

LITCHFIELD PUBLIC SCHOOLS
BOARD OF EDUCATION MINUTES
June 10, 2021

Regular Meeting
Policy Committee

- I. Call to Order The Policy Committee meeting, held in the Litchfield Intermediate School Auditorium and via teleconference was called to order at 6:00 p.m. by Mr. Pavlick.

Members present: Mr. Pavlick, Chair, Mr. Malo, and Ms. Reardon. Also present: Mr. Leone, Superintendent, Mr. Terzian, Board Chair, Mr. Clock, Vice Chair, Mr. Falcetti, and Mrs. Kennedy, Chief Academic Officer.

II. Approval of Minutes

a. Approve minutes of the regular meeting date of May 13, 2021

Mr. Malo made a motion to approve minutes of the regular meeting date of May 13, 2021.
Mr. Clock seconded the motion. The motion passes unanimously.

III. Communications

None

IV. Old Business

Mr. Leone commented given Policy Committee and Board of Education member availability the next Policy Committee meeting will likely be held in August and the team will be reviewing the 4000 series. Mrs. Hodges will be reaching out to all Board members to verify their availability to meet in the months of July and August.

V. New Business

a. 3000 Policy Grid

Mr. Leone provided an overview of the *Policy 3000-Business & Non-Instructional Operations* grid before reviewing and discussing the individual policies.

b. Policy 3000 Concepts and Roles

Policy 3000 Concepts and Roles will go for legal review and then to the Board of Education in August for first read.

c. Policy 3110 Budget

Policy 3110 Budget will go for legal review and then to the Board of Education in August for first read.

d. Policy 3230.1 Federal Grants and Awards Administration (Federal Fiscal Compliance)

Policy 3230.1 Federal Grants and Awards Administration (Federal Fiscal Compliance) will go to the Board of Education in August with the recommendation to rescind.

e. Policy 3240 Tuition Fees

Policy 3240 Tuition Fees will go for legal review and then to the Board of Education in August for first read.

- f. NEW - Policy 3250 Materials/Service Fees, Charges
NEW Policy 3250 Materials/Service Fees, Charge is required by law. The recommendation is to adopt the language of the Region 6 policy. This policy will go to the Board of Education in August for first read.
- g. Policy 3260 Sale and Disposal of Books, Equipment, and Materials
Policy 3260 Sale and Disposal of Books, Equipment, and Materials will go for legal review and then to the Board of Education in August for first read.
- h. Policy 3280 Gifts
Policy 3280 Gifts will go for legal review and then to the Board of Education in August for first read.
- i. Policy 3280 Form - Gifts, Grants, and Bequests
Policy 3280 Form – Gifts, Grants, and Bequests will go to the Board of Education in August with the recommendation to rescind.
- j. Policy 3310 Purchasing Guides
Policy 3310 Purchasing Guides will be amended to include the language from *Policy 3313 Local Purchasing*. The policy will also go for legal review and then to the Board of Education in August for first read.
- k. Policy 3313 Local Purchasing
Policy 3313 Local Purchasing will go to the Board of Education in August with the recommendation to rescind.
- l. Policy 3313.1 Regulation - Local Purchasing
Policy 3313.1 Regulation – Local Purchasing will go to the Board of Education in August with the recommendation to rescind.
- m. NEW - Policy 3320 Purchasing Procedures
NEW Policy 3320 Purchasing Procedures is required by law. The recommendation is to adopt the language of the Region 6 policy. This policy will go to the Board of Education in August for first read.
- n. Policy 3323 Bid Requirements
Policy 3323 Bid Requirements will go for legal review and then to the Board of Education in August for first read.
- o. NEW - Policy 3324 Contracts
NEW – Policy 3324 Contracts will go for to the Board of Education in August for first read.
- p. Policy 3434 Periodic Audit
Policy 3434 Periodic Audit will go for legal review and then to the Board of Education in August for first read.

q. Policy 3440 Inventories

Policy 3440 Inventories will go to the Board of Education in August with the recommendation to rescind.

r. Policy 3450 Monies in School Buildings

Policy 3450 Monies in School Buildings will go to the Board of Education in August for first read.

s. NEW - Policy 3243 School Activity Funds

New Policy 3243 School Activity Funds will go to the Board of Education in August for first read.

