

LITCHFIELD PUBLIC SCHOOLS
BOARD OF EDUCATION MINUTES
February 11, 2021

Regular Meeting
Curriculum/Programs and Personnel

- I. Call to Order The Curriculum/Programs and Personnel meeting, held in the Litchfield Intermediate School Auditorium and via teleconference, was called to order at 5:01 p.m. by Ms. Reardon.

Members present: Ms. Reardon, Chair, Mr. Malo and Mr. Falcetti. Also present: Mr. Leone, Superintendent, Mr. Terzian, BOE Chair, and Mrs. Kennedy, Chief Academic Officer.

II. Approval of Minutes

- a. Approve the minutes for the regular meeting of January 14, 2021.
Mr. Terzian made a motion to approve the minutes for the regular meeting of January 14, 2021. Mr. Malo seconded the motion. The motion passes unanimously.

III. Communications

None

IV. Public Comment

None

V. New Business

a. Middle School Update – 2021-2022 Schedule

Mr. Leone opened by commenting the Middle School Update-2021-2022 Schedule presentation was shared with the faculty in January, held parent meetings in February, and was sent to the families of grade 6 and 7 students. Mr. Leone then walked through the presentation highlighting the following; leadership structural change, benefits of the A/B schedule that includes increased learning opportunities for students, consistency in expectations, shared staff, and resources to name a few. Mr. Leone also reviewed a comparison of instructional time of core class of the current schedule versus the A/B schedule.

Mr. Leone closed by stating the Middle School 2021-2022 Schedule will go before the Board in March for approval.

b. Website/ap Design Samples – Amy Kennedy

Mrs. Kennedy presented four website designs from *Apptegy* on the one district website concept. Site users would land on a joint district website page and from there, the user can access the Litchfield Public Schools or Region 6 subsection pages. This new technology includes a mobile app, allows streamlined single communication, allows for live updates, and will reduce expenses on messaging services. Mrs. Kennedy added there is much

flexibility in the design page as components from one design can easily be incorporated into another design page. The committee members will independently view the sample website designs and provide their feedback on their design and component choices within the week. Mr. Leone closed by sharing the plan is to go live with the new website on July 1, 2021.

VI. Old Business

Mr. Leone provided an update on snow days and remote instruction. As of February 9, the district has exhausted its fourth snow day. Should the district exhaust the fifth snow day and need a sixth snow day or more, remote instruction for snow days will kick in. Remote instruction will be live-streamed and begin on a 2 hour delay schedule.

Mr. Leone shared an update on the Equity Survey informing the committee results should be available for review in May.

VII. Future Agenda Items

None

VIII. Adjournment There being no further business to come before this committee, **Mr. Malo made a motion to adjourn. Mr. Terzian seconded the motion. The motion passes unanimously.** The meeting adjourned at 5:38 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem