

Goshen Public Library Board of Directors
Thursday, June 26, 2025
Special Meeting Minutes

1. Chairwoman Henrietta Horvay called the meeting to order at 10:03am.

2. **Attendance:** Henrietta Horvay, Chairwoman; Josephine Jones; Patricia Sanders; Johanna Kimball; and Lynette Miller. Anne Green is excused from meeting.

3. **Need to clarify Executive Session Minutes from the May 21st meeting:**

1. Motion to go into executive session made by Lynette Miller to discuss the purpose of a Library Board Officer at 4:56pm. Josephine Jones seconded.

2. Attendance of the Executive Session: Henrietta Horvay, Chairwoman; Josephine Jones; Patricia Sanders; Anne Green; Lynette Miller; Johanna Kimball and Todd Carusillo, First Selectman.

Lynette Miller passed around a handout (see attached), in regards to Sec. 7-12a. She stated that she will also submit a letter corresponding with Attorney Jonathan McCann. Lynette stated that the Board has not violated Foia.

Motion was made by Lynette Miller to amend job description as follows:

1) The First Selectman of Goshen shall be the sole immediate supervisor of the Library Director. Strike supervisory function from Library Board President.

2)

a) First paragraph strike "Library Board President" from line number two (2) and replace with "First Selectman".

b) 5th paragraph strike "may sweep and shovel front steps during snow storms" and end preceding clause with a period.

3) Under "Physical and Mental Requirements, Work Environment", first item listed under "Outdoor Weather Conditions" move check mark from "under 1/3 to first box "None".

Passed unanimously.

4. Came out of executive Session at 5:23pm. Lynette made a motion to come out of executive session and to discuss the job description of the library director. Seconded by Josephine Jones.

The changes made were:

1) The First Selectman of Goshen shall be the sole immediate supervisor of the Library Director. Strike supervisory function from Library Board President.

2)

a) First paragraph strike "Library Board President" from line number two (2) and replace with "First Selectman".

b) 5th paragraph strike "may sweep and shovel front steps during snow storms" and end preceding clause with a period.

3) Under "Physical and Mental Requirements, Work Environment", first item listed under "Outdoor Weather Conditions" move check mark from "under 1/3 to first box "None".

Meeting adjourned at 5:29pm. Motion made by Lynette Miller and seconded by Josephine Jones. All in favor.

4. **Any other correction to the Minutes of May 21st, 2025 Meeting:** None.

5. **Adjournment:** Josephine Jones made a motion to adjourn meeting at 10:17am. Patricia Sanders seconded. All in favor.

Respectfully Submitted
L. J. Miller P. Pratt (60)

Received July 1, 2025 12:10 PM
Attach *[Signature]*