

CITY OF EASLEY**PLANNING DEPARTMENT**

205 North First Street • Easley, SC

Phone: 864-855-7900 • www.cityofeasley.com

-THE CITY OF-
EASLEY
SOUTH CAROLINA

REQUEST FOR ZONING VERIFICATION LETTER

Requestor Information	
Date:	
Company Name:	
Contact:	
Address:	
City State & Zip:	
Telephone:	
Email:	

Property Information	
Address:	
Parcel ID #:	

Standard letter provides:

- ☒ Zoning
- ☒ Table of permitted uses

Determination as to whether _____
_____ is a permitted use in the zoning district.

Completion and Delivery	
Fee	The fee for a standard letter (zoning, permitted use table, and determination) is \$50.00 Zoning Verification fees are non-refundable.
Processing Time	Standard letters are generally completed within 5 business days after payment has been received. Extensive inquiries may result in a longer processing time.
Delivery	Letters will be sent via email.
Items <u>not</u> covered	Open Building Permits, Certificate of Occupancy, Building Violations or Code Violations are not provided through this request. Please contact the Building Department or the Code Enforcement Officer at (864-855-7900) directly for such information.
Submission	Please email the completed application to rrogers@cityofeasley.com for invoicing.