

TOWN OF GOSHEN
RECREATION COMMISSION

REGULAR MEETING

Monday, June 21, 2021

Present: Don Patterson, Chairman; Sarah Leonard; Patrick Lucas; Erin Reilly; Nanci Howard; Katy Hennesy

Excused: Garret Harlow

1 Call to order: 7:04 p.m.

2. Secretary's Report: In a **motion** made by Sarah Leonard, seconded by Erin Reilly, it was **voted** to approve the minutes of the meeting of May 17, 2021 as submitted. Motion carried with Nanci Howard abstaining.

3. Programming Report:

Senior Picnic: This year's Senior Picnic was a huge success. Senior Citizens attended from Litchfield and area towns with approximately 85 to 90 participants. In addition to great food, there were raffle prizes and other exciting activities. Great feedback was received following this event.

Spring Soccer: Unfortunately there were too few sign-ups and it had to be cancelled, however, these players were relocated to summer soccer.

T-Ball: This activity was very successful with 37 participants.

Summer Concert: The band "*Night Shift*" gathered a good audience. In addition, Goshen Pizza provided a great food venue. This was a good opportunity to "support local business".

4. Old Business/New Business:

Facility Maintenance & Compliance:

1. **Benthic Barrier replacement** – A new barrier was installed on the lake on June 17, 2021.
2. **Electrical Line Replacement** - The electrical line was brought up to code and inspected; the line extends to the new bathrooms. (Now carrying 220 amps).
3. **Tree Hazard Removal** – This tree was located out near the front parking lot. Half of the tree was able to be saved. The fees proved to be very cost effective.
4. **Shed Foundation Installation** – Foundation leveled with gravel preparation for the shed; placement is to be done in July.
5. **Art Building-** Installation of ADA compliant ramp with railing and door widened to bring building up to compliance. This will be completed the week of June 21. Dry rot removed on door and exterior. Center to be removed to properly accommodate wheelchairs and create additional space for 5th and 6th grade use in 2021 camp season. This job is going very well.
6. **Outhouse** – Solar fan and (4) vent installation to be completed the week of June 21 to aid with poor air quality in bathrooms caused by a lack of circulation. (Previously, due to poor conditions, campers were using the bathrooms outside.)

RECREATION COMMISSION

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7. **Lodge** – Two (2) 9' industrial grade shelving units added to basement for storage. Previously used stacked folding tables that were impractical.
8. **Grounds** – Poison Ivy sprayed in archery area and surrounding grounds.

5. Camp Coch 2021 Program:

Staffing: The following personnel have been hired, with each position being filled: Assistant Director, Water Front Director, Lifeguards, Counselors, CIT's, Junior CIT's. All camp positions are full with added staff as backup.

Camper Registration: 20 Camper maximum per group; 3 weeks currently at capacity.

Recruitment: Wage increase was successful in competitive market. Staff recruitment has been changed to industry standard such as Indeed.com. Staff acquisition cost must be added to budget for next year.

Staff Training: June 23- June 25. Includes CPR/AED/First Aid blood borne pathogens, archery safety course, water safety course, sexual harassment, camp/staff policies and disciplinary protocols, emergency protocols, how to fill out an incident report form, camp tour, daily camp life and station review, "tips to being a leader and role model". COVID-19 policies, i.e., isolated cases call parents, daily mandatory temperature checks, state mandates/guidelines strictly followed.

Phase 1 Market Consistency, - public to stay consistently informed, open registration and deadlines, program marketing, flyers, special event marketing, educate the public, MyRec links, special forms were discussed by the Commissioners.

6. Treasury Report:

The Expenses were reported line by line and discussed accordingly. Capital was also discussed, along with Special Events breakdown, and Facility Maintenance.

Director Hennesy reported that all programs will be reviewed – some programs will be eliminated and new ones created via level of interest from residents. Financial reports will be presented with costs of events, income from events, with more in-depth of financial reporting. Projected expenses along with projected revenues will be calculated. Actual/real numbers will be calculated to project costs vs. actual income. This increased accuracy will be beneficial to community.

7. Other Business:

Chairman Don Patterson asked all Rec Commissioners to develop *updated* "Recreation Policies". What are all of our jobs and responsibilities, what activities will take place at Camp Coch, improvements for town, long-term goals and organization moving forward, codes of conduct, include seeking "funding grants" appropriate for recreation programs.

8. Adjournment: In a motion made by Erin Reilly, seconded by Patrick Lucas, it was voted to adjourn the meeting at 8:18 p.m. Voted unanimously.

