

THE BOROUGH OF BANTAM PLANNING AND ZONING COMMISSION

P.O. BOX 416

BANTAM 06750

INCORPORATED 1915

MINUTES TUESDAY, August 4, 2026 REGULAR MEETING Bantam Borough Town Hall

Present: Adam Yarrish, Chair
Pete Donohue, Vice Chair
John Buonaiuto
Sally Tornow

Public: Dick Sheldon
Kim Griffin

Chairman Yarrish called the meeting to order at 7:02 p.m.

1. PREVIOUS MINUTES

Motion made by Ms. Tornow to approve the minutes of July 7, 2026. Motion seconded by Mr. Buonaiuto and carried unanimously.

2. PERMITS

Chairman Yarrish stated that there was one permit application received from Sherri Pasqual for a 26' x 20' addition at 25 Maple Street. As the request meets setbacks Permit #84261 was issued. It was noted, however, that the application fee has not been received.

3. PUBLIC COMMENT

Kim Griffin addressed the Commission to inquire if Hayley Schmid had returned to the Commission regarding the property at 827 Bantam Road and the approved bar/restaurant. Chairman Yarrish stated that there has been no communication to, or from, that applicant.

4. OLD BUSINESS - None

5. NEW BUSINESS - None

6. CORRESPONDENCE

A. Written Formal Correspondence

Chairman Yarrish stated that he has received an email from Attorney Steven Byrne regarding a draft amendment to the regulations to bring the regulations in compliance with Public Act 25-1. Attorney Byrne included in his email a request for the Commission to hold off on a public

hearing to enact these changes while he does further research in order to clarify aspects of the State requirements. This topic will be added to the September agenda for Commission discussion.

B. Conversational Notes with People

Chairman Yarrish stated that he received a request from James Simoncelli, Executive Director Litchfield Housing Authority, to sign off that the project, interior updates on units located at 130 Doyle Road, is in compliance with the zoning regulations. This sign off was requested by the funding source.

7. COMMISSION DISCUSSION

- A. Online Permitting – Vice Chairman Donohue stated that the permit application was ready to roll out to the public for use. It was noted that site plans would need to be submitted via follow up email and that payment would need to be mailed in.

There was a very brief discussion on the fee schedule and Chairman Yarrish asked that it be placed on the September meeting agenda. Mr. Buonaiuto stated that he would look into Litchfield's fee schedule.

- B. Review of Office Personnel Applications – Ms. Tornow presented nine applications for review. Of those nine the Commission determined that five would be thanked for their interest and that four would be asked to meet with the Commission via Zoom for an interview next week. There was a brief discussion on what the anticipated job duties would be.

Motion made by Mr. Buonaiuto to add Discussion of Annex to the agenda. Motion was seconded by Ms. Tornow and carried unanimously.

- C. Bantam Annex, Doyle Road – The Commission discussed the different avenues that the property could take with tear down of the old courthouse appearing to be the most practical. Litchfield's First Selectman, at a meeting with Chairman Yarrish, has indicated that moving the offices currently in the Annex building back to the Town Hall location was a preferred option to keep all offices in one location. As the State assistance for building maintenance is ending options for continued use of the building are limited due to costs. The Borough would be very interested in seeing that property as open space with a park setting. It was understood that the disposition of the building was to be on a September referendum.

8. ANY OTHER BUSINESS WHICH COMES BEFORE THE COMMISSION - None

9. ADJOURNMENT

Mr. Buonaiuto moved to adjourn the meeting at 7:54 p.m. Motion seconded by Ms. Tornow and carried unanimously.

Respectfully Submitted,



Valerie L. Douglass, Commission Clerk