

LITCHFIELD BOARD OF EDUCATION
SPECIAL MEETING MINUTES
April 7, 2022

Finance Committee

- I. Call to Order The Finance Committee meeting held at Litchfield Intermediate School and via teleconference was called to order at 6:32 p.m. by Mr. Morosani.

Members present: Mr. Morosani, and Mr. Shuhi. Also present: Mr. Leone, Superintendent, Mr. Terzian, BOE Chair, Ms. Murphy, Ms. Della Volpe, Assistant Superintendent, Mr. Robillard, Accounting Manager, Mr. Sattazahn, Chief Operating Officer, Mrs. Kennedy Chief Academic Officer, Mrs. Smith, K-12 Humanities Coordinator, and Mrs. Vecca K-12 Humanities Coordinator.

II. Approval of Minutes

- a. Review the minutes of the special meeting of March 10, 2022

Mr. Shuhi made a motion to approve the special meeting minutes of March 10, 2022. Mr. Terzian seconded the motion.

Mr. Morosani requested an amendment to the minutes to add his name as an attendee as it was inadvertently left off the meeting minutes.

Mr. Morosani then requested a vote on approval of the minutes with the modification. The motion passes unanimously.

II. Communications

None

III. Public Participation

None

IV. Old Business

Mr. Leone commented the Board of Finance unanimously approved the Litchfield Public School Budget 2022-2023 at their meeting on March 28, 2022.

V. New Business

- a. 2021-2022 Budget Update

Mr. Leone provided the 2021-2022 Budget Update as of April 1, 2022, commenting on a balanced budget with Contingency at \$102,523.

- b. Budget Transfer - April

Mr. Leone reviewed the Budget Transfer-April. On the Revenue side an increase of \$35,093 Outside Tuition, higher than estimated outside tuition, a decrease of \$13,667 Pre School Tuition due to lower enrollment, and a decrease of \$7,196 reconciliation of Special Education Tuition. On the Expense side, an increase of \$17k for Special Education Service needs and a decrease of \$24k for Special Education Evaluations. Tuition is increased by \$24k for Speciation Education Tuition placement and a \$4k reduction in Transportation for reduced Special Education Transfer needs.

VI. Future Agenda Items

Future agenda items include a discussion on increasing participation in the health insurance consortium for 2023-2024, monitoring oil costs, and providing a firmer estimation of the end of the fiscal year budget.

VII. Adjournment There being no further business to come before this committee, **Mr. Shuhi made a motion to adjourn. Mr. Morosani seconded the motion. The motion passes unanimously.** The meeting adjourned at 6:38 p.m.

Respectfully submitted,
Christine Escobar
Secretary – pro-tem