GOSHEN PUBLIC LIBRARY BOARD OF DIRECTORS
SPECIAL MEETING FRIDAY, FEBRUARY 6, 2026 11 AM
GOSHEN TOWN HALL CONFERENCE ROOM AND ZOOM

1. Call to Order: Patricia Sanders, President, called the meeting to order at 11:07 AM

2. Attendance: Philip Armentrout, Kristen D'Urso, Anne Green, Henrietta Horvay, Lynette Miller, Rebecca Prause, Patricia Sanders, First Selectman, Seth Breakell

3. A special meeting was called to discuss the draft library budget.

DRAFT BUDGET

a. BOOKS PURCHASED- Proposed budget of $17,500.00 is OK.
b. COMPUTER SUPPLIES: Proposed budget of $1347.50 is OK.
c. COMPUTER SUPPORT: The quotation from Computer Obsession is too high and includes more support than is needed (24 hours of support for the year). Philip to contact Computer Obsession on Monday for optional plans and to copy Patricia who needs an updated quote on Monday.
d. EQUIPMENT REPAIR: The proposed budget of $250 is OK.
e. LEGAL NOTICES: The proposed budget of $25 is OK.
f. MEETING AND DUES: Proposed budget of $759 was reduced to $500 to meet expected costs.
g. MILEAGE REIMBURSEMENTS: Proposed budget of $250 is OK.
h. MISCELLANEOUS: PROPOSED BUDGET OF $75 IS OK.
i. OFFICE SUPPLIES: PROPOSED BUDGET OF $1793.20 was reduced to $1200 as the current annual budget was adequate.
j. OPERATIONAL SOFTWARE: The proposed annual budget of $5719 is OK. Items currently billed under other line items should be included in the operational software budget. These items will be adjusted by Philip over the upcoming year.
k. STREAMING PURCHASES: The proposed budget of $3200 is OK for now. This line item is over budget because book purchases are currently coming out of this line item. Again, Philip will correct and this will be adjusted next year.
l. PERIODICALS PURCHASED: The proposed budget of $2100 is OK.
m. POSTAGE: The proposed budget of $450 is OK. In the future, the cost of mailings (printed items) will come out of other line items. The library has hundreds of dollars of forever stamps (possibly up to $900 worth) and the board questioned why this abundance of stamps was necessary.
n. PROFESSIONAL DEVELOPMENT: The proposed budget of $400 was cut to $200. The minimum amount is being kept in the budget in case it becomes necessary.
o. PROGRAMMING: The proposed budget of $350 was increased to $550
p. SUPPLIES: The proposed budget of $200 was decreased to $150

q. <u>VIDEOS PURCHASED:</u> The proposed budget of $2300 is OK. Library streaming services come out of this line item. The library no longer purchases new DVDs.

MOTION by Lynette, seconded by Rebecca to accept the budget.

4. The Library board held a discussion of the capital budget. This is a 5 year plan, and a computer upgrade was added for the 2030-2031 year.

MOTION by Lynette, seconded by Rebecca, to approve the capital budget.

5. Adjournment- MOTION by Patricia, seconded by Henrietta, to adjourn at 12:43 pm.

Respectfully submitted,

Kristen D'Urso, Library Board of Director

Received Feb 10, 2026 @ 9:57 AM.
Attest Barbara L. Breor
Goshen Town Clerk

Town of Goshen - Public Library

26-27 Library Budget Worksheet (Revision 1)

Status: Submitted 02/09/26

ACCOUNT		Jul - Dec 25 (Actuals)	Current Annual Budget	% Annual Budget	Propsed 26-27 Budget	% Budget	Yr/Yr Change
LIBRARY							
5810-21	Books Pruchased	$9,829.18	$17,500.00	45.0%	$17,500.00	45.7%	
5237-21	Computer Supplies	$673.75	$1,750.00	4.5%	$1,347.50	3.5%	($402.50)
5238-21	Computer Support	$1,114.55	$1,481.00	3.8%	$2,500.00	6.5%	$1,019.00
5232-21	Equipment Repair	$57.21	$250.00	0.6%	$250.00	0.7%	
5220-21	Legal Notices		$25.00	0.1%	$25.00	0.1%	
5223-21	Meetings & Dues	$379.50	$800.00	2.1%	$500.00	1.3%	($300.00)
5215-21	Mileage Reimbursements	$37.80	$500.00	1.3%	$250.00	0.7%	($250.00)
5250-21	Miscellaneous		$75.00	0.2%	$75.00	0.2%	
5211-21	Office Supplies	$896.60	$1,000.00	2.6%	$1,200.00	3.1%	$200.00
5212-21	Operational Software	$5,014.90	$5,719.00	14.7%	$5,719.00	14.9%	
5813-21	Streaming Purchases	$3,253.90	$3,200.00	8.2%	$3,200.00	8.4%	
5811-21	Periodicals Purchased	$1,660.12	$2,100.00	5.4%	$2,100.00	5.5%	
5214-21	Postage		$900.00	2.3%	$450.00	1.2%	($450.00)
5235-21	Professional Development		$400.00	1.0%	$200.00	0.5%	($200.00)
5850-21	Programming	$61.46	$700.00	1.8%	$550.00	1.4%	($150.00)
5217-21	Supplies	$28.92	$200.00	0.5%	$150.00	0.4%	($50.00)
5812-21	Videos Purchased	$1,155.75	$2,300.00	5.9%	$2,300.00	6.0%	
	Total Library Non-Wage Expenses	$24,163.64	$38,900.00	100.0%	$38,316.50	100.0%	($583.50)
LIBRARY SALARIES							
5003-21	Clerical Wages - Library	$520.62	$691.00		$691.00		
5001-21	Library Director	$6,943.13	$47,610.00		$47,610.00		
5002-21	Library staff Wages	$43,521.38	$70,612.00		$70,612.00		
	Total Library Wages	$50,985.13	$118,913.00		$118,913.00		
		$75,148.77	$157,813.00		$157,229.50		
CAPITAL & NON-RECURRING							
	Color Printer: Replace existing Printer				$1,600.00		

Goshen Public Library

Proposed Capital Budget

Revised 2026 – 2031

2026 – 2027

1 Color Printer: Replace existing printer	Estimated cost: $1,600

2027 – 2028

1 Copier/Printer: Replace existing printer	Estimated cost: $400

2028 – 2029

Copier/Fax Machine: The current copies/fax machine was replaced in late 2023 and likely will be due to be replaced 2028 – 2029.	Estimated cost $1,500

2029 – 2030

Upgrade Computer: Add one computer to children's room.	Estimated cost $900

2030 – 2031

Computer Upgrade:	Estimated cost $1,500

02/06/26
Patricia Sanders