

Town of Goshen
Board of Finance
Regular Meeting
Wednesday, September 24, 2025

Call to Order: Chairman Ned Bixler called the meeting to order at 7:30 p.m.

Attendance: Chairman Ned Bixler, Vice Chairman, Robert Valentine, Paul Collins, Russell Murdock, Patrick Reilly. Excused: Carl Contadini, Scott Tillmann, James Korner. Others: First Selectman, Todd Carusillo, RSD 20 Superintendent, Jeffrey A. Villar, PH. D, RSD 20 Chief Financial Officer, Julia Cardillo, RSD 20 BOE Litchfield Representative, Margaret Hunt and Sinnamon, Sinnamon & Associates, LLC CPA, Gerge Sinnamon.

Seating of an Alternate: **Motion made by** Robert Valentine, seconded by Paul Collins to seat Patrick Reilly. Vote unanimous.

Guest speaker: Ned welcomed guest speaker Dr. Jeffrey Villar, Julia Cardillo, CFO and Margaret Hunt, RSD 20 BOE Litchfield Representative.

Jeffrey and Julia discussed the RSD 20 BOE Financial Highlights report that was previously reviewed with the RSD 20 BOE. The report went over grant opportunities, forecasted projects & purchases, finance office updates, BOE budget report review, purchasing process: FY 26 checks and balance in place.

There were line-item appropriation transfers discussed:

- Transfer #1- General Insurance line in category 8 workers compensation was underfunded in FY 26 by \$8,508.00; the category 3 workers compensation had a surplus due to renewal premium decrease. The transfer will be reallocated to the category 8 workers compensation.
- Transfer #2 - Business Management Software/Software support was underfunded in FY26; the FY26 Nurse Salaries budget at LCS was eliminated, the transfer will be reallocated to the software lines.
- Transfer #3 – Annuity-District – BOE voted to accept auditing service bid from CliftonLarsonAllen, the bid exceeded the original FY26 budget by \$21,750.00. There is a surplus in annuity line due to employees who are no longer employed in district. These unallocated funds may be used for the increase in audit fees.
- Transfer #4 Unemployment and Annuity-District – a recent retirement resulted an unanticipated severance payout of \$110,404.00. Reviewing unemployment claims from Q1 of FY25. We do not anticipate unemployment expense of RSD 20 to exceed \$55,000.00 this school year; we can use unencumbered funds as well unencumbered funds from annuity line.
- Transfer #5 Annuity-District – The CABA (CT Association Board of Education) membership was not budgeted for in FY 26, the shortfall from the annuity will cover the membership cost.

Chairman Bixler questioned the \$400,000.00 paid from RSD 20 to Litchfield school system. Superintendent, Villar and CFO, Cardillo spoke in detail regarding the due to/due from monies being sent to Litchfield on July 1, 2024 to reimburse the startup cost of RSD 20. The RSD 20 auditors are reviewing all accounts and documents.

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George spoke in regards to the town's audit report which is in draft formation. He went over sections of the audit and said that the town's audit is without any issues. He stated to the board that he wasn't able to complete without the RSD 6 pension municipal agreement between the three (3) town, which the attorneys are working to complete their review. He suggested that he could put together the major portions of the audit report for the Town Meeting on November 17, 2025 for the townspeople approval.

George discussed an overage on the paramedic service line item under the Conservation of Health Budget. Debbie entered in an estimated liability cost due to the vendor didn't submit an invoice. Contingency was use to cover other budget overages. A transfer of \$1,190.00 from Waste removal to Conservation of Health to cover overbudgeted expenses.

Motion made by Robert Valentine, seconded by Paul Collins to transfer \$1,190.00 from Waste removal to Conservation of Health budget.

Review of Minutes: **Motion made by** Robert Valentine, seconded by Russell Murdock, to approve the September, 24, 2025 minutes. Voted unanimously with Patrick Reilly Abstaining with the following change:

- Paragraph 3 under New Business: *The board agreed to make an appropriation from unassigned for \$17,000.00 before year- end for the new ambulance purchase.*

Financial Reports - The board received and reviewed.

Tax Collector Report – The board received and reviewed.

Selectman Report:

- Todd was seeking \$1,000.00 appropriation as a donation to St. Louis de Montfort Parish c/o St. Thomas of Villanova Church wants to convey the property known as Scoville Park to the town, some of the board member thought the church should convey the property for a \$1.00 since the town has been maintaining it since 1964. No action taken.
- Locked in with Dime Oil for Fiscal Year 26-27; Heating Oil \$2.54, Diesel Fuel \$2.51, Gasoline \$ 2.22.
- The town has appointed Attorney Kevin Nelligan of The Law Office of Kevin F. Nelligan, LLC. with offices located in Canaan and Winsted.
- Todd notified the board that the \$55,931.78 check owed to Litchfield is being held until the audit report comes back on the \$400,000.00 that they spoke about with the CFO earlier in the meeting.
- Waiting for a decision on or before November 1, 2025 from The Department of Administrative Services regarding the Torrington Transfer Station.

Old Business: None

New Business: 2026 Yearly Calendar was received and reviewed. A Motion **made by** Robert Valentine, seconded by Paul Collins to approve with the addition of May 6, 2026 for a regular meeting and make a correction to the June 24, 2008 *should read June 4, 2026.*

Correspondence: None

Adjourn - **Motion made by** Paul Collins to adjourn at 9:20 p.m.

Submitted by,

Virginia Perry
Clerk

Received Oct 27, 2025 @ 3:35

Attest Brian Z. Bely
Goshen Town Clerk

TOWN OF GOSHEN

BOARD OF FINANCE

2026 REGULAR MEETING SCHEDULE

Town Hall Conference Room, 42 North Street @ 7:30 P.M.

Meetings are scheduled on the 4th Wednesday of the month except
May and November, December which are the 3rd Wednesday.

SCHEDULED MEETINGS

January 28, 2026

February 25 2026

March 25, 2026

April 22, 2026

May 6, 2026

****May 13, 2026 Public Hearing**

May 20, 2026 Post Hearing

May 27, 2026

June 24, 2026

July 22, 2026

August 26, 2026

September 23 2026

October 28, 2026

November 18, 2026

December 16, 2026

**** The Board of Finance Public Hearing to be held at least two weeks prior to the
schedule May Town Meeting Date of May 27, 2026.**

Received Oct. 27, 2025 @ 3:30 P.M.

Attest Barbara L. Buer
Goshen Town Clerk VI