

GOSHEN PUBLIC LIBRARY BOARD OF DIRECTORS

Monthly Meeting Wednesday, July 16, 2025 4:00 P.M.

This meeting will be held in the conference Room of the Town Hall
and via Zoom Conference call Zoom Conference Link: <https://us02web.zoom.us/j/84631800059>

Meeting ID: Dial number 846 3180 0059

Dial by your location: 1-929-205-6099

1. Call to order

2. Attendance

3. Minutes of: Regular Meeting of June 18, 2025

Special Meeting of June 26, 2025

Amended minutes of May 21, 2025 received July 1, 2025

4. Matters Arising from Minutes

5. Director's Report

6. Treasurer's Report

7. President's Report: Update of Library Board of Directors By-Laws

8. Business:

1. New Statutory Requirements Pertaining to Library: 1. Collection Development and Maintenance Policy, 2. Library Material Review and Reconsideration Policy, 3. Library Display Policy, 4. Program Policy. Discussion of Required information sessions for directors to attend in reference to new statutory requirements

2. Motion to send letter to the Board of Selectmen in reference to physical plant needs of the library tabled from June 18, 2025 meeting.

3. Status of computers purchased and total cost of computers from Capital account for year 2024-2025.

4. Discussion of the manner of sharing, or response to communications that concern Library Board business Lynette Miller

5. Discussion of Art Exhibitions, in the library Lynette Miller

9. Correspondence:

1. Trip Report from Library Director, American Library Association Annual Conference

10. Public Comment:

11. Any other business rightly before the board.

12. Adjournment

NEXT REGULAR MEETING WEDNESDAY AUGUST 17, 2025 AT 4:00 P.M.

Received July 14, 2025 @ 2:23 PM

Attest Brian Z. Blum

GOSHEN PUBLIC LIBRARY BOARD OF DIRECTORS

Monthly Meeting Wednesday, June 18, 2025

MINUTES

- Chairperson Henrietta Horvay called the meeting to order at 4:00 p.m.
- **Attendance:** Henrietta Horvay, Chairwoman; Josephine Jones, Patricia Sanders, Anne Greene, Lynette Miller, Johanna Kimball and Linda Senkus Benedict, Library Director.
- Lynette Miller made a motion to move to #8 New Business to discuss the Library Fund. Josephine Jones seconded it. All were in favor. Discussion followed by the Board along with Ned Bixler, Paul Collins and Pat Reilly.
- Amended minutes from May 21, 2025. Item #12 from the amended minutes should state that Todd Carisullo was present at the meeting and was invited into the Executive Session. Lynette Miller made a motion to accept the amended minutes, seconded by Patty Sanders . All in favor.
- **Directors Report (see Directors Report).** Linda Senkus Benedict discussed subscribing to the Wowbray newsletter which would be used to increase circulation of what they have in the library and get the word out more effectively and efficiently. It is an electronic newsletter. A motion was made by Johanna Kimball to subscribe to Wowbrary for a 1 (one) year period and to reevaluate within the year. The expenditure will be coming out of the Book Account. Lynette Miller seconded the motion. All in favor. Lynette Miller made a motion to accept the Directors Report and Anne Greene seconded it. All in favor.

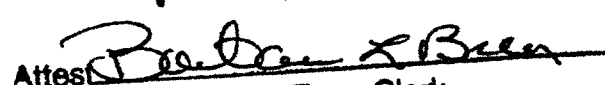
- **Treasurers Report.** (See Attached). Lynette Miller presented the Treasurers Report. Johanna Kimball made a motion to receive the Treasurers Report and Josephine Jones seconded it. All in favor.
- **Presidents Report.** None
- **Old Business.** Discussion concerning facility projects that need to be addressed, such as carpet cleaning, peeling paint, children's grate, wireless connection and handicap rail. This was tabled until next month. A motion was made to request that the board would prefer that the rest of the computers that are to be purchased be wireless. Johann Kimball seconded it. All in favor.

