1. **Call to Order** The Board of Education meeting held in the Litchfield Intermediate School and via teleconference was called to order at 7:00 p.m. by Mr. Terzian.

Members present: Mr. Terzian, Chair, Mr. Clock, Vice Chair, Mr. Malo, Secretary, Mr. Shuhi, Ms. Reardon, Ms. Stone, Ms. Murphy, Mr. Morosani, and Mr. Breslin. Also present: Mr. Leone, Superintendent, Ms. Della Volpe, Assistant Superintendent, Mr. Sattazahn, Chief Operating Officer, Dr. Pascento, Principal Litchfield High School, Mr. Storrs, Dean of Students Litchfield High School, and Ms. Smith, K-12 Humanities Coordinator.

2. **Pledge of Allegiance**
Mr. Terzian invited everyone to stand and recite the Pledge of Allegiance.

3. **Approval of Minutes**
a. **Review the minutes of the regular meeting of October 13, 2022**
   Mr. Clock made a motion to approve the minutes of the regular meeting of October 13, 2022. Mr. Malo seconded the motion. Mr. Morosani abstained. The motion passes.

4. **Public Comment**
Margaret Hunt, Litchfield referenced a comment made in the Curriculum, Programs & Personnel Committee whereby a committee member wanted to track alumni academic performance in college. Ms. Hunt shared that the Career Office at Pomperaug High School conducts an annual senior exit survey and one of the questions posed to seniors is would you be willing to let us request your freshman transcript so we can track your academic performance? Ms. Hunt offers this as a suggestion for the committee’s consideration.

5. **Superintendent’s Report**
a. **2023-2023 Finance Report**
   Mr. Leone provided the 2022-2023 Budget Update commenting there is no change on the revenue side. On the expense side, there is a $9k increase in Capital and Debt to cover additional cameras at Litchfield Center School. Contingency was reconciled and currently sits at $246,800.

b. **Personnel Report**
   The November Personnel Report noted vacancies of a School Resource Officer, Systems Administrator, Educational Assistant, and Secretary. New hires include a Region 20 Project Coordinator and a part-time Custodian. Also noted was the resignation of a Secretary at Litchfield Center School.

c. **Enrollment Report**
   Mr. Leone reviewed the November Enrollment Report.

d. **Region 20 Update**
   Mr. Leone gave the Region 20 update providing the following meeting dates and
locations. They are: Thursday, November 20th at Goshen Center School, Thursday, November 27th at Litchfield Center School, and noted building tours for the Facilities Committee on November 8 and November 11, 2022.

6. New Business
   a. Approval of Budget Transfer – November
      Mr. Clock made a motion to approve the Budget Transfer-November. Mr. Morosani seconded the motion. The motion passes unanimously.

   b. Reappointment of Jim Deacon and Gary Waugh – Ag Advisory Committee
      Mr. Breslin made a motion to approve the Reappointment of Jim Deacon and Gary Waugh-Ag Advisory Committee. Mr. Clock seconded the motion. The motion passes unanimously.

   c. Approval of Contract with Litchfield Administrators’ Association Contract
      Ms. Reardon made a motion to approve the Contract with Litchfield Administrators’ Association Contract. Mr. Morosani seconded the motion. The motion passes unanimously.

   d. Discussion on Connecticut Approved K-3 Core Comprehensive Reading Curricula/Programs (Curriculum & Screener)

      Mr. Leone provided historical background on the K-3 Core Comprehensive Reading Curricula/Programs (Curriculum & Screener) and commented this was a discussion item at last month’s Curriculum, Programs & Personnel meeting. Mr. Leone added the district is in compliance with its screener using DIBELS however the district does not use any of the six CSDE approved curricula. Only eleven districts in the state use the approved curriculum and only one district is piloting one of the programs. LPS is in a unique situation in that it will not exist as of July 1, 2024. In Mr. Leone’s opinion, this is a Region 20 issue to undertake. As a result, Mr. Leone is recommending the Board give him permission to request an extension. Mr. Leone also added there are a number of challenges posed to the CSDE regarding this legislation. This is an evolving issue and requirements from the CSDE may change.

      Mr. Clock made a motion to allow the Superintendent to request an extension on implementing the approved K-3 Core Comprehensive Reading Curricula/Programs (Curriculum & Screener). Ms. Reardon seconded the motion.

      During discussion, Ms. Murphy inquired if this was the model curriculum that was listed in the 2022 legislative summary. Mr. Leone responded no; the model curriculum is something different that the state is expected to roll out. This is legislation that came out a year and a half ago due on July 1, 2022, that the CSDE released on September 30, 2022.

      Mr. Terzian called for a vote. The motion passes unanimously.
7. **Old Business**
   Mr. Clock inquired about the grant and costs of electric school buses.

   Mr. Leone referred his question to Mr. Sattazahn who shared that the district was not selected to receive grant funds for an electric school bus. Cornwall Consolidated School, Regional School District No. 1 Housatonic Valley, and Regional School District No. 1 Sharon received funding of $395k for one bus each. The Connecticut Technical Education and Career System received $7.6 million for 25 buses.

8. **Committee Reports**
   Ms. Stone had no update on EdAdvance as the meeting is this evening and conflicted with the Board of Education meeting.

   Mr. Shuhi commented the topics from the Facilities & Technology meeting, electric buses, was just covered by Mr. Sattazahn, and shortly, the Board will enter Executive Session to discuss Safety & Security, the other topic on the agenda.

   Mr. Morosani shared that there has been no Long-Term Planning meeting, and Mr. Leone provided the Region 20 update earlier in the meeting.

   Ms. Reardon provided the Curriculum, Programs & Personnel update where the committee reviewed the Fall Assessment Data and talked about the School Engagement Plans that can be found on the website.

   The Finance Committee reviewed the 2022-2023 Budget Update and discussed a Budget Transfer-November.

   Mr. Malo commented the Policy Committee has not met and has wrapped up its work at this time.

9. **Executive Session on Safety & Security**
   Ms. Reardon made a motion to enter Executive Session and invited Mr. Leone, Ms. Della Volpe, Mr. Sattazahn, Mr. Robillard, and Mrs. Escobar. Mr. Morosani seconded the motion. The motion passes unanimously.

   Entered Executive Session: 7:23 p.m.
   Exited Executive Session: 7:37 p.m.

10. **Adjournment** There being no further business to come before this Board, Mr. Shuhi made a motion to adjourn. Mr. Clock seconded the motion. The motion passes unanimously. The meeting adjourned at 7:38 p.m.

    Respectfully submitted,
    Christine Escobar
    Secretary, pro-tem