

Goshen Public Library Board of Directors
Wednesday September 17, 2025
Meeting Minutes

1. Chairwoman Henrietta Horvay called the meeting to order at 4:01 pm.

2. **Attendance:** Henrietta Horvay, Chairwoman; Josephine Jones; Patricia Sanders; Johanna Kimball; Lynn Barker Steinmayer, Interim Director, and Anne Green. Lynette Miller not present.

3. **Minutes of:**

Regular Meeting, August 18, 2025. Josephine Patricia Sanders seconded. All in favor.

Lynette Miller arrived at 4:02pm.

Emergency Meeting of August 20, 2025. Patricia Sanders made a motion accept emergency minutes. Johanna Kimball seconded. All in favor.

Special Meeting of August 28, 2025. Johanna Kimball mentioned that in #4, Public Comment, Nancy Mayer needs to be changed to Nancy Meyers and meeting minutes need to be amended. Lynette Miller seconded. All in favor.

Special Meeting Minutes of September 9, 2025. Josephine Jones made a motion to accept the special meeting minutes as revised. Patricia Sanders seconded. All in favor.

4. **Matters Arising from Minutes:** None.

5. **Interim Library Directors Report:** (Attached to agenda.) Lynn Barker Steinmayer reviewed the Directors Report. She stated that the children are enjoying finding the buses in the Library. Lynette Miller asked if the board should renew the contract with Computer Obsession. Henrietta Horvay stated that she will get it in writing from Todd Carusillo, First Selectman, if he signed another contract or if he declined to. Lynn Barker Steinmayer stated that Todd Carusillo gave the Childrens Coordinator permission to build a tree in the Childrens room of the library to create a 100 acre wood ambiance. The library is asking for volunteers to aid with this. Lynn Barker Steinmayer stated she will add this to the next Directors report.

Lynette Miller made a motion to change 5812-21 "Videos Purchased" to read, "Streaming Purchases," on the Profit and Loss Budget. (Attached to this meetings agenda.) Johanna Kimball seconded. All in favor.

6. **Treasurers Report – August:** (See attached.) Lynette Miller reviewed the Treasurers Report. Henrietta Horvay corrected Ending Balance, June 30, 2025 to August 30, 2025. Johanna Kimball made a motion to accept the Treasurers Report. Josephine Jones seconded. All in favor.

7. **Presidents Report: Motion to correct letter of Library Board of September 9, 2026 sent to Selectman and filed with Board of Selectman minutes of September 9, 2025.** Regarding the letter to First Selectman Carusillo, Selectman Olson and Selectman Kinsella. (Attached to agenda.) Lynette Miller stated she will amend the letter. Josephine Jones moved to receive amended letter. Patricia Sanders seconded. All in favor.

8. **New Business: Work on the policy, Collection Development and Maintenance Policy.** Henrietta Horvay mentioned the letter C, on page 3 needs to state "Region 20 Board of Education". Also, page 5, #4 needs to state "gifts." Henrietta Horvay stated she would like to use the paragraph that is in the old policy, and that the Board needs to make a separate policy which is due by October 1, 2025. Lynn Barker Steinmayer will submit a Gifts and Memorials Policy for the Board.

9. **Old Business:**

1. **Review policies that were done at the Special Meeting, August 28, 2025. Library Display Policy, Program Policy, Material Review & Reconsideration Policy.** Henrietta Horvay stated that she is tabling further discussion of the policies at this time.

At 5:13 pm, Lynn Barker Steinmayer, Interim Director, was excused from the meeting.

2. Letter from Cynthia Barrett, secretary of P&Z dated August 8, 2025 POCD Questionnaire. This item was tabled from the August 20, 2025 Emergency Meeting. (See two attachments.) Josephine Jones made a motion to add, "A need has been identified for a ramp to enter the main Library from the Town Hall handicapped entrance." Lynette Miller seconded. All in favor.

3. Tabled to this meeting. Status of computers purchased and total cost computers from Capital account for year 2024-2025. Henrietta Horvay discussed the Capital account. Lynette Miller will ask Todd Carusillo, First Selectman, for a firm date as to when the charge card will be paid.

4. Tabled to this meeting: Art exhibition: Sub-committee to explore; Lynette Miller, Anne Green and Josephine Jones available in September. Josephine Jones stated the sub-committee needs to meet. Lynette Miller made a motion to table until we are ready to discuss. Josephine Jones seconded. All in favor.

10. Correspondence: Josephine Jones moved that the Board pay for Linda Senkus Benedicts, former Library Directors hotel bill. This expense is taken out of the Book Purchased Account. Account 5810-21. Lynette Miller seconded. Josephine Jones, Anne Green, Johanna Kimball, Lynette Miller and Patricia Sanders were in favor. Henrietta Horvay abstained.

11. Public Comment:

Chris Sanders

12. Executive session to discuss Library Director applications. Josephine Jones moved to enter into executive session to discuss Library Director applications. Johanna Kimball seconded. Meeting adjourned at 5:43 pm.

The Board came out of executive session at 6:00 PM.

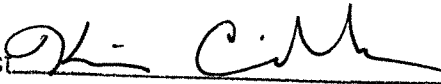
Johanna Kimball moved to adjourn at 6:01 pm. Patricia Sanders seconded. All in favor.

Respectfully Submitted,



Willow P. Scott
Commission Clerk

Received Sept. 21, 2025 10:55 A.M.

Attest 
asst. Goshen Town Clerk