative to a term expiring 2028 on the Board of Trustees of the Durham Volunteer Fire Company, Inc.
7. To elect 3 members to terms expiring 2028 on the Board of Library Directors.
8. To discuss and act upon the proposed discontinuation of 301' of Shunpike Road and a lot line revision between the Town's ROW and property owned by James & Deborah Mesick as shown on a map entitled, 'Property/Boundary Survey showing the Right of Way of Shunpike Road and individual properties of James A. & Deborah B. Mesick as revised, Shunpike Road & Madison Road, Durham, CT, Scale 1"=40', February 14, 2025, Prepared by Bascom & Benjamin
9. To request a transfer of \$38,646 from #8450105-57206 Library Reserve to #9450105-57206 Library CIP for the moving of furniture and fixtures, new carpeting, and painting in the Children's Room as recommended by the Board of Finance at their September 9, 2025 meeting

Brendan Rea
First Selectman

Robert Chadd
Selectman

Thomas Hennick
Selectman

Dated in Durham, Connecticut, this 15th day of September 2025

RETURN OF THE CALL

Return is hereby made, that the Undersigned, on the 16th day of September 2025 caused to be posted on the Public Signpost in the Town of Durham, a written warning by the Selectmen, and on the 17th day of September 2025 caused to be published in the Middletown Press, a newspaper having a circulation in the Town of Durham, a like warning of the **ANNUAL TOWN MEETING** to be held the 6th day of October 2025.

Motion: Motion by Roger Kleeman seconded by Chuck Stengel to nominate Norm Hicks for Moderator. All aye, Motion passed.

Motion: Motion by Brendan Rea, seconded by Simone Howe to amend item #4 to correct a typographical error to change “expiring 2028” to “expiring 2029.” All aye, motion passed

Motion: Motion by Brendan Rea, seconded by Bob Booz to approve the agenda as amended. All aye, motion passed.

Date:	October 6, 2025
Time:	7:00 pm
Place:	Community Center Gym
Moderator:	Norm Hicks
Clerk:	Nicole Charest, Town Clerk
Call:	The call was accepted as read by the clerk

Synopsis of Action

Item 1: To establish the date for the Annual Budget Meeting.

Motion: By Brendan Rea, seconded by Chuck Stengel to establish May 11th, 2026 as the date for the Annual Budget Meeting

Discussion: Rick Parmelee expressed that the budget should be reviewed line by line at the budget meeting

Action: With none in opposition, the moderator declared the motion passed

Item 2: To elect one member to the Durham-Middlefield Interlocal Agreement Advisory Board, said term to expire June 30, 2027

Motion: There were no nominations

Item 3: To fill 1 vacancy for the term expiring 2028 on the Compensation Review/Personnel Policy Board

Motion: There were no nominations

Item 4: To elect one member to a five-year term on the Compensation Review/Personnel Policy Board expiring 2029

Motion: There were no nominations

Item 5: To elect one member to a five-year term on the Compensation Review/Personnel Policy, expiring 2030

Motion: By Marie Wilde to nominate Roger Kleeman, seconded by Richard Parmelee

Discussion: Roger Kleeman declined to speak on his own behalf

Action: With one in opposition, the moderator declared Roger Kleeman elected

Item 6: To elect 1 town representative to a term expiring 2028 on the Board of Trustees of the Durham Volunteer Fire Company, Inc.

Motion: There were no nominations

Item 7: To elect 3 members to terms expiring 2028 on the Board of Library Directors.

Motion: By Maya Liss to nominate Bob Booz, seconded by several

Action: With none in opposition, the moderator declared Bob Booz elected

Motion: By Maya Liss to nominate Lynn Johnson, seconded by Simone Howe

Action: With none in opposition, the moderator declared Lynn Johnson elected

Motion: By Maya Liss to nominate Eric Infeld, seconded by several

Action: With none in opposition, the moderator declared Eric Infeld elected

Item 8: To discuss and act upon the proposed discontinuation of 301' of Shunpike Road and a lot line revision between the Town's ROW and property owned by James & Deborah Mesick as shown on a map entitled, 'Property/Boundary Survey showing the Right of Way of Shunpike Road and individual properties of James A. & Deborah B. Mesick as revised, Shunpike Road & Madison Road, Durham, CT, Scale 1"=40', February 14, 2025, Prepared by Bascom & Benjamin

Motion: By Brendan Rea, seconded by Jim Martinelli

Discussion: Richard Parmelee asked which other property owners would be affected by the change.

The attorney Sylvia Rutkowska of Arch Law Group presented the proposal.

She noted that on paper, Shunpike Road extends into a wooded area beyond the paved portion. This area was historically used but is now overgrown, impassable, and prone to flooding. The proposal seeks to formally discontinue this unpaved, unusable portion and to create a lot line revision to move portions of the road within the town's Right of Way. The Mesick's property surrounds the entire area. Other properties will not be affected, the only other abutter has a separate driveway and have not used the unpaved section of the road in decades. The town will not have culvert responsibilities as a result of this discontinuation.

Simone Howe asked if the town would have to pay for the property gained as part of the lot line revision. It was clarified that the lot line revision would be a transfer for no consideration.

Action: With none in opposition, the moderator declared the motion passed

Item 9: To request a transfer of \$38,646 from #8450105-57206 Library Reserve to #9450105-57206 Library CIP for the moving of furniture and fixtures, new carpeting, and painting in the Children's Room as recommended by the Board of Finance at their September 9, 2025 meeting

Motion: By Brendan Rea, seconded by several

Discussion: Lauren Redfield, Library Director, stated that the funds have been in reserve for several years. Last renovation was in 1990s

Roger Kleeman asked if the project had gone out to bid

Lauren Redfield replied that separate quotes were obtained

Chuck Stengel read out the quotes received by the Board of Finance

Painting, quote: \$2,954

Ceiling and wall repairs, quote: \$3,633

Moving of shelves and books, state contract: \$18,978

Carpeting and flooring, state contract: \$13,079

Richard Parmelee asked how the library is ensuring all workers are US Citizens. Library Board replied that all town processes were followed and two contractors have been vetted by the state

Carol Kleeman asked what the timeline for the project is

Lauren Redfield replied that they plan to start in December and expect the project to take 4-6 weeks

Action:

With none in opposition, the moderator declared the motion passed

Adjourn:

Chuck Stengel motioned and several seconded to adjourn. The moderator declared the meeting adjourned at 7:28pm

Attest:

Nicole Charest, Town Clerk