Respectfully submitted,

Lucille A. Paige, Recording Secretary

Lucille A. Paige

Received June 23 2021 @ 10:06 A.M.

Attest: *Brendan L. Bley*
Goshen Town Clerk

[illegible]

			\$0.00
Subtotal	\$0.00		\$0.00

Rest Rooms

Spent Budget Left to use % of Budget Spent
\$0 \$0 \$0 #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Floor

Spent Budget Left to use % of Budget Spent
\$0 \$0 \$0 #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Computer

Spent Budget Left to use % of Budget Spent
\$0 \$850 \$850 0%

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

			\$0.00
Subtotal	\$0.00		\$0.00

Sport Court

Spent Budget Left to use % of Budget Spent
\$0 \$6,500 \$6,500 0%

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Insulation Project

Spent Budget Left to use % of Budget Spent
\$0 \$0 \$0 #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Laptop Computer

Spent Budget Left to use % of Budget Spent
\$0 \$600 \$600 0%

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Special Events \$52

Previous

\$0.651

Spent

\$8,829

Budget

\$9,500

Left to use

\$671

% of Budget Spent

91%

Spring (March-May)**Easter Egg Hunt**

Spent	Budget	Left to use	% of Budget
\$0	\$0	\$0	#DIV/0!

Date	Line Item	Projected	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$0.00	\$0.00

Shane K. Memorial Race

Spent	Budget	Left to use	% of Budget
\$0	\$0	\$0	#DIV/0!

Date	Line Item	Projected	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$0.00	\$0.00

Poppies Fishing Derby

Spent	Budget	Left to use	% of Budget Spent
\$82	\$82	\$82	#DIV/0!

Date	Line Item	Projected	Actual	Difference
4/29	(153) Fish to stock	\$796.06	\$0.00	\$796.06
4/21	(5) Trophies	\$49.25	\$49.25	\$0.00
4/21	(2) Trophies	\$32.36	\$32.36	\$0.00
				\$0.00
	Subtotal		\$81.61	\$796.06

Marketing

Spent	Budget	Left to use	% of Budget Spent
\$260	\$260	\$260	#DIV/0!

Date	Line Item	Projected	Actual	Difference
5/6	Canva Subscription	\$119.99	\$119.99	\$0.00
5/13	Flyers Printed (Staples)	\$22.59	\$22.59	\$0.00
5/4	Flyers Printed (Staples) & Per	\$93.60	\$93.60	\$0.00
5/17	Flyers Printed (Staples)	\$20.00	\$20.00	\$0.00
5/24	Flyers Printed (Staples)	\$0.63	\$0.63	\$0.00
5/24	Flyers Printed (Staples)	\$3.05	\$3.05	\$0.00
	Subtotal		\$259.86	\$0.00

60 + Fishing Derby

Spent	Budget	Left to use	% of Budget Spent
\$157	\$157	\$157	#DIV/0!

Date	Line Item	Projected	Actual	Difference
5/21	scale		\$28.99	-\$28.99
5/21	Prizes		\$49.98	-\$49.98
5/21	Ribbons (2)		\$8.48	-\$8.48
5/22	Dunkin (doughnuts & coffee)		\$69.25	-\$69.25
				\$0.00
	Subtotal		\$156.70	-\$156.70

Summer (June-August)**Senior Picnic**

Spent	Budget	Left to use	% of Budget Spent
\$310	\$310	\$310	#DIV/0!

Date	Line Item	Budget	Actual	Difference
6/15	Food		\$277.40	-\$277.40
6/16	Food		\$32.93	-\$32.93
				\$0.00
				\$0.00
	Subtotal		\$310.33	-\$310.33

Summer Concert

Spent	Budget	Left to use	% of Budget Spent
\$750	\$750	\$750	#DIV/0!

Date	Line Item	Budget	Actual	Difference
6/11	Nightshift Band		\$750.00	-\$750.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$750.00	-\$750.00

Marketing

Spent	Budget	Left to use	% of Budget Spent
\$374	\$374	\$374	#DIV/0!

Date	Line Item	Budget	Actual	Difference
6/7	Road Signs (senior picnic & concerts)		\$300.34	-\$300.34
6/10	Fasteners & Close Strips		\$57.38	-\$57.38
6/11	Summer Concert Balloons		\$15.94	-\$15.94
				\$0.00
				\$0.00
	Subtotal		\$373.66	-\$373.66

Bus Trips

Spent	Budget	Left to use	% of Budget Spent
\$146	\$146	\$146	#DIV/0!

