

Goshen Public Library Board of Directors
Monthly Meeting Wednesday, March 20, 2025
Minutes

1. Chairwoman Henrietta Horvay called the meeting to order at 4:02pm.

2. **Attendance:** Henrietta Horvay, Chairwoman; Josephine Jones; Patricia Sanders; Anne Green; Lynette Miller; Johanna Kimball and Linda Senkus Benedict, Library Director.

3. Josephine Jones moved to accept the regular meeting Minutes of March 19, 2025. Patricia Sanders seconded. All in favor except Lynnette Miller who abstains #11. Need to remove Lynette Millers name from public comment from the January 15th, 2025 meeting.

Josephine Jones moved to accept the special meeting Minutes from March 12th. Lynette Miller seconded. All in favor except for Johanna Kimball who abstained.

4. **Matters Arising from Minutes:** None.

5. **Directors Report:** The report was looked over. Saturday hours year round, 10am – 2:00pm. Lynette Miller made a motion to accept Saturday hours, 10am – 2:00pm, effective May 1, year round. Johanna Kimball seconded. All in favor. More kids programs are needed. Linda Senkus Benedict mentioned that the telephone at the front desk needs to allow for 1st buzz out. Bubble show to be held in the evening on Wednesday, May 1st. DMV pop-up event will be contacting us. Advertising is needed.

Linda Senkus Benedict stated that computer support includes software. She stated she will price our software at her conferences. Budget needs to show software costs. Henrietta Horvay and Linda Senkus Benedict will discuss for next years' budget. Patricia Sanders made a motion to accept the Directors Report. Josephine Jones seconded. All in favor.

6. **Treasurer's Report:** Lynette Miller reviewed the Treasurer's Report, (see attached). She mentioned making space in the Library for local artists to display and sell their artwork. 25% – 50% proceeds for the Library Fund. Johanna Jones made a motion to accept the Treasurer's Report, Josephine Jones seconded. All in favor.

7. **Presidents Report:** Henrietta Horvay stated there is no new Presidents Report.

8. **New Business:** Todd Carusillo, First Selectman, stated we need to purchase 7, i7 computers and 1 laptop for the Library. Linda Senkus Benedict stated that we do not have a card catalog computer for Library users. She also would like the staffs computers to be moved to a more private area. She would like the public computer moved also. Linda Senkus Benedict would like to keep all computers the same for ease of use for all, and due to it being a wise investment choice for the long run. Linda stated she also needs a scanner.

Todd Carusillo stated that we have \$16,000. He stated the spending freeze in on non-essentials.

Lynette Miller feels we should purchase in July, 2025 and make necessary conversions all at once. She also stated that we need an IT person on board as soon as possible, before purchasing computers, etc.

Linda Senkus Benedict recommends Computer Obsession for an IT person. The cost is \$1,499 per year and can be pro-rated.

Lynette Miller made a motion to obtain a contract for Computer Obsession IT at \$1,500, pro-rated, and find out when IT can start. Josephine Jones seconded. All in favor.

Linda Senkus Benedict stated that to bring over Web Hosting, our website, and e-mail to Computer Obsession, the cost is \$300 per year. Not pro-rated. Back-up email costs \$65 with a contract, or \$85 without a contract, good between April – June, quarterly. She stated it would take 1 week for the transfer.

Lynette Miller made a motion to make a contract with Computer Obsession effective April 1st, including back up e-mail, website hosting, e-mail conversion and firewall protection. Patricia Sanders seconded. All in favor.

Todd Carusillo stated IT will install firewall once computers are bought. Linda Senkus Benedict stated the quote for a fire box is \$1,199.99 for 3 years. She stated that the liability is on the firewall company. Todd Carusillo stated that the Board needs to meet with the Board of Finance for the black-out shades, revise the budget, and that we can order next week. Lynette Miller stated that several Library Board members should go with Henrietta to meet with the BOF. Meeting is scheduled the 26th at 7:30pm.

Josephine Jones made a motion to approve the 3 year fire wall. Anne Green seconded. All in favor. Linda Senkus Benedict stated she will contact Computer Obsession and have them send us a contract.

5:31pm. Brief recess.

5:36pm. Back in session.

Josephine Jones made a motion to move \$4,000 from black-out shade line item, to the computers. Johanna Kimball seconded. All in favor.

Linda Senkus Benedict stated she would like the Library to try the Community Care's ramps, as they will let us borrow them. She mentioned that the Board can then ask Todd Carusillo if ramps can be purchased. Lynette Miller discussed item 8-2. Patricia Sanders offered building space "A" at the Village Marketplace to store books. She mentioned we need to ask Friends if they can move the books there.

Josephine Jones made a motion to accept use of the space at the Village Marketplace and make an update status next month. Johanna Kimball seconded. All in favor.

6pm. Anne Green was excused from the meeting.

9. **Old Business:** Discussion of ALA video. All members viewed.

10. **Correspondence.** None.

11. **Public Comment:** None.

12. **Any other business rightly before the board:** None.

13. **Adjournment:** Lynette Miller made a motion to adjourn the meeting at 6:06pm. Josephine Jones seconded. All in favor.

Respectfully Submitted,

Willow P. Scott
Board and Commission Clerk

Willow P. Scott (signature)

Received March 24, 2025 11:58 AM

Attest *[Signature]*
Clerk Goshen Town Clerk



Lynette Miller <lynettemiller622@gmail.com>

Library funds statute

Lynette Miller <lynettemiller622@gmail.com>
To: Lynette Miller <lynettemiller622@gmail.com>

Wed, Mar 19 at 2:13 PM

Sec. 11-27. Library fund. All moneys collected or received in payment for library service contracted for and rendered shall be placed in the treasury of the town, city, borough, fire district or school district for which such service was rendered, to the credit of its library fund. The moneys in such fund shall be kept separate from other moneys and shall be withdrawn only by authorized officials, upon authenticated vouchers of the trustees of the public library which provides such service.