Lynette Miller made a motion to cover the mileage for the Library Directors mileage from Lancaster to Philadelphia and from Philadelphia to her residence. Johanna Jones seconded it. All in favor.

- **Public comment.** Pat Reilly discussed the carpet cleaning. He also stated that the previous minutes did not reflect the reason why the Board went into Executive Session. Lynnette Miller stated that they went into Executive session to discuss the performance of a library board member.
- **Adjournment.** Anne Greene made a motion to adjourn the meeting at 5:14 and seconded by Josephine Jones. All in favor.

Respectfully submitted


Denise T. Leclair

Received June 23, 2005 @ 12:54 P.M.
Attest 
Goshen Town Clerk

Goshen Public Library Board of Directors
Thursday, June 26, 2025
Special Meeting Minutes

1. Chairwoman Henrietta Horvay called the meeting or order at 10:03am.

2. **Attendance:** Henrietta Horvay, Chairwoman; Josephine Jones; Patricia Sanders; Johanna Kimball; and Lynette Miller. Anne Green is excused from meeting.

3. **Need to clarify Executive Session Minutes from the May 21st meeting:**

1. Motion to go into executive session made by Lynette Miller to discuss the purpose of a Library Board Officer at 4:56pm. Josephine Jones seconded.

2. Attendance of the Executive Session: Henrietta Horvay, Chairwoman; Josephine Jones; Patricia Sanders; Anne Green; Lynette Miller; Johanna Kimball and Todd Carusillo, First Selectman.

Lynette Miller passed around a handout (see attached), in regards to Sec. 7-12a. She stated that she will also submit a letter corresponding with Attorney Jonathan McCann. Lynette stated that the Board has not violated Foia.

Motion was made by Lynette Miller to amend job description as follows:

1) The First Selectman of Goshen shall be the sole immediate supervisor of the Library Director. Strike supervisory function from Library Board President.

2)

a) First paragraph strike "Library Board President" from line number two (2) and replace with "First Selectman".

b) 5th paragraph strike "may sweep and shovel front steps during snow storms" and end preceding clause with a period.

3) Under "Physical and Mental Requirements, Work Environment", first item listed under "Outdoor Weather Conditions" move check mark from "under 1/3 to first box "None".

Passed unanimously.

4. Came out of executive Session at 5:23pm. Lynette made a motion to come out of executive session and to discuss the job description of the library director. Seconded by Josephine Jones.

The changes made were:

1) The First Selectman of Goshen shall be the sole immediate supervisor of the Library Director. Strike supervisory function from Library Board President.

2)

a) First paragraph strike "Library Board President" from line number two (2) and replace with "First Selectman".

b) 5th paragraph strike "may sweep and shovel front steps during snow storms" and end preceding clause with a period.

3) Under "Physical and Mental Requirements, Work Environment", first item listed under "Outdoor Weather Conditions" move check mark from "under 1/3 to first box "None".

Meeting adjourned at 5:29pm. Motion made by Lynette Miller and seconded by Josephine Jones. All in favor.

4. **Any other correction to the Minutes of May 21st, 2025 Meeting:** None.

5. **Adjournment:** Josephine Jones made a motion to adjourn meeting at 10:17am. Patricia Sanders seconded. All in favor.

Respectfully Submitted
Lynette Miller D. Miller (60)

Received July 1, 2025 12:10 P.M.
[Signature]

AMENDED
Goshen Public Library Board of Directors
Monthly Meeting Wednesday May 21, 2025
Minutes

