



City of Easley Encroachment Permit

- Construction, - Maintenance, - Public Service, or - Utility Line,
Within the Right of Way of a City Street

*Applicant: _____

*Address: _____

*Phone Number: _____

*Email: _____

*Palmetto Utility Protection Services PUPS Request Number: _____

1. The undersigned applicant hereby applies to the City of Easley for a permit for encroachment on City Right-of-Way as shown and described below:

2. Type of Encroachment:

3. Description of location:

(Include a sketch to the end of this application indicating features as: pavement width, shoulder width, sidewalk, curb and gutter locations, significant drainage structure, north arrow, and location of the proposed encroachment with respect to the roadway centerline and the nearest intersecting street.)

4. The undersigned applicant hereby requests the City to permit encroachment on the City right of way as described herein. It is expressly understood that the encroachment, if and when constructed, shall be installed in accordance with the attached sketch, and made a part hereof. I (we) hereby agree to be bound by the provisions of the Ordinance, specifications and regulations of the City of Easley including but not limited to City of Easley Code, or other governmental agencies governing openings in or under municipal streets and to such special conditions, restrictions, as may be imposed by the Public Works Director. Applicant agrees to indemnify, hold harmless and defend the City of Easley from any and all actions, claims, suits, or judgments whatsoever, in connection with any loss, costs damages, or expenses including attorney fees, resulting from injury or death of any person or persons, and loss of or damage to property caused by, resulting from, or in any way associated with the proposed work within the right of way above referenced and/or the closure of that street.

****PERMIT FEE = \$30.00**

Applicant Name: _____ Date: _____

Applicant Signature: _____ Title: _____

SPECIAL PROVISIONS:

1. Before any person or company shall do any work within the right of way of city street, such person or company shall first file for an encroachment permit with the City of Easley Public Works Dept. The Public Works Dept. must be notified a minimum of 48 hours prior to actual construction. (Exception for emergencies)
2. Notification with approved permit 48 hours in advance of starting work. Phone 864-855-7916
3. Permit will not be effective and work cannot proceed unless the Palmetto Utility Protection Service is notified not less than 72 hours, nor more than 10 working days prior to construction. Notification is waived when it is established that the work is of an emergency nature. Call PUPS 1-888-721-7877 or 1-800-922-0983.
4. Failure or neglect on the part of the applicant to carry out all work by the conditions set forth in the permit shall be grounds for revocation of the permit by the Public Works Department.
5. Adequate provisions shall be made for the protection of highway traffic at all times. Necessary detours, barricades, warning signs, and flagmen shall be provided at expense of permittee and shall be in accordance with the South Carolina Manual on Uniform Traffic Control Devices.
6. Pavement and base replacement shall be in accordance with the City of Easley Pavement replacement typical sketch.
7. Driveways, curb, or sidewalk shall be constructed in accordance with the City of Easley Manual on Land Development Regulations and South Carolina DOT Standard Specification for Highway Construction.
8. Permittee is responsible for maintaining reasonable access to private driveways during construction.
9. Whosoever violates any provisions of this article shall be fined not more than \$500 or imprisoned for more than thirty (30) days. Each twenty-four hour period of violation shall constitute a separate offense.

In compliance with your request and subject to all the provisions above or attached hereto, the City approves the request. This permit shall become null and void unless the work contemplated herein shall have been completed prior to: _____.

City of Easley Approval

Eddie Fortner, Director of Public Works

Date: _____

City Encroachment Permit # _____

**City of Easley Public Works
801 Pope Field Road
Easley, SC 29642**

This approval only applies to roads owned by the City of Easley. Private, State, or County owned roads do not apply.

PLEASE ADD ANY ADDITIONAL NOTES AND/OR A SKETCH TO THIS PAGE