Date	Line Item	Budget	Actual	Difference
6/9	Olive Garden		\$124.79	-\$124.79
6/10	Olive Garden		\$21.15	-\$21.15
				\$0.00
				\$0.00
	Subtotal		\$145.94	-\$145.94

Fall (Sept-Oct)**Town Wide Tag Sale**

Spent	Budget	Left to use	% of Budget Spent
\$0	\$0	\$0	#DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00

Halloween Party

Spent	Budget	Left to use	% of Budget Spent
\$0	\$0	\$0	#DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00

Programming 5850

Previous

Spent

Budget

Left

% of Budget

\$3,187

\$3,335

\$3,000

111%

Spring (March-May)

T Ball

Spent \$73 Budget Left to use \$73 % of Budget #DIV/0!

Date	Line Item	Projected	Actual	Difference
4/25	(2) T's	\$73.32	\$73.32	\$0.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$73.32	\$0.00

Archery

Spent \$0 Budget Left to use \$0 % of Budget #DIV/0!

Date	Line Item	Projected	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$0.00	\$0.00

Essential Oils Class

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Projected	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$0.00	\$0.00

Bunco

Spent \$62 Budget Left to use \$62 % of Budget Spent #DIV/0!

Date	Line Item	Projected	Actual	Difference
5/21	Candy prizes		\$61.57	-\$61.57
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$61.57	-\$61.57

General

Spent \$13 Budget Left to use \$13 % of Budget Spent #DIV/0!

Date	Line Item	Projected	Actual	Difference
5/10	Accident Report Forms	\$12.98	\$12.98	\$0.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$12.98	\$0.00

Summer (June-August)

Hike & Snack

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$0.00	\$0.00

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$0.00	\$0.00

Soccer Camp

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

General

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Subtotal	\$0.00	\$0.00
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Subtotal	\$0.00	\$0.00
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F (Sept-Nov)

Mens Basketball Pickup Games

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Youth Basketball

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Adult Volleyball

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

AARP Driver Saftey Course

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

General

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Winter (Dec-Feb)

Mohawk Ski Program

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Youth Basketball

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

Essential Oils Class

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
3/25	Previous			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

General

Spent \$0 Budget Left to use \$0 % of Budget Spent #DIV/0!

Date	Line Item	Budget	Actual	Difference
3/25	Previous			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal			\$0.00	\$0.00

July 2021-June 2022

Camp Heating Oil 5248-22

Spent	Budget	Left	% of Budget
\$2,481	\$5,016	\$2,535	49%

Date	Line Item	Projected Budget	Actual	Difference
	July			\$0.00
	Aug			\$0.00
	Sept			\$0.00
	Oct			\$0.00
	Nov			\$0.00
	Dec			\$0.00
	Jan			\$0.00
	Feb			\$0.00
	Mar			\$0.00
4/20	April		\$2,480.87	-\$2,480.87
	May			\$0.00
	Jun			\$0.00
	Subtotal		\$2,480.87	-\$2,480.87

Camp Lodge Maintenance 5049-22

Spent	Budget	Left	% of Budget Spent
\$2,790	\$5,000	\$2,210	56%

Date	Line Item	Projected	Actual	Difference
4/20	Previous		\$2,084.93	-\$2,084.93
5/11	Toilet Repair	\$24.21	\$24.21	\$0.00
5/4	Furnace Valve	\$422.08	\$422.08	\$0.00
5/14	BATS	\$0.00	\$0.00	\$0.00
5/23	Alarm Battery	\$98.06	\$96.06	\$0.00
6/11	Flush Valve		\$163.13	-\$163.13
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$2,790.41	-\$2,248.06

Spent	Budget	Left	% of Budget Spent
\$74	\$75	\$1	98%

Date	Line Item	Budget	Actual	Difference
3/25	Previous		\$73.77	-\$73.77
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	Subtotal		\$73.77	-\$73.77

July 2021-June 2022

Education 5235-22

Spent	Budget	Left to use	% of Budget
\$380	\$750	\$370	51%

[illegible]

Mileage Reimbursements 5215-22

Spent	Budget	Left to use	% of Budget Spent
\$497	\$800	\$303	62%

[illegible]

Postage 5214-22

Spent	Budget	Left to use	% of Budget Spent
\$4	\$100	\$96	4%

[illegible]