1. Board President Henrietta Horvay called the meeting to order at 4:00pm.
2. **Attendance:** Henrietta Horvay, Josephine Jones; Patricia Sanders; Anne Green; Lynette Miller; Johanna Kimball and Linda Senkus Benedict, Library Director.
3. Josephine Jones moved to accept the regular meeting Minutes of April 16, 2025. Lynette Miller seconded. All in favor.
4. **Matters Arising from the Minutes:** None.
5. **Directors Report:** (See Directors Report). Lynette Miller made a motion to accept moving the book case as Linda Senkus Benedict sees fit, within regular work hours. All in favor. None abstained. Lynette Miller made a motion to change line item two from "Computer Software" to "Operational Software". Josephine Jones seconded, unanimously in favor. Lynette Miller moved to accept the Directors Report. Patricia Sanders seconded. All in favor.
6. **Treasurers Report:** (See attached). Johanna Kimball moved to receive the Treasurer's Report, seconded by Anne Green, unanimously passed.
7. **Presidents Report:** (See attached). Lynette Miller made a motion to table the Facility Report provided by Henrietta Horvay. Anne Green seconded. All were in favor. Lynette Miller made a motion to move Public Comment from #11 to #8. Anne Green seconded. All in favor.
8. **Public Comment:** None.
9. **New Business:** None.
10. **Old Business:** (See attached). Josephine Jones made a motion to authorize Linda Senkus Benedict to research how to get grants or assistance for supplies for a ramp in the library. Lynette Miller seconded. All in favor. Linda Senkus Benedict stated the Friends are continuing to move donated books from the Library to storage.
11. **Correspondence:** (See attached).

12. Motion to go into Executive Session: Lynette Miller made a motion to enter Executive Session at 4:56pm to discuss the performance of a Library Board Officer. Josephine Jones seconded. Passed unanimously.

13. Executive Session Attendance: Henrietta Horvay, Chairwoman; Josephine Jones; Patricia Sanders; Anne Green; Lynette Miller; Johanna Kimball; Todd Carusillo, First Selectman, and Ex Officio member.

14. Motion to come out of Executive Session: Came out of executive session at 5:23pm.

Motion was made by Lynette Miller to amend job description of Library Director as follows:

1: Page 1. The First Selectman of Goshen shall be the immediate supervisor of the Library Director. Strike supervisory function from Library Board President.

2: Page 2:

a) First paragraph strike "Library Board President" from line number two (2) and replace with "First Selectman".

b) 5th paragraph strike "may sweep and shovel front steps during snow storms" and end preceding clause with a period.

3) Page 4: Under "Physical and Mental Requirements, Work Environment", first item listed under "Outdoor Weather Conditions" move check mark from "under 1/3" to first box "None". Passed unanimously.

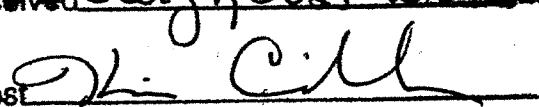
15. Any other business rightly before the board: None.

16. Adjournment: Lynette Miller made a motion to adjourn the meeting at 5:29pm. Patricia Sanders seconded. All in favor.

Respectfully Submitted,



Willow P. Scott
Commission Clerk

Received July 1, 2025 10:24 AM
Attest 
Asst., Goshen Town Clerk

Monthly Report to the Board of Directors For June, 2025

Submitted July 16, 2025

by

Linda Senkus Benedict, Library Director

News for June

- Community
 - Action Wildlife donated two library passes to us because we are in Goshen.
 - The Running Club purchased two standing tables for us to use for computers dedicated to library card catalogs.
 - Goshen Center School invited us to host a table at their after-school event on Thurs. June 5. Courtney provided flyers about the Summer Reading program and activities.
- Computers
 - The new laptop for the director's office was installed.
 - The staff asked that we wait until Linda returned from ALA to install the new staff computers. The 3 new staff computers will be installed July 14.
 - 3 Public computers, and the director's computer have not yet been ordered.
- Outreach

The Buzz was sent to 385 people with a 59% open rate.
Instagram, Facebook, and the Children's Newsletter (paper copy) continue to be our primary communication tools, along with the calendar on the Goshen Public Library Website and newsletter publications as requested such as Town Topics, Woodridge Lake Newsletter, etc.
- Friends of the Library
 - Total expenses paid by Friends of Goshen Public Library
 - Mark Albertson (History program via zoom) \$125
 - Charlie and the Bubble Factory (summer reading kickoff) \$550
 - Assorted craft supplies for summer reading programs

Staff Training

Staff has begun the webinars discussed last month. They are excited about getting relevant job training that recognizes the specialty of the library field.