t. Policy 3516 Safety

Policy 3516 Safety will go for legal review and then to the Board of Education in August for first read.

u. Policy 3517 Security of Buildings and Grounds

Policy 3517 Security of Buildings and Grounds will go for legal review and then to the Board of Education in August for first read.

v. Policy 3517 Regulation - Security of Buildings and Grounds

Policy 3517 Regulation - Security of Buildings and Grounds will go to the Board of Education in August with the recommendation to rescind.

w. Policy 3520.13 Student Data Protection and Privacy/Cloud-Based Issues

Policy 3520.13 Student Data Protection and Privacy/Cloud-Base Issues will go to the Board of Education in August with the recommendation to rescind.

x. Policy 3523.11 Unmanned Aerial Systems (Drones)

Policy 3523.11 Unmanned Aerial Systems (Drones) will go to the Board of Education in August with the recommendation to rescind.

y. Policy 3523.11 Regulation - Unmanned Aerial Systems (Drones)

Policy 3523.11 Regulation - Unmanned Aerial Systems (Drones) will go to the Board of Education in August with the recommendation to rescind.

z. Policy 3524.1Pest Management and Pesticide Application

Policy 3524.1 Pest Management and Pesticide Application will go for legal review and then to the Board of Education in August for first read.

aa. Policy 3524.2 Green Cleaning Program

Policy 3524.2. Green Cleaning Program will go to the Board of Education in August for first read.

bb. Policy 3524.2 Regulation - Green Cleaning Program

Policy 3524.2. Regulation - Green Cleaning Program will go to the Board of Education in August with the recommendation to rescind.

- cc. NEW - Policy 3532.1 Liability Insurance
NEW Policy 3532.1 Liability will go to the Board of Education in August for first read.
- dd. Policy 3533 Employee Bonds
Policy 3533 Employee Bonds will go to the Board of Education in August with the recommendation to rescind.
- ee. Policy 3541 Transportation
Policy 3541 Transportation will go for legal review and then to the Board of Education in August for first read.
- ff. Policy 3541.1 Eligibility for School Transportation
Policy 3541.1 Eligibility for School Transportation will go to the Board of Education in August for first read.
- gg. Policy 3541.2 Safety or Hazardous Conditions
Policy 3541.2 Safety or Hazardous Conditions will go for legal review and then to the Board of Education in August for first read.
- hh. Policy 3541.3 School Approved Trips
Policy 3541.3 School Approved Trips will go for legal review and then to the Board of Education in August for first read.
- ii. Policy 3541.5 Transportation Safety Complaints
Policy 3541.5 Transportation Safety Complaints has been revised and will go for a legal review prior to the Board of Education in August for first read.
- ij. Policy 3541.5 Regulation - Transportation Safety Complaints
Policy 3541.5 Regulation – Transportation Safety Complaints will go to the Board of Education in August with the recommendation to rescind.
- kk. Policy 3541.5 Form 1 - Transportation Inquiries and Complaints
Policy 3541.5 Form 1 – Transportation Inquiries and Complaints will go to the Board of Education in August with the recommendation to rescind.
- ll. Policy 3541.5 Form 2 - Bus Conduct Report
Policy 3541.5 Form 2 – Bus Conduct will go to the Board of Education in August with the recommendation to rescind.
- mm. Policy 3541.6 Regulation - Bus and Van Accident Management - Local
Policy 3541.6 Regulation – Bus and Van Accident Management - Local will go to the Board of Education in August with the recommendation to rescind.
- nn. Policy 3542 Food Service
Policy 3542 Food Service will go for legal review and then to the Board of Education in August for first read.

oo. Policy 3542.31 Free and Reduced Price Lunches

Policy 3542.31 Free and Reduced Price Lunches will go to the Board of Education in August with the recommendation to rescind.

pp. Policy 3542.33 Food Sales by Students and Others

Policy 3542.33 Food Sales by Students and Others Board will go to the Board of Education in August with the recommendation to rescind.

VI. Future Agenda Items

- a. 4000's next month

VII. Adjournment There being no further business to come before this committee, **Mr. Clock made a motion to adjourn. Ms. Reardon seconded the motion. The motion passes unanimously.** The meeting adjourned at 6:33 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem