

**Goshen Public Library Board of Directors**  
**Wednesday, October 15, 2025**  
**Meeting Minutes**

1. Chairwoman Henrietta Horvay called the meeting to order at 4:03pm.

2. **Attendance:** Henrietta Horvay, Chairwoman; Josephine Jones; Patricia Sanders; Lynn Barker Steinmayer, Interm Director; Lynette Miller and Anne Green. Johanna Kimball is excused from meeting.

**3. Minutes of:**

**Regular Meeting of September 17, 2025.** Patricia Sanders made a motion to accept the regular meeting minutes, Josephine Jones seconded. All in favor.

**Special Meeting of September 23, 2025.** Lynette Miller made a motion to accept the special meeting minutes. Patricia Sanders seconded. All in favor.

**4. Matters Arising from Minutes:**

Corrections needed for Regular Meeting of September 17, 2025. Number 3 Should state, "Josephine Jones made a motion to accept the regular meeting minutes of August 18, 2025." Also, number 5. Need to remove 5<sup>th</sup> sentence.

5. **Interim Library Director Report:** Lynn Barker Steinmayer reviewed the Directors Report. Patricia Sanders made a motion to accept the Directors Report. Lynette Miller seconded. All in favor.

6. **Treasurers Report – September:** (See attached). Lynette Miller reviewed the Treasurers Report. Corrections needed. Need to correct 1a, Ending balance, from June to September. Also, need to correct Number 3. Should state. "Money collected September 2025" instead of July. Also, need to correct 1a, Beginning balance reads May. It needs to be corrected to August. Josephine Jones made a motion to receive amended report. Anne Green seconded. All in favor.

**7. Presidents Report:**

**1. Letter to First Selectman – Todd Carusillo. Dated 9/22/2025. Reference motions of 9/17/2025 meeting.** (See letter attached to agenda). Lynn Barker Steinmayer stated that the three computers have been installed. Patricia Sanders made a motion stating that Anne Green will write a note to Todd Carusillo, First Selectman, asking for answers to number two in the letter and also to number 4. Lynette Miller seconded. All in favor.

**2. Staffing of Library – Volunteers:** Henrietta Horvay stated the Library needs help from the Board, and that the Board does not have enough hours.

8. **New Business: Staffing of Library:** Lynette Miller stated that the Board needs to discuss Library hours and staffing. Henrietta Horvay stated that a special meeting is needed to discuss this.

**9. Old Business:**

**1. Status of new policies sent to Dawn LaValle in Middletown.** Lynn Barker Steinmayer stated that she is looking at Dawn LaValle's revisions. Lynn stated she will make revisions and send the completed policies out to the board.

10. **Correspondence:** None.

11. **Public Comment:**

Nancy Meyer

12. **Executive session to discuss Library Director applications.** Josephine Jones moved to enter into executive session. Patricia Sanders seconded. Meeting adjourned at 5:06 PM.

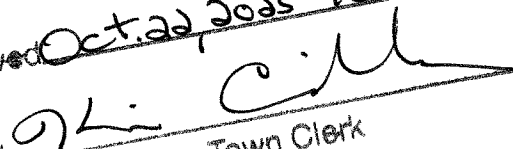
Motion to go out of executive session at 5:54 PM by Josephine Jones and seconded by Lynette Miller. All in favor.

Motion to adjourn meeting at 5:55 PM made by Josephine Jones and seconded by Patricia Sanders. All in favor.

Respectfully Submitted,

Willow P. Scott 

Willow P. Scott  
Commission Clerk

Received Oct. 22, 2025 10:12 AM  
Attest   
Asst. Goshen Town Clerk