Statistics

06/02/25	History Discussion Group – Mark Albertson (Zoom)	10
06/09/25	Page Turning Talks	07
06/09/25	History Discussion Group (Zoom)	05
06/10/25	Goshen Bookworms (Zoom)	10
06/11/25	Storytime	23
06/21/25	Summer Reading Festival	30
06/25/25	Storytime	12
06/25/25	Sunprinting	12
06/26/25	Breath of Fresh Air Book Club	02
06/26/25	Plant a Sunflower	16

06/26/25	Field Journal	04
06	Coloring Contest Entries for the Month	06

Physical Material Circulation by Patron Type

Patron Type	Jan	Feb	Mar	Apr	May	June
ADULT	681	576	597	561	558	666
ELEMENTARY K-6	92	132	135	88	124	112
INTERLIBRARY LOAN	67	74	68	37	33	40
OUT OF TOWN	94	36	34	48	47	36
PRE-SCHOOL	23	20	20	16	19	22
STAFF	21	18	23	23	24	09
TEACHER	46	30	38	27	20	24
YOUNG ADULT	11	01	17	10	02	21
Total	1035	913	914	810	827	930

Electronic Statistics

Kanopy (tickets)

Jan	Feb	Mar	Apr	May	June
141	170	141	121	141	123

Hoopla	Jan	Feb	Mar	April	May	June
Digital Audiobook	65	54	49	41	48	43
Digital Ebook	17	21	09	13	21	20
Digital Movie	10	12	03	04	10	09
Digital Television	03	17	12	19	19	17

• Continuous Improvement

I attended an HR webinar offered by the Connecticut Library Consortium on June 19.

The First 90 Days: Essential Talent Management Timeline discussed ways to work with employees who are newly hired to bring management and hiree's expectations in alignment.

I attended the American Library Association Annual Conference in Philadelphia June 27 – 30. A separate trip report will be filed. Thank you for allowing me to attend.

Town of Goshen
Profit & Loss Budget vs. Actual
July 2025 through June 2026

	<u>Jul '25 - Jun...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Expense				
LIBRARY				
5003-21 · Clerical Wages - Library	90.00	691.00	-601.00	13.0%
5810-21 · Books Purchased	0.00	17,500.00	-17,500.00	0.0%
5237-21 · Computer Supplies	0.00	1,750.00	-1,750.00	0.0%
5238-21 · Computer Support	0.00	1,481.00	-1,481.00	0.0%
5232-21 · Equipment Repair	0.00	250.00	-250.00	0.0%
5220-21 · Legal Notices	0.00	25.00	-25.00	0.0%
5001-21 · Library Director	1,983.75	47,610.00	-45,626.25	4.2%
5002-21 · Library Staff Wages	2,774.43	70,612.00	-67,837.57	3.9%
5223-21 · Meetings & Dues	0.00	800.00	-800.00	0.0%
5215-21 · Mileage Reimbursements	0.00	500.00	-500.00	0.0%
5250-21 · Miscellaneous	0.00	75.00	-75.00	0.0%
5211-21 · Office Supplies	0.00	1,000.00	-1,000.00	0.0%
5212-21 · Operational Software	0.00	5,719.00	-5,719.00	0.0%
5813-21 · Other Media Purchases	0.00	3,200.00	-3,200.00	0.0%
5811-21 · Periodicals Purchased	0.00	2,100.00	-2,100.00	0.0%
5214-21 · Postage	0.00	900.00	-900.00	0.0%
5235-21 · Professional Development	0.00	400.00	-400.00	0.0%
5850-21 · Programming	0.00	700.00	-700.00	0.0%
5217-21 · Supplies	0.00	200.00	-200.00	0.0%
5812-21 · Videos Purchased	0.00	2,300.00	-2,300.00	0.0%
Total LIBRARY	<u>4,848.18</u>	<u>157,813.00</u>	<u>-152,964.82</u>	<u>3.1%</u>
Total Expense	<u>4,848.18</u>	<u>157,813.00</u>	<u>-152,964.82</u>	<u>3.1%</u>
Net Ordinary Income	<u>-4,848.18</u>	<u>-157,813.00</u>	<u>152,964.82</u>	<u>3.1%</u>
Net Income	<u><u>-4,848.18</u></u>	<u><u>-157,813.00</u></u>	<u><u>152,964.82</u></u>	<u><u>3.1%</u></u>

2:05 PM

07/10/25

Accrual Basis

Town of Goshen
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	<u>Jul '24 - Jun...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Expense				
LIBRARY				
5003-21 · Clerical Wages - Library	568.60	668.00	-99.40	85.1%
5810-21 · Books Purchased	13,100.33	17,500.00	-4,399.67	74.9%
5237-21 · Computer Supplies	1,231.54	1,750.00	-518.46	70.4%
5238-21 · Computer Support	7,350.73	7,200.00	150.73	102.1%
5232-21 · Equipment Repair	0.00	250.00	-250.00	0.0%
5220-21 · Legal Notices	0.00	25.00	-25.00	0.0%
5001-21 · Library Director	48,343.54	45,000.00	3,343.54	107.4%
5002-21 · Library Staff Wages	60,707.07	72,091.00	-11,383.93	84.2%
5223-21 · Meetings & Dues	924.50	800.00	124.50	115.6%
5215-21 · Mileage Reimbursements	316.34	750.00	-433.66	42.2%
5250-21 · Miscellaneous	161.53	75.00	86.53	215.4%
5211-21 · Office Supplies	896.02	900.00	-3.98	99.6%
5212-21 · Operational Software	0.00	0.00	0.00	0.0%
5813-21 · Other Media Purchases	4,943.68	3,000.00	1,943.68	164.8%
5811-21 · Periodicals Purchased	1,423.86	2,100.00	-676.14	67.8%
5214-21 · Postage	848.39	1,300.00	-451.61	65.3%
5235-21 · Professional Development	0.00	400.00	-400.00	0.0%
5850-21 · Programming	0.00	300.00	-300.00	0.0%
5217-21 · Supplies	276.38	300.00	-23.62	92.1%
5812-21 · Videos Purchased	990.43	2,300.00	-1,309.57	43.1%
Total LIBRARY	142,082.94	156,709.00	-14,626.06	90.7%
Total Expense	142,082.94	156,709.00	-14,626.06	90.7%
Net Ordinary Income	-142,082.94	-156,709.00	14,626.06	90.7%
Net Income	-142,082.94	-156,709.00	14,626.06	90.7%

GOSHEN PUBLIC LIBRARY BOARD OF DIRECTORS
TREASURER'S REPORT FOR JUNE 2025 MEETING

Funds held by the Town of Goshen for the Goshen Public Library purposes only:

- 1) The Harmon fund is held as a Certificate of Deposit (CD) in the amount of \$35,000 and interest realized is held in a Money Market account. Both accounts are held at Torrington Savings Bank (TSB):
 - a) Hometown Money Market:

Beginning balance May 1, 2025:	\$5396.15
Credit interest	.47
6/2 Deposit interest transfer CD acct:	101.88
6/30 Deposit interest transfer CD acct:	<u>105.29</u>
Ending balance June 30, 2025:	\$5,603.79
- 2) The Library Fund
Currently an available balance of \$8,928.87 remaining in this account.
- 3) Money collected May 2025 for replaced books, fines, copy and fax fees, being deposited into the General Fund:

Books replacement \$	0
Fines:	1.50
Copy fees:	10.60
Printing:	36.60
Fax:	1.00
Total cash received \$	49.70

Submitted by Lynette Miller, Treasurer
Goshen Library Board

Trip Report
American Library Association Annual Conference
June 27 – 30, 2025
Philadelphia, Pennsylvania

Submitted July 16, 2025
Linda Senkus Benedict, Library Director

15,000 librarians from 63 countries attended. Over 2,000 vendors were onsite. Thank you for allowing me to attend. I made significant new contacts, reviewed products, and cut through red tape to get answers from vendors we currently work with to improve efficiencies. I learned and learned and learned! This document is just a thumbnail of what I took in during the conference.

