

AGENDA
REGULAR MEETING OF THE ADVANCED TECHNOLOGY COMMITTEE
Thursday, February 19, 2026 ~ 6:00 P.M.
IN-PERSON ONLY AT: Northfield Firehouse
12 Knife Shop Road
Northfield, CT 06778

Call to Order

Approval of Minutes

Technology Committee meeting minutes, 11/20/2025

Chairman Update

- Update for Townwide WiFi
- Update for new Litchfield Phone System

Public Comment

Old Business (Review all Old Business and Schedule)

- 1) Discussion and possible action to move meeting to the 3rd Monday of the month
- 2) Discussion and Possible action to build a new schedule for ATC.
- 3) Portable conference solution Discussion and Date for Setup (DATE and Time or a workorder to have it done.)
 - a. Installation and setup
 - b. Usage Document (How to utilize)
 - c. Need to get LFD cabling squared away
- 4) Inventory Program for the town tech capital equipment
- 5) Develop and implement a plan to organize and detail all internet connectivity in all Town of Litchfield facilities
 - a. Goals to include dual Internet for Level 1 Sites
 - b. Single Internet for non-Level 1 Sites
 - c. Need to include all town facilities
 - i. New Ambulance Facility
 - ii. Public Works
 - iii. Town Beach
 - iv. Community Field
 - v. WPCA
 - vi. Town Hall
 - vii. NFD
 - viii. LFD
 - ix. ELFD
 - x. BFD
 - xi. Bantam Annex
- 6) Review all Phone Bills updated, cable bills and any other internet or transport bills and cable bills for all town facilities. What do we need to build in new efficiencies?
- 7) Build a Tech plan to follow 2026/2027 (Need a Questionnaire) (ALL Facilities)

Including:

- a. Park and Rec
 - b. Public Works
 - c. WPCA
 - d. Stacy's Input
 - e. Fire/EMS
- 8) Develop a Work Order Process for Projects verses Break fix tech issues

New Business:

Correspondence

Adjournment