

Goshen Public Library Board of Directors
Wednesday August 20, 2025
Meeting Minutes

1. Chairwoman Henrietta Horvay called the meeting to order at 4:02pm.

2. **Attendance:** Henrietta Horvay, Chairwoman; Josephine Jones; Patricia Sanders; Johanna Kimball; and Anne Green. Lynette Miller not present.

3. **Minutes of:**

Regular Meeting. July 16, 2025. Patricia Sanders moved to accept the regular meeting minutes. Anne Green seconded. All in favor.

Emergency Meeting. August 15, 2025. Patricia Sanders moved to accept the emergency meeting minutes. Anne Green seconded. All in favor.

4. **Matters Arising from Minutes:** None.

4a. **Motion to go into Executive Session to discuss Personnel Matters: Hiring and Staffing:**

Lynette Miller arrived at 4:04pm.

In attendance: Henrietta Horvay; Josephine Jones; Patricia Sanders; Johanna Kimball; Lynette Miller; Anne Green; Todd Carusillo, First Selectman and Scott Olson, Selectman, is present on Zoom. Patricia Sanders made a motion to enter into executive session at 4:05pm. Josephine Jones seconded. All in favor.

4b. **Motion to come out of Executive Session:** Johanna Kimball made a motion to come out of executive session at 4:55pm. Patricia Sanders seconded. All in favor.

5. **Directors Report:** (Attached to agenda). Anne Green moved to accept the Directors Report. Patricia Sanders seconded. All in favor.

6. **Treasurers Report:** Lynette Miller stated she will submit the August Treasurers Report at the September 17, 2025 meeting. Johanna Kimball made a motion to accept the Treasurers Report. Josephine Jones seconded. All in favor.

7. **Presidents Report:** (Forms attached to agenda for policies) Henrietta Horvay discussed the Statutory Requirements forms attached, which include the Collection Development and Maintenance Policy, Library Material Review and Reconsideration Policy, Library Display Policy and Program Policy.

Two Special Meeting dates were scheduled to work on the policy's mentioned above. The first is scheduled for Thursday, August 28, 2025 at 1:00pm. The second is scheduled for Tuesday, September 9, 2025 at 10:00am.

Johanna Kimball moved to accept the Presidents Report. Patricia Sanders seconded. All in favor.

8. **New Business:** See attached letter from the secretary of P&Z dated August 8, 2025. Lynette Miller made a motion to table this discussion for a special meeting. Henrietta Horvay seconded. All in favor.

Old Business: It was discussed that the letter to the Board of Selectman, "Physical Plant Facility" is to be reviewed by the board. Lynette Miller made a motion for the Board to ask the First Selectman the status of computers purchased and total cost of computers from the Capital account for the year 2024-2025. Josephine Jones seconded. All in favor.

Lynette Miller mentioned that the Children's room heater grid needs to be screwed down as soon as possible.

Josephine Jones made a motion to table the discussion of the Art Exhibition Sub-committee. Johanna Kimball seconded. All in favor.

9. **Correspondence:** None.

10. **Public Comment:**

Judy Armstrong

11. **Any other business rightly before the board.**

Josephine Jones made a motion to suspend Thursday hours at the Goshen Public Library from 6-8pm which includes Book Club. Patricia Sanders seconded. All in favor.

The board voted to hire Lynn Steinmayer effective immediately as temporary Library Director. Her hours are not to exceed 15 hours per week and her hire period is no longer than six months. Lynette Miller seconded. All in favor.

12. **Adjournment:** Josephine Jones made a motion to adjourn the meeting at 5:35pm. Anne Green seconded. All in favor.

Respectfully Submitted,

Willow P. Scott
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Willow P. Scott
Commission Clerk

Received Aug. 21, 2025 @ 2:59 P.M.
Attest Barbara Z. Breen
Goshen Town Clerk