Heard on the Street (at the conference)

- Autographics, Goshen Public Library's vendor for the library catalog and library automation software, is planning to sunset the product and not replace it within 3 years. This company did not exhibit at this conference. This is not yet an official announcement. I recommend
- that with other companies that we will not have when a formal sunset announcement happens. (A vendor that connects to library catalogs brought this to my attention.)
- The American Library Association's Small and Rural Libraries Division opens grant applications in Sept. 2025 for public libraries of populations of 5,000 or less for "Libraries Transforming Communities: Accessible Small and Rural Communities." 662 grants of \$10,000 to \$20,000 have been given so far. They have been used for parking lots, stair lifts, ramps, home delivery, collection development, and more. I will be applying for this when it opens in September.
- AWE computers – these are extra sturdy, built for preschool and elementary school children to learn computer skills, literacy skills, and arithmetic skills. They can be used with or without an internet connection and are of more benefit in a children's room than a normal computer. Suggestions were given for grant opportunities for these machines, including Dollar General, and sources that fund literacy programs. I will be putting this on my "follow up" list, as I highly recommend these machines for our children's room!
- Audio book speeds can be slowed down on devices such as Libby to assist people who comprehend at different speeds. I was told that children's books are read at 30 words per minute, while adult books are read at 40 words per minute. For some adults, a slower speed would increase comprehension without "dumbing down" the language.

Sessions Attended

Friday June 27

- Opening General Session featuring Governor Gretchen Whitmer

Saturday June 27

- AILA President's Program: Truth, Identity, and Responsibility: Libraries and the Issue of Pretendians
 - Indian Librarians discussed the importance of librarians checking to see if authors have the credentials they claim to have. They spoke of authors who claim to be native Americans but who are not. (pretend) Suggestion was made to include something in collection development policies that would authorize libraries not to

purchase books or include them in the library collection if the author's credentials were not valid.

- Book Joy for Neurodivergent Readers: Connecting with those who experience books differently!
- Main Stage: Conversation with Dr. Carla Hayden
 - Interviewed about her background, her tenure at the Library of Congress, and her recent firing there, what is outstanding about this library leader is her commitment to making library resources accessible to the public and the concern she had for her staff as she was being fired. She has been instrumental in getting access to the Library of Congress for young people at age 16. She commented that diversity is just having choices. She sees her career as helping people get access to things that can help them. (The Library of Congress is a research library.)
- Don't just shake it off: using debriefing tools to support front-line library staff
 - Calgary Library presented an excellent session describing the debriefing interview process they use to assist staff after stressful patron interactions. They noted that stress is subjective. The purpose of the 10 – 15 minute interview is to support and de-escalate. It is not to train or to be a mental health professional. The process was initiated after a suicide was witnessed by the staff, and has been helpful with all levels of patron interactions. I found many useful tips here.

Sunday June 29

- Advocate Smarter and Harder: Advocacy Tools for Rural and Small Libraries
 - Speakers discussed their experience with the accessibility grant discussed earlier.
- Empowering Library Support Staff: Navigating Challenges and Embracing Opportunities
 - Urged emphasizing respect as a way to support staff. (urging staff to treat each other respectfully) Discussed problems with stagnant compensation. Urged managers to be as transparent as possible to involve staff in what we're doing. Ask what motivates, excites individual staff members (not as part of evaluation.) Allow workers to use skills on projects they volunteer for. Toot their successes and document the good work. Stand up for them to city government. Be intentional on growing the staff. Quote from the meeting "We are the front lines of growing people's self-worth."
- Let Your Impact Ring! Sharing Your Library's Successes so Funders Will Listen
 - Follow the rules of the document. When filling out a form, follow the instructions!
 - Basic customer service impacts fundraising. Newsletters don't work. (How many do you delete from your email regularly? What outstanding service do you remember?)
 - Impact stories matter most. Impact as part of the solution to something is important. Ethics are critical. Keep a running log of these stories for use wherever needed.
 - Measure success in terms of the goal. The library's goal may be different than the funder's goal. If I change my goal to meet my funder's goal, that speaks volumes to the funder.
 - Communicate intentionally, consistently to the funder.
 - Keep statistics of funders. (even those who donate a dollar or two at the desk.)
Thank everyone!

