

Litchfield Board of Education
Policy Committee Minutes
August 19, 2021

- I. Call to Order The Policy Committee meeting, held in the Litchfield Intermediate School auditorium and via teleconference was called to order at 6:33 p.m. by Mr. Pavlick.

Members present: Mr. Pavlick, Chair, Ms. Reardon, and Mr. Malo. Also present: Mr. Leone, Superintendent, Mr. Terzian, Board Chair, Ms. Stone, Ms. Della Volpe, Assistant Superintendent, Mr. Sattazahn, Chief Operating Officer, and Mrs. Kennedy, Chief Academic Officer.

II. Approval of Minutes

- a. Review the minutes of the regular meeting of June 10, 2021

Ms. Reardon made a motion to approve the regular meeting minutes of June 10, 2021. Mr. Terzian seconded the motion. The motion passes unanimously.

III. Communications

Mr. Leone referenced and spoke to the Policy Review Schedule memo in the policy packet that outlined the policies series that will be reviewed in the upcoming months.

IV. Public Participation

None

V. Old Business

None

VI. New Business

- a) Policy Review Schedule – 2020-2021

The Policy Review Schedule was discussed under *Communications* earlier in the meeting.

- b) 4000 Policy Grid

Mr. Leone referenced the Policy Grid in the packet noting it summarizes the policies that will be reviewed and provides general comments on recommended actions for each policy.

- c) Policy 4000 Concepts and Roles in Personnel

Policy 4000 Concepts and Roles in Personnel will go for legal review and then go before the Board of Education in September for first read.

- d) Policy 4000.1 Title IX of the Education Amendments of 1972

Policy 4000.1 Title IX of the Education Amendments of 1972 will go for legal review and then go before the Board of Education in September for first read.

- e) Policy 4100 Certified Personnel

Policy 4100 Certified Personnel will go before the Board of Education in September for first read.

- f) Policy 4111/4211 Regulation - Recruitment and Selection
Policy 4111/4211 Regulation – Recruitment and Selection will be incorporated in the Human Resources manual and go before the Board of Education in September with the recommendation to rescind.
- g) Policy 4111.1/4211.1 Affirmative Action Recruitment and Selection
Policy 4111.1/4211.1 Affirmative Action Recruitment and Selection will go for legal review and the go before the Board of Education in September for first read.
- h) Policy 4111.2 Minority Teacher Recruitment Plan
Policy 4111.2 Minority Teacher Recruitment Plan will go for legal review and the before the Board of Education in September or first read.
- i) Policy 4111.3 Hiring
Policy 4111.3 Hiring will go before the Board of Education in September with the recommendation to rescind.
- j) Policy 4111.4 Administrative Vacancies
Policy 4111.4 Administrative Vacancies will go before the Board of Education in September with the recommendation to rescind.
- k) Policy 4112.2 Placement on Salary Scale
Policy 4112.2 Placement on Salary Scale will go before the Board of Education in September for first read.
- l) Policy 4112.5/4212.5 Security Check/Fingerprinting
Policy 4112.5/4212.5 Security Check/Fingerprinting will go to legal for review and the to the Board of Education in September for first read.
- m) Policy 4112.5/4212.5 Regulation – Security Check/Fingerprinting
Policy 4112.5/4212.5 Regulation – Security Check/Fingerprinting will go to legal for review and the to the Board of Education in September for first read.
- n) Policy 4112.51/4212.51 Reference Checks
Policy 4112.51/4212.51 Reference Checks will be incorporated in the Human Resources manual and to the Board of Education in September with the recommendation to rescind.
- o) Policy 4112.51/4212.51 Regulation – Reference Checks
Policy 4112.51/4212.51 Regulation – Reference Checks will be incorporated in the Human Resources manual and to the Board of Education in September with the recommendation to rescind.
- p) Policy 4112.52/4212.52 Criminal History Record Information (CHRI)
Policy 4112.52/4212.52 Criminal History Record Information (CHRI) will go to the Board of Education in September with the recommendation to rescind.

- q) Policy 4112.6/4212.6 Personnel Records
Policy 4112.6/4212.6 Personnel Records and subsequent forms A., B., and C., will have a legal review and then go to the Board of Education in September for first read.
- r) Policy 4112.6/4212.6 Form A – Notification to Employee of Request for Records
Policy 4112.6/4212.6 Form A- Notification to Employee of Request for Records will go for legal review and then the Board of Education in September for first read.
- s) Policy 4112.6/4212.6 Form B – Objection to Disclosure of Records
Policy 4112.6/4212.6 Form B- Objection to Disclosure of Records will go for legal review and then the Board of Education in September for first read.
- t) Policy 4112.6/4212.6 Form C – Notification of Denial of Request for Records
Policy 4112.6/4212.6 Form C- Notification of Denial of Request for Records will go for legal review and then the Board of Education in September for first read.
- u) Policy 4112.8/4218.8 Nepotism: Employment of Relatives
Policy 4112.8/4218.8 Nepotism: Employment of Relatives will go to the Board of Education in September for first read.
- v) Policy 4115 Supervision and Evaluation
Policy 4115 Supervision and Evaluation will go to the Board of Education in September with the recommendation to rescind.
- w) Policy 4115.1 Evaluation of Supervisors
Policy 4115.1 Evaluation of Supervisors will go to the Board of Education in September with the recommendation to rescind.
- x) Policy 4117.4 Suspension/Dismissal
Policy 4117.4 Suspension/Dismissal will go to the Board of Education in September with the recommendation to rescind.
- y) Policy 4118.1/4218.1 Prohibition of Sex Discrimination
Policy 4118.1/4218.1 Prohibition of Sex Discrimination will go for legal review and then to the Board of Education in September for first read.
- z) Policy 4118.11/4218.11 Nondiscrimination
Policy 4118.11/4218.11 Nondiscrimination will go to the Board of Education in September for first read.

VII. Future Agenda Items

- a. 4000's Series (Part 2)

VIII. Adjournment There being no further business to come before this committee, **Mr. Malo made a motion to adjourn. Ms. Reardon seconded the motion. The motion passes unanimously.** The meeting adjourned at 6:54 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem