I. Call to Order

The Curriculum, Programs & Personnel Committee meeting held in the Litchfield Intermediate School and via teleconference was called to order at 6:01 p.m. by Ms. Reardon.

Members present: Ms. Reardon, Chair, Ms. Stone, Ms. Murphy, and Mr. Malo. Also present: Mr. Leone, Superintendent, Mr. Terzian, Board of Education Chair, Ms. Della Volpe, Assistant Superintendent, Dr. Pascento, Principal Litchfield Middle & High School, Ms. Smith, K-12 Humanities Coordinator, and Mrs. Hodges, LPS & RSD6 Liaison.

II. Approval of Minutes

a. Review the minutes of the special meeting of August 18, 2022

Mr. Malo made a motion to approve the special meeting minutes of August 18, 2022. Mr. Terzian seconded the motion. The motion passes unanimously.

III. Communications

None

IV. Public Participation

None

V. Old Business

a. The Litchfield Pride – Redesign

Mr. Leone shared that based on committee member feedback, the redesign of The Litchfield Pride will be Option C; the 17”x 22” folded self-mailer that allows the district to continue with an 8-page publication at costs within budget.

VI. New Business

a. Data Presentation Preview

Mr. Leone presented the 2021-2022 Litchfield Academic Performance. Highlights of the presentation include the district outperforming the state in standardized testing for grades 3-8, and PSAT and SAT testing. Though not unusual to the district, performance of Grade 8 and Grade 11 students is stagnant and the district needs to develop strategies on motivating student performance. Mr. Leone reviewed the Observations and Action Strategies for each school. The Academic Performance presentation will be posted on the district website.

b. No Social Media September – Update

As of today, September 8, 2022, there are 70 people who have signed up for No Social Media September.

c. Committee and Meeting Schedule – Region 20

Mr. Leone shared Region 20 established their Committee and Meeting Schedule for September to December 2022. A copy of the schedule was included in the committee packet.
d. **African American/Black and Puerto Rican/Latino Studies – Update**  
At the August Board of Education meeting, a community member inquired about student enrollment in the African American/Black and Puerto Rican/Latino Studies course that was instituted by the CSDE beginning in the 2021-2022 school year. Mr. Leone shared four students enrolled in this elective course for the 2021-2022 school year. Only two students enrolled in 2022-2023 so the district was unable to offer the course.

e. **MOA Shared Services Agreement – Music & Band – LPS & RSD6**  
The Shared Services Agreement for music and band is with Regional School District No. 6 and allows for the band director to oversee band instruction at LPS and RSD6. Mr. Leone read the details of the agreement and also commented this is an Action Item on the Board of Education agenda later in the evening. Mr. Leone closed by thanking the Litchfield Education Association and the Wamogo Education Association for this collaborative effort to benefit our district students.

f. **MOA Shared Services Agreement – LPS & RSD6 & Region 20**  
Mr. Leone read aloud the MOA Shared Services Agreement with Litchfield Public Schools, Regional School District No. 6, and Region 20 that allows for LPS and RSD6 staff to work in support of the development of Region 20. This MOA passed unanimously at the Region 20 Board of Education meeting on September 1, 2022. This is an Action Item on the Board of Education meeting later in the evening and on the Region 6 Board meeting agenda on September 12, 2022.

VII. **Future Agenda Items**  
Future Agenda Items include a discussion on K-8 Language Arts.

VIII. **Adjournment**  
There being no further business to come before this committee, Mr. Terzian made a motion to adjourn. Ms. Stone seconded the motion. The motion passes unanimously. The meeting adjourned at 6:00 p.m.

Respectfully submitted,  
Christine Escobar  
Secretary, pro-tem