Monday June 30

- Libraries Transforming Communities: Enhancing Accessibility for People with Disabilities in Small and Rural Libraries

- Specifically spoke of the grant experience. Part of the process is to have a community conversation. Each speaker discussed outcomes they did not expect as a result of the community conversation, changing the direction of what they did with the money they received. One speaker (and grant receiver) is from a small library in Western Mass. I have her contact information, and will be reaching out to her as I apply for the September round of this grant.
- ALSC President's Program: The Current Landscape of AI and its Effects on Children
 - Research shows that AI boxes in thinking. When AI is used extensively, the brain does not make the neural connections needed to make predictions and decisions.
 - When children are connected to adults with community centers, they become aware of the limitations of AI and begin to select when and when not to use it. This can prevent children from having relationships with bots, as is going on now.
 - Urging chaperone through AI environments as we chaperone through picturebooks.
 - AI being used in positive way as young people talk across borders using translation tools. ChatGP is being used as a super-grammar check to solve grammar issues for people with dyslexia. Social media is being used for laughter and joy space (joynet) and as a space to de-escalate anger, frustration.
 - What is the public library's place in helping the public to understand and use AI?

Closing General Session featuring Geena Davis

Incoming American Libraries Association President Sam Hemlick commented
 "Communities grow strong with respect."

Vendors of Note

Insignia Library System (Library Automation Software)

AWE Learning System

OCLC (Museum Pass Software)

Ingram (Book vendor – competitor to our current vendor)

Baker and Taylor (our current book vendor)

Koala (Library Automation Software)

TLC (Library Automation Software)

Kanopy

Midwest Tape (Hoopla)

Overdrive

I've been trying to make contact with some of the sales reps at companies we currently do business with, and the conference helped that happen more quickly. Baker and Taylor is not able to supply books from all publishers anymore, and Ingram has not been answering emails because they are swamped with potential new customers. Goshen Public Library has a very old Ingram account, I was able to discover at the conference. I will be evaluating book vendors to determine whether to switch vendors, order from both, or remain solely with Baker and Taylor.

Recommendation:

- Library Board members have asked me to investigate museum pass software. To date, I have only found two vendors providing this tool. **I recommend that I schedule a demo of each of the two packages to be attended by myself and interested Board members.** After we have seen the packages and gotten the prices, we can come back to the whole

Board with our recommendations for the software, how we propose to pay for it, and suggested implementation date.

- Based on what I have seen in the industry, and now what I hear on the street, we can expect our library automation software vendor to stop providing the software that our library catalog and our circulation system runs on. **This is the software that is at the heart of the library.** When that announcement is made, we will have no financial negotiation power with software vendors. Our current software just came up for renewal in July. August 1, 2025, the cost of the software is going up by 10% on all unpaid bills. **I recommend that the Library Board seriously consider migrating the library catalog to another library automation software package by the time the contract renews again.** There are three stand-alone systems that I suggest we consider, and possibly one consortium. **I recommend that I schedule a demo of each of the three stand-alone systems to be attended by myself and the entire library board.** Once you have seen the options and we have requested serious bids, we can determine our course of action.

I am confident that I have the skills and experience needed to lead the Goshen Public Library in this undertaking, as I have done this twice before. It is a large undertaking, and can often take several months to compete, but together, we can do it while continuing to provide the public